

Society of Ohio Archivists Council Meeting
Tuesday, January 27, 2026
9-10 am (EST)

Attendees: Michelle Ganz, Betsey Hedler, Jennifer Long Morehart, Sara Mouch, Amber Bales, Matt Francis, Sophia McGuire, Hannah Kemp-Severence, Jim DaMico, Julia Teran, Emily Rebmann, Christine Liebson, Darrell Blevins, Shelby Beatty (minutes)

1. Welcome

- a. President Jennifer Long Morehart calls the meeting to order at 9:03 am.

2. Minutes

- a. Vote for approval: December 2, 2025 meeting minutes.
 - i. Long Morehart calls to approve meeting minutes from 12/2/2025. JEDAI Co-Chair Michelle Ganz motions, Treasurer Sophia McGuire seconds, motion carries.

3. Reports

a. Treasurer

- i. McGuire – Fourth quarter deposit will be coming in soon. Membership renewals typically come in bulk during the first quarter. I've filed our IRS e-postcard for organizations that operate under \$50,000 by the January 15 deadline.
 - 1. Long Morehart – Thank you for getting the tax filing documentation. This is helpful for the History Day awards and our Erie Insurance coverage.

b. Advocacy & Outreach

- i. Christine Liebson – Currently voting on this year's poster theme. We're also starting a set of blog posts related to America 250.

c. Educational Programming

- i. Sara Mouch – We met to get updates from the joint committees on MAC/SOA annual meeting progress. They're still looking for poster session submissions. I will be reaching out to MAC to make sure our silent auction efforts won't overlap with their efforts, or if there is a way to work together. We decided to not have any additional SOA programming this winter and want to plan regular programming for following years.

d. Justice, Equity, Diversity, Accessibility, and Inclusion (JEDAI)

- i. Ganz – Michelle Jennings had to step away from the committee due to work commitments. We want to thank her for her service. We will discuss putting out a call for a new member. We determined our goals for 2026 to be looking at toolkits and supporting Advocacy & Outreach. We submitted an update to the scholarship description, application, and rubric.

e. Marketing & Communications

- i. Amber Bales – Instagram takeovers are still an option for interested institutions with spring.

f. Membership & Awards

- i. Julia Teran – Membership renewal letter was sent out. We started advertising for the merit award and started discussing the JEDAI scholarship with JEDAI. Also, Ohio History Day is coming up on April 18, so please reach out if you're interested in being a judge.
 - 1. Betsey Hedler – There are currently 75 members on the roll, which is decent since everyone's membership expired in December.

g. Mentorship Task Force

- i. Long Morehart – Our initial member, College McDonough, was unable to continue, but Savannah Gold has joined. The task force has created survey questions and is meeting with Marketing & Communications to discuss a plan for promoting and sharing questions.
 - h. Nominating
 - i. Past President Matt Francis – We had our first call for nominations go out recently. Thanks to everyone that helped share the call. We’re working on recruiting, so if you or anyone you know is interested in serving on the committee, please reach out.
 - i. Newsletter
 - i. Long Morehart – Thanks to Jessica and her work on the newsletter. There is a deadline coming up in February.
- 4. New Business
 - a. Approval of Nominating Committee members–C. J. Jacobs and Toni Vanden Bos
 - i. Long Morehart calls to approve C.J. Jacobs and Toni Vanden Bos as Nominating Committee members. JEDAI Co-chair Hannah Kemp-Severence motions, McGuire seconds, motion carries.
- 5. Old Business
 - a. SOA OHRAB representative update
 - i. Long Morehart – Thank you, Sophia, for being willing to serve as SOA’s OHRAB representative. There will be an OHRAB meeting on January 30 to approve our new rep. SOA leadership also has an upcoming meeting with MAC, so let me know if you have any questions.
 - b. OHRAB/CARMA/OPC/SOA Advocacy effort debrief/Discussion on SOA advocacy moving forward
 - i. Long Morehart – We met with the Ohio History Connection to discuss staff reductions. I sent our notes out in December after the meeting. Since then, Megan Wood has met with Jen Haney Connover. I haven’t heard anything about the OHC SOA newsletter article, so I will send Megan a reminder.
 - 1. Hedler – The newsletter deadline in February 23.
 - c. Coffee Chat
 - i. Council At-Large Jim DaMico – Darrell and I hosted a coffee chat related to copyright in January. 28 people registered and 15 attended. The next chat will probably be in April.
- 6. Upcoming Meetings
 - a. Next Meeting - Tuesday, February 24, 2026, 9-10 am via Microsoft Teams
- 7. Long Morehart adjourns the meeting at 9:25 am.

