

Society of Ohio Archivists Annual Business Meeting
Friday, May 15, 2026
1-1:45 pm (EST)
Ohio Union, The Ohio State University, Columbus, Ohio

1. Welcome
 - a. President Jennifer Long Morehart calls the meeting to order at 1:07pm.
 - i. Long Morehart – Thank you, Past President Matt Francis and committee volunteers, for your leadership and contributions this last year.
2. Committee/Task Force/Representative Reports
 - a. Advocacy & Outreach
 - i. Long Morehart – No representative present. We appreciate your work.
 - b. Educational Programming
 - i. Sara Mouch – The committee stepped up to participate with MAC to plan the conference. My co-chair term is up. Adam Wanter will continue to co-chair the committee.
 - c. Justice, Equity, Diversity, Accountability, and Inclusion (JEDAI)
 - i. Hannah Kemp-Severence – We worked with Membership & Awards to establish the JEDAI scholarship. We're working with the mentorship task force and continuing to establish accessibility resources on the JEDAI webpage. We're looking forward to helping with the Strategic Planning process. Thank you, Michelle Ganz, for your leadership.
 - d. Marketing & Communications
 - i. Katie Gable – I'm replacing Emily Gainer as co-chair. We will continue to service SOA communication channels. We're looking for more Instagram takeovers this year.
 - e. Membership & Awards
 - i. Stephanie Shreffler – We partnered with JEDAI to establish the scholarship. We also oversaw the annual membership drive in December-January this year. We awarded 2 merit awards, 6 scholarships, and the SOA History Award at History Day this year.
 - f. Nominating
 - i. Past President Matt Francis – Please consider running for SOA leadership positions.
 - g. Newsletter
 - i. Long Morehart – No representative present. We encourage you to read our newsletter.
 - h. Mentorship Task Force
 - i. Long Morehart – Last year during the Annual Meeting Crucial Conversations session, a mentorship program was requested. We're establishing this and would love to have your input.
 - i. Ohio Historical Records Advisory Board (OHRAB)
 - i. Treasurer Sophia McGuire – OHRAB met in April (next meeting in July). Board voted to move \$2,000 in unused funds to this year's budget to cover more in grant projects. Board is also starting discussions about upcoming Strategic Plan revisions.
3. Treasurer's Report
 - a. McGuire - \$26,1691.53 in our account, \$200 in cash box. \$2,564.94 recent deposit from Q1 memberships. Scholarships are included in expenses. \$3,000 ahead of budget with a few expenses expected through the end of the fiscal year.
4. Recognition of Scholarship winners

- a. Shreffler -
 - i. JEDAI Scholarship
 - 1. Holly Fitzpatrick
 - ii. Ohio Preservation Council Scholarship
 - 1. Madeline Simmons
 - iii. New Professional Scholarship
 - 1. Rachel Gammon
 - 2. Melanie Muller
 - iv. Student Scholarship
 - 1. Gabrielle Halcomb
 - 2. Cassidy Kuhar

5. Recognition of Merit Award winners

- a. Shreffler -
 - i. Tina Ratcliff – Montgomery County Records Center & Archives
 - ii. Michael Scharer-Zielinski – Western Reserve Historical Society

6. Robin Heise Resolution

- a. McGuire – We unexpectedly lost an influential figure in our community last year. Robin served in many roles, including as a Past President of SOA. We voted to honor Robin with a resolution. We will send a copy of this resolution to her family that could not attend today.

7. Recognition of 2025-2026 Leaders

- a. Long Morehart – Thank you:
 - i. Vice President Kristen Newby
 - ii. Secretary Shelby Beatty
 - iii. Treasurer Sophia McGuire
 - iv. Council At-Large Member Jim DaMico
 - v. Council At-Large Member Darrell Blevins
 - vi. JEDAI Co-Chair Michelle Ganz
 - vii. JEDAI Co-Chair Hannah Kemp-Severence
 - viii. All Committee Co-chairs
 - ix. Newsletter Editor Jessica Heys

8. Election Results

- a. Francis – Thank you:
 - i. Vice President/President Elect – Michelle Ganz
 - ii. Treasurer – Sophia McGuire
 - iii. At-Large Council Member – Jim DaMico
 - iv. JEDAI Co-Chair 2026-2028 – Hannah Kemp Severence
 - v. JEDAI Co-Chair to 2016-2027 – Kris Kallies

9. Recognition of 2026-2027 Leaders

- a. Long Morehart – Welcome President Kristen Newby

10. Budget Amendment (email correspondence)

- a. Long Morehart calls to approve a \$1,066 budget amendment to the SOA scholarship budget. McGuire motions, Vice President Michelle Ganz seconds, motion carries.