SOA Treasurer's Report

1/27/2026

Previous Balance

\$28,462.24

Deposits

\$.24 – Interest

\$60 – membership fees

Expenses

\$225 – OHC – History Day Awards

\$725 – Erie Insurance Company

Current Balance

Checking Account - \$27,572.48

Cash Box - \$200

Pending

\$106.95 – Reimbursement for Visa gift card – Poster reveal

FY 2025-2026 Budgeted Amounts	
Income Budgeted	\$7,859.14
Expenses Budgeted	\$8,170.00
Difference	-\$310.86
FY 2025-2026 so far	
Actual Income	\$303.54
Actual Expenses	\$1,944.92
Difference	-\$1,641.38

Society of Ohio Archivists Budget

Tax Year : September 1, 2025 - August 31, 2026

INCOME	Budget Amount	9/30/2025	10/31/2025	11/30/2025	12/31/2025	1/31/2025	Total	Budget Remaining
Membership Dues	\$1,500.00	\$0.00	\$0.00	\$242.60	\$0.00	\$60.00	\$302.60	\$1,197.40
JEDAI Winter 2025 - Sponsorships/ Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Registration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Sponsorship	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Raffle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Silent Auction	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fall Workshop-Registration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bank Interest	\$2.05	\$0.23	\$0.24	\$0.23	\$0.24	\$0.00	\$0.94	\$1.11
Budget Surplus from 2024-2025	\$6,357.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,357.09
Budgeted Income Total	\$7,859.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$303.54	\$7,555.60
Unexpected Income		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Actual Income		\$0.23	\$0.24	\$242.83	\$0.24	\$60.00		
Actual Income So Far		\$0.23	\$0.47	\$243.30	\$243.54	\$303.54	\$303.54	Actual Income Rec'd So Far
							\$7,615.84	Est. Income Yet to Receive

EXPENSES	Budget Amount	9/30/2025	10/31/2025	11/30/2025	12/31/2025	1/31/2025	Total	Budget Remaining
JEDAI Winter 2025 - Online Event Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
JEDAI Winter 2025 - Speaker Honoraria	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Venue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Food/Catering	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Speaker	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Miscellaneous	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
Fall Workshop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fall Workshop - OHC Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fall Workshop - MAC Speaker	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Awards - Merit Awards - Plaques	\$175.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175.00
Awards - Merit Awards - Mailing	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
Awards - History Day Sponsorship	\$225.00	\$0.00	\$0.00	\$0.00	\$225.00	\$0.00	\$225.00	\$0.00
Scholarships - New Professionals	\$2,145.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,145.00
Scholarships - Students	\$1,060.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,060.00
Scholarships - JEDAI	\$715.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$715.00
Archives Month Poster - Printing	\$650.00	\$0.00	\$658.00	\$0.00	\$0.00	\$0.00	\$658.00	-\$8.00
Archives Month Poster - Mailing	\$150.00	\$0.00	\$129.97	\$0.00	\$0.00	\$0.00	\$129.97	\$20.03
Archives Month Poster - Unveiling	\$100.00	\$0.00	\$106.95	\$0.00	\$0.00	\$0.00	\$106.95	-\$6.95
Advocacy and Outreach - Meetups	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ohio History Connection support services	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
Strategic Planning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Strategic Planning - Retreat - Lunch and Snacks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Administrative Fees	\$725.00	\$0.00	\$0.00	\$0.00	\$725.00	\$0.00	\$725.00	\$0.00
Unexpected Expenses	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00
Budgeted Expenses Total	\$8,170.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,944.92	\$6,225.08
Unexpected Expenses		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Actual Expenses		\$100.00	\$894.92	\$0.00	\$950.00	\$0.00		
Actual Expenses So Far		\$100.00	\$994.92	\$994.92	\$1,944.92	\$1,944.92	\$1,944.92	Actual Expenses So Far
							\$6,225.08	Est. Expenses Yet to Pay

Date:	January 27, 2026			
Committee:	Advocacy and Outreach			
Co-chairs:	Christine Liebson (incoming)/Emily Rebmann (incoming)			
Members:	Connie Conner	Jacky Johnson	Jim McKinnon	Collette McDonough
	Ken Grossi	Dana Best-Mizsak	Sarah Aisenbrey	Natalie Fritz
	Nina Herzog		Amanda Dowler	
Mission/Summary:				
<p>The mission of the Advocacy and Outreach Committee is to advocate for archives and archivists by responding to issues impacting the role of archives and archivists in society and to provide outreach programming throughout the state of Ohio relating to Statehood Day, Archives Month, and communicating news from local, state, and national archives-related outlets.</p> <p><i>New mission statement as of December 2024</i></p>				
Goals for the Year:				
<ul style="list-style-type: none"> ● Create the Archives Month poster ● Have an unveiling event for the poster ● Generate content for the SOA Blog that relates to advocating for Ohio’s archives and archivists ● Collaborate with other SOA committees as needed 				
Ongoing / Monthly updates:				
<ul style="list-style-type: none"> ● Current voting to confirm 2026 poster theme (due Feb 3) 				
Upcoming				
<ul style="list-style-type: none"> ● February will begin solicitations for photographs for poster ● Blogs—content scheduling for next month <ul style="list-style-type: none"> ○ Series to focus on America 250 beginning in March ● Still open to collaboration with other committees in the new year 				

Society of Ohio Archivists Committee Reports

Date:	January 27, 2026		
Committee:	Educational Programming Committee		
Chairs:	Sara Mouch, University of Toledo; Adam Wanter, MidPointe Library System		
Members:	Nora Blackman, Case Western Reserve University	Matt Francis, Ohio Northern University	Jennifer Long Morehart, Bowling Green State University (President)
	Stacy Chaney-Blankenship, Ohio Wesleyan University	Betsy Hedler, OHC/SOA Liaison	Kristen Newby, Columbus Metropolitan Library (VP)
	Meghan Crawford, Capital University	Riza Miklowski, Akron-Summit County Public Library	Dan Noonan, The Ohio State University
Mission/Summary:			
Plan the annual SOA spring annual conference and professional development workshops. Activities include choosing a conference theme, solicitation and selection of session presenters, selection of plenary speaker, publication and distribution of conference announcements, collecting conference evaluations, and planning professional development workshops of interest to members. Support for the Fall OHLA/SOA virtual conference.			
Goals for the Year:			
<ul style="list-style-type: none"> - Work with the MAC Program and Local Arrangements Committees to help coordinate and plan MAC's 2026 meeting in Columbus. - Develop proposals to help offset the costs the MAC-SOA Conference for SOA members - Determine feasibility of offering additional programming to SOA members, and undertake the development of that programming. 			
Ongoing Issues and Challenges:			
<ul style="list-style-type: none"> - For 2026: navigating the MAC/SOA collaboration. - Developing and offering a Fall option for programming. 			
Accomplished Tasks (since December Council meeting)			
<ul style="list-style-type: none"> - MAC / SOA Program Committee Update <ul style="list-style-type: none"> o Call for posters have gone out o Program is in the hands of the designer - MAC / SOA Local Arrangements Committee Update <ul style="list-style-type: none"> o Working on restaurants tours o Looking into shuttle service for those not staying at the Blackwell - SOA EPC Update <ul style="list-style-type: none"> o Will work with MAC Development to determine how EPC will handle silent auction activities that won't overlap/interfere with MAC's efforts o Determined that it's too late for additional, winter programming, but will endeavor to improve efforts for planning future planning early. 			