11. Adjournment

- a. President Newby adjourns the meeting at 1:41pm

Society of Ohio Archivists Committee Report			
Date:	May 15, 2026		
Committee:	<i>Ohio Archivist</i> Newsletter		
Editor:	Jessica Heys , Independent Archives Contractor, Kettering Foundation & Cincinnati Museum Center (News & Notes Asst Ed, Fall 2017-current; Interim Editor, Spring 2022; Editor-in-Chief, Fall 2022--Spring 2026)		
Asst Editors:	Jessica Heys , News & Notes (Fall 2017-)	Michelle Ganz , DEAI (Spring 2023-)	
	Penelope Shumaker , Digital Discussion (Fall 2023-)	Emily Rinaman , Features (Fall 2025-)	
Mission/Summary:			
The <i>Ohio Archivist</i> is the official newsletter of the Society of Ohio Archivists. Its primary mission is to serve as a conduit for information about SOA and its membership. The <i>Ohio Archivist</i> also publishes articles containing general information about the archival profession, especially as it relates to archivists located within Ohio and the Midwest. (Approved by Council on 2/12/2010.)			
Goals for the Year:			
• See if anyone else would like to take over the newsletter • I am continuing to do the News & Notes for now • Rethinking and expanding content topic areas • Pay more attention to readership tracking/statistics • Send out regular Guidelines reminders https://ohioarchivists.org/ohioarchivist/ohioarchivist_guidelines/			
Ongoing Issues and Challenges:			
• Involvement / inclusion • Improve as editor • Gain readership			
Accomplished Goals:			
• Spring 2026 issue published			

SOA Treasurer's Report

5.14.2026

Previous Balance

\$26,134.36

Deposits

\$.23 – Interest

\$2,564.94 – Q2 Membership dues (minus fees for OHC processing)

Expenses

\$681.00 – Scholarship

\$681.00 – Scholarship

\$646.00 – Scholarship

Current Balance

Checking Account - \$26,691.53

Cash Box - \$200

Pending Expenses – (Sent but not yet cleared)

\$25.00 – Statement of Continued Existence

\$935.00 – Conference registration for scholarship recipients

Notes:

Considering all remaining expected expenses, including conference and strategic planning costs, SOA's final 2025-2026 will be slightly in the negative but not as significantly as anticipated. We are projected to end our fiscal year around \$22,000. Considering that we provided around \$5,000 in scholarships this year, I would consider this a year in which we were able to use our financial cushion in a very positive and impactful manner.

4/20/2026	1987 Gabrielle Holcomb	Student	Scholarships	\$696.00		\$27,496.36
4/20/2026	1988 Holly Fitzpatrick	JEDAI	Scholarships	\$681.00		\$26,815.36
4/22/2026	1989 Melanie Mohler	New Professional	Scholarships	\$681.00		\$26,134.36
4/30/2026	1990 Madeline Simmons	OPC	Scholarships	\$681.00		\$25,453.36
4/30/2026	Deposit	Interest	Interest		\$0.23	\$25,453.59
5/4/2026	1992 Rachel Gamin	New Professional	Scholarships	\$681.00		\$24,772.56
5/12/2026	Deposit	Membership Dues (bulk OHC payment minus fees)	Membership dues		\$2,564.94	\$27,337.53
5/13/2026	1993 Cassidy Kuhar	Student	Scholarships	\$646.00		\$26,691.53

FY 2025-2026 so far	
Actual Income	\$10,109.23
Actual Expenses	\$7,114.16
Difference	\$2,995.07

FYI 2025-2026 - Updates as of 5/14/2026	
Income Budgeted	\$7,859.14
Expenses Budgeted	\$11,957.60
Difference	-\$4,098.46

Society of Ohio Archivists Budget												
Tax Year : September 1, 2025 - August 31, 2026												
INCOME	Budget Amount	9/30/2025	10/31/2025	11/30/2025	12/31/2025	1/31/2025	2/28/2025	3/31/2025	4/30/2025	5/31/2025	Total	Budget Remaining
Membership Dues	\$1,500.00	\$0.00	\$0.00	\$242.60	\$0.00	\$60.00	\$752.74	\$130.00	\$0.00	\$2,564.94	\$3,750.28	-\$2,250.28
JEDAI Winter 2025 - Sponsorships/ Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Registration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Sponsorship	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Raffle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Silent Auction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fall Workshop--Registration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bank Interest	\$2.05	\$0.23	\$0.24	\$0.23	\$0.24	\$0.24	\$0.21	\$0.24	\$0.23	\$0.00	\$1.86	\$0.19
Budget Surplus from 2024-2025	\$6,357.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,357.09	\$0.00
Budgeted Income Total	\$7,859.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$315.53
Unexpected Income		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Actual Income		\$0.23	\$0.24	\$242.83	\$0.24	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00		
Actual Income So Far		\$0.23	\$0.47	\$243.30	\$243.54	\$303.54	\$1,056.49	\$1,186.49	\$1,186.49	\$1,186.49	\$10,109.23	Actual Income Rec'd So Far
											-\$2,250.09	Est. Income Yet to Receive

EXPENSES	Budget Amount	9/30/2025	10/31/2025	11/30/2025	12/31/2025	1/31/2025	2/28/2025	3/31/2025	4/30/2025	5/31/2025	Total	Budget Remaining
JEDAI Winter 2025 - Online Event Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
JEDAI Winter 2025 - Speaker Honoraria	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Venue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Food/Catering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Speaker	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Miscellaneous	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
Fall Workshop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fall Workshop - OHC Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fall Workshop - MAC Speaker	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Awards - Merit Awards - Plaques	\$175.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$143.24	\$143.24	\$31.76
Awards - Merit Awards - Mailing	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
Awards - History Day Sponsorship	\$225.00	\$0.00	\$0.00	\$0.00	\$225.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$225.00	\$0.00
Scholarships - New Professionals	\$1,782.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,782.00	\$0.00	\$1,782.00	\$0.00
Scholarships - Students	\$1,477.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,477.00	\$0.00	\$1,477.00	\$0.00
Scholarships - JEDAI	\$881.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$881.00	\$0.00	\$881.00	\$0.00
Scholarships - OPC	\$881.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$881.00	\$0.00	\$881.00	\$0.00
Archives Month Poster - Printing	\$650.00	\$0.00	\$658.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$658.00	-\$8.00
Archives Month Poster - Mailing	\$150.00	\$0.00	\$129.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$129.97	\$20.03
Archives Month Poster - Unveiling	\$100.00	\$0.00	\$106.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$106.95	-\$6.95
Advocacy and Outreach - Meetups	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ohio History Connection support services	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
Strategic Planning	\$2,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,250.00
Strategic Planning - Retreat - Lunch and Snacks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Administrative Fees	\$725.00	\$0.00	\$0.00	\$0.00	\$725.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$750.00	-\$25.00
Unexpected Expenses	\$556.60	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156.60	\$0.00	\$100.00	\$0.00
Budgeted Expenses Total	\$11,957.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,114.16	\$4,636.84
Unexpected Expenses		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Actual Expenses		\$100.00	\$894.92	\$0.00	\$950.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Actual Expenses So Far		\$100.00	\$994.92	\$994.92	\$1,944.92	\$1,944.92	\$1,944.92	\$1,944.92	\$1,944.92	\$1,944.92	\$7,114.16	Actual Expenses So Far
											\$4,636.84	Est. Expenses Yet to Pay



**A RESOLUTION HONORING ROBIN HEISE
PRESIDENT OF THE SOCIETY OF OHIO ARCHIVISTS, 2017–2019**

Whereas, Robin Heise, former President of the Society of Ohio Archivists, was a dedicated archivist, records management expert, and public servant who helped shape the public and historical records community in the State of Ohio; and

Whereas, Robin Heise collaborated extensively with records managers and archivists throughout the State of Ohio and beyond, through organizations such as the Society of Ohio Archivists (SOA), the Ohio County Archives and Records Management Administrators (CARMA), and the Miami Valley Archives Roundtable (MVAR); and

Whereas, Robin Heise contributed significantly to several major initiatives, including advocating for improved access to court records and expanding the use of archives in local schools through her work for Greene County Records Center & Archives; and

Whereas, Robin Heise was a respected colleague and leader whose work left a lasting impact on the archival and records management community; and the Society of Ohio Archivists wishes to honor her legacy and contributions to Ohio's historical records;

Therefore, be it resolved that the Society of Ohio Archivists recognizes and celebrates the life, service, and professional accomplishments of Robin Heise at its 2026 Annual Meeting in Columbus, Ohio.

Passed on the 15th day of May 2026.

Jennifer Long Morehart, SOA President 2025-2026

From: ["Jennifer Ilene Long Morehart" via ohioarchivistscouncil](#)
To: ohioarchivistscouncil@googlegroups.com
Subject: RE: [EXTERNAL] Re: *External* Re: [SOA Council] RE: Motion to amend scholarship budget
Date: Wednesday, April 15, 2026 1:58:54 PM
Attachments: [image001.png](#)

Thank you, everyone! The motion to add \$1,066 to the SOA scholarship budget, and to add a line for the OPC scholarship award has been approved.

Best wishes,

Jennifer

Jennifer Long Morehart
University Archivist
Center for Archival Collections
William T. Jerome Library, 5th Floor
Bowling Green State University
1001 E. Wooster St.
Bowling Green, Ohio 43403

(419) 372-9614 | jmoreha@bgsu.edu
she/her/hers

From: ohioarchivistscouncil@googlegroups.com <ohioarchivistscouncil@googlegroups.com> **On**
Behalf Of Kristen Newby
Sent: Wednesday, April 15, 2026 1:55 PM
To: ohioarchivistscouncil@googlegroups.com
Subject: [EXTERNAL] Re: *External* Re: [SOA Council] RE: Motion to amend scholarship budget

I vote yes.

Kristen

Kristen Newby | Special Collections Manager
Columbus Metropolitan Library | Main Library
96 S. Grant Ave. | Columbus, OH 43215

614.849.1244 office
knewby@columbuslibrary.org
My pronouns are: she/her/hers



From: 'Michelle Ganz' via ohioarchivistscouncil <ohioarchivistscouncil@googlegroups.com>

Sent: Wednesday, April 15, 2026 1:29 PM

To: ohioarchivistscouncil@googlegroups.com <ohioarchivistscouncil@googlegroups.com>

Subject: *External* Re: [SOA Council] RE: Motion to amend scholarship budget

EXTERNAL EMAIL WARNING! This email originated from outside of the organization. Use caution with links or attachments unless you trust the sender and know the content is safe. DO NOT PROVIDE YOUR CREDENTIALS!

Yes,
Michelle

Michelle Ganz, MLIS CA
Director of Archives
Dominican Sisters of Peace
michelle.ganz@oppeace.org
michelleganzarchivist.com
614-416-1031

From: 'Sophia McGuire' via ohioarchivistscouncil <ohioarchivistscouncil@googlegroups.com>

Sent: Wednesday, April 15, 2026 1:28 PM

To: ohioarchivistscouncil@googlegroups.com <ohioarchivistscouncil@googlegroups.com>

Cc: ohioarchivistscouncil@googlegroups.com <ohioarchivistscouncil@googlegroups.com>

Subject: Re: [SOA Council] RE: Motion to amend scholarship budget

****This Email has been received from outside the organization - Think before clicking on links, opening attachments, or responding.****

Yes

-Sophia

On Apr 15, 2026, at 1:21 PM, dblevins35@gmail.com wrote:

CAUTION: This email originated from outside the City of Gahanna. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Aye

[Yahoo Mail: Search, Organize, Conquer](#)

On Wed, Apr 15, 2026 at 1:17 PM, 'Jennifer Ilene Long Morehart' via ohioarchivistscouncil <ohioarchivistscouncil@googlegroups.com> wrote:

Thank you, Sophia and Michelle!

Voting SOA Leadership members, please begin voting on the motion to add \$1,066 to the SOA scholarship budget, and to add a line for the OPC scholarship award.

Thank you and best wishes,

Jennifer

Jennifer Long Morehart
University Archivist
Center for Archival Collections
William T. Jerome Library, 5th Floor
Bowling Green State University
1001 E. Wooster St.
Bowling Green, Ohio 43403

(419) 372-9614 | jmoreha@bgsu.edu
she/her/hers

From: 'Sophia McGuire' via ohioarchivistscouncil <ohioarchivistscouncil@googlegroups.com>
Sent: Wednesday, April 15, 2026 12:23 PM
To: ohioarchivistscouncil@googlegroups.com
Subject: [EXTERNAL] [SOA Council] RE: Motion to amend scholarship budget

Thank you, Michelle!

Jennifer, please advise as to whether we can proceed with voting or if we need a call to vote from you as president. I appreciate your involvement in this while you are out of the office.

Best,
Sophia

From: 'Michelle Ganz' via ohioarchivistscouncil <ohioarchivistscouncil@googlegroups.com>
Sent: Wednesday, April 15, 2026 11:41 AM
To: ohioarchivistscouncil@googlegroups.com

Subject: [SOA Council] Re: Motion to amend scholarship budget

CAUTION: This email originated from outside the City of Gahanna. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Michelle second the motion

Get [Outlook for iOS](#)

From: 'Sophia McGuire' via ohioarchivistscouncil
<ohioarchivistscouncil@googlegroups.com>
Sent: Wednesday, April 15, 2026 11:35:56 AM
To: 'Jennifer Ilene Long Morehart' via ohioarchivistscouncil
<ohioarchivistscouncil@googlegroups.com>
Subject: [SOA Council] Motion to amend scholarship budget

****This Email has been received from outside the organization - Think before clicking on links, opening attachments, or responding.****

SOA Council,

The Membership & Awards Committee and I have run into an issue with our current scholarship budget. At our December meeting, we approved an amount of \$3,920 for our scholarships this year, including four scholarships (OPC, New Professionals, and JEDAI) at the cost of \$715 and two student scholarships at the cost of \$530. However, scholarship recipients anticipated the award covering hotel costs, registration, a meal per diem, and a \$100 travel stipend. These costs together exceed the amount allocated in our scholarship budget, and currently only cover the lodging and registration costs. I am proposing that we add \$166 per scholarship (\$100 for travel and \$66 for a per meal diem per person), as well as a total of \$70 for two attendees who are registering at the regular rate rather than the early bird rate. The total increase in our budget would be \$1,066.

Here is a link to our budget documentation: [2025-2026 Budget Estimates - Google Sheets](#) and I have attached our most recent Treasurer's report (the only current change to the report is -\$156.60 for stickers). As a reminder, when reviewing the budget document, our income is budgeted very conservatively. We should end up being a few thousand dollars **over**

our anticipated membership income after all funds are processed through OHC. So, our income/expenses will not end up having as large a gap as is currently budgeted.

Additionally, the OPC scholarship currently does not have a home on our budget sheet. I can add this as a line item (reflected in the linked document), or I can add it under "unexpected expenses"; either way is fine. If there is a preference, please let me know.

All this said, **I am making a motion to add \$1,066 to our scholarship budget, and to add a line for the OPC scholarship award.**

I appreciate Council's consideration. In order to update our recipients with an updated scholarship amount and send checks out before I leave for vacation tomorrow night, I would truly appreciate having everyone's vote as soon as possible.

Please let me know if you have any questions about this matter at all; I am more than happy to have additional conversations if needed.

Sincerely,
Sophia

Sophia McGuire, MLIS, CRA

Deputy Clerk of Council
Council Office
she/her/hers

<image001.png>

City of Gahanna

200 S. Hamilton Rd.

Gahanna, Ohio 43230

614.342.4092 (Desk)

sophia.mcguire@gahanna.gov

www.gahanna.gov

--

You received this message because you are subscribed to the Google Groups "ohioarchivistscouncil" group.

To unsubscribe from this group and stop receiving emails from it, send an email to ohioarchivistscouncil+unsubscribe@googlegroups.com.

To view this discussion visit

<https://groups.google.com/d/msgid/ohioarchivistscouncil/SA1PR15MB699141BA774922D0AC13692684222%40SA1PR15MB6991.namprd15.prod.outlook.com>.

--

You received this message because you are subscribed to the Google Groups "ohioarchivistscouncil" group.

To unsubscribe from this group and stop receiving emails from it, send an email to ohioarchivistscouncil+unsubscribe@googlegroups.com.

To view this discussion visit

<https://groups.google.com/d/msgid/ohioarchivistscouncil/DS0PR19MB834152C1C32E0EED0D7476F5F0222%40DS0PR19MB8341.namprd19.prod.outlook.com>.

--

You received this message because you are subscribed to the Google Groups "ohioarchivistscouncil" group.

To unsubscribe from this group and stop receiving emails from it, send an email to ohioarchivistscouncil+unsubscribe@googlegroups.com.

To view this discussion visit

<https://groups.google.com/d/msgid/ohioarchivistscouncil/SA1PR15MB6991B7A61C12FD6F1D7EF11D84222%40SA1PR15MB6991.namprd15.prod.outlook.com>.

--

You received this message because you are subscribed to the Google Groups "ohioarchivistscouncil" group.

To unsubscribe from this group and stop receiving emails from it, send an email to ohioarchivistscouncil+unsubscribe@googlegroups.com.

To view this discussion visit

<https://groups.google.com/d/msgid/ohioarchivistscouncil/DS0PR05MB10300E0A3ADAD4A017664BF8FD5222%40DS0PR05MB10300.namprd05.prod.outlook.com>.

--

You received this message because you are subscribed to the Google Groups "ohioarchivistscouncil" group.

To unsubscribe from this group and stop receiving emails from it, send an email to ohioarchivistscouncil+unsubscribe@googlegroups.com.

To view this discussion visit

<https://groups.google.com/d/msgid/ohioarchivistscouncil/1024778543.4373634.1776273698685%40mail.yahoo.com>.

<image001.png>

--

You received this message because you are subscribed to the Google Groups "ohioarchivistscouncil" group.

To unsubscribe from this group and stop receiving emails from it, send an email to ohioarchivistscouncil+unsubscribe@googlegroups.com.

To view this discussion visit

<https://groups.google.com/d/msgid/ohioarchivistscouncil/380ACE44-1E0E-4061-883C-C0D8AF07157F%40gahanna.gov>.

--

You received this message because you are subscribed to the Google Groups "ohioarchivistscouncil" group.

To unsubscribe from this group and stop receiving emails from it, send an email to ohioarchivistscouncil+unsubscribe@googlegroups.com.

To view this discussion visit

<https://groups.google.com/d/msgid/ohioarchivistscouncil/DS0PR19MB8341C319BA376C258487C3E8F0222%40DS0PR19MB8341.namprd19.prod.outlook.com>.

--

You received this message because you are subscribed to the Google Groups "ohioarchivistscouncil" group.

To unsubscribe from this group and stop receiving emails from it, send an email to ohioarchivistscouncil+unsubscribe@googlegroups.com.

To view this discussion visit

<https://groups.google.com/d/msgid/ohioarchivistscouncil/BL3P221MB0531505135709524BD398BBCC1222%40BL3P221MB0531.NAMP221.PROD.OUTLOOK.COM>.

--

You received this message because you are subscribed to the Google Groups "ohioarchivistscouncil" group.

To unsubscribe from this group and stop receiving emails from it, send an email to ohioarchivistscouncil+unsubscribe@googlegroups.com.

To view this discussion visit

<https://groups.google.com/d/msgid/ohioarchivistscouncil/DS0PR05MB10300AD9700A514196B497B13D5222%40DS0PR05MB10300.namprd05.prod.outlook.com>.