Date:	January 27, 2026	
Committee:	Society of Ohio Archivists Justice, Equity, Diversity, Accessibility, and Inclusion (JEDAI) Committee	
Co-Chairs:	Michelle Ganz, Dominican Sisters of Peace (2025- , co-chair 2025-2027) Hannah Kemp-Severence, University of Akron (2023- , co-chair 2024-2025; 2025-2026)	
Members:	Madeline Fix, (2020-)	Meghan Crawford, Capital University (2024-)
	Arjun Sabharwal, The University of Toledo (2023-)	Savannah Gould, Akron Summit County Public Library (2024-)
	Niel White, (2024-)	
	Kelly Hummingbird, Association of Tribal Archives, Libraries, and Museums (ATALM) (2025-)	
Mission/Summary:		
The JEDAI Committee is responsible for identifying, promoting, developing, and educating on antiracist and social justice efforts, actions, and resources for SOA Council, Committees, and Membership.		
Goals:		
<ul style="list-style-type: none"> • Evaluate SOA internal processes and come up with plans for improvement. • Coordinate with the Membership and Awards committee to draft the description, criteria, and rubric for a JEDAI scholarship. 		
Ongoing Issues and Challenges:		
<ul style="list-style-type: none"> • Continued discussions with stakeholders regarding scholarship description, application and rubric 		
Accomplished Goals:		
<ul style="list-style-type: none"> • Submitted draft application and rubric for JEDAI scholarship to co-chairs of Awards Committee • Determined goals for 2026 – toolkits for certain issues/events like oral histories • Discussed how we can support the advocacy committee • Michele Jennings has had to step down from the committee due to work commitments. We want to thank her for her service to the committee and SOA 		

Society of Ohio Archivists Committee Reports

Society of Ohio Archivists Committee Reports

Date:	January 27, 2026	
Committee:	Marketing and Communications	
Cochairs:	Emily Gainer, Cummings Center for the History of Psychology (2020-, cochair 2024-2026); Amber Bales, Ohio State University (2022-, cochair 2025-2027)	
Members:	Janet Carleton, Ohio University (1999-) Julia Teran, Case Western Reserve University (2023-2027)	Katie Gable (2024-2026) <i>Open</i>

Mission/Summary:

The Marketing and Communications Committee is responsible for public relations and outreach for SOA through the process of generating content and maintaining the tools to communicate SOA information. Duties and responsibilities include updating the SOA website, maintaining social media accounts (Facebook, Flickr, Instagram, LinkedIn, Pinterest, YouTube), moderation of SOA Listserv, responding to SOA email inquiries, and documenting SOA events through photographs.

Goals for the Year (based on 2023-2026 Strategic Plan):

- Regularly update SOA's website and social media with relevant, timely, curated content: blog, DEI resources, internships page, passport, public information, etc.
- Evaluate and monitor marketing and communication channels making sure they give access to relevant information and resources.
- Raise awareness of SOA's public advocacy efforts by sharing news through all SOA media channels.
- Use SOA convening power to share resources from other entities doing the same work like MAC, Lyrasis, OhioNET, OhioDIG, OPC, ARMA, CARMA, CoSA, and others.

Ongoing Issues and Challenges:

- Deciding what social media platforms to join or devote less effort toward. Creating content for different social media platforms.

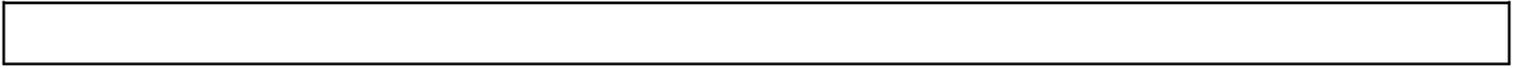
Accomplished Goals:

- Performed WordPress maintenance & communicated with super admin Phil Sager as needed.
- Performed website content refresh and review
 - Posted 8 blog announcements since the last Council meeting.
 - Last 30 days: 1,789 page views (increase 28% from last month). Most visited 3 pages: 1) homepage, 2) Annual Meeting: Call for Poster Presentations, 3) Annual Conferences
- Managed [SOA Listserv](#).
 - 405 members (+3)
 - Approved requests to join. Posted news and announcements of general interest. Blocked spam.
- Managed Facebook [Page](#).
 - Posted Nominating Committee volunteer call, blog posts, SOA/MAC joint annual meeting announcements, job postings, and other announcements.
 - 235 likes; 325 followers (+0; +6)

- Managed [Instagram](#) account
 - 804 followers (+5, -4). 629 views in the last 30 days.
 - Instagram takeovers: Openings in 2026. No takeover for January, 1 scheduled for early February '26.
- Managed [LinkedIn Page](#)
 - 270 followers (+2). Regular posting of content.
- Managed [Pinterest](#)
- Managed [YouTube](#) account
 - 44 videos total. 31 subscribers

Society of Ohio Archivists Committee Reports

Date:	1/27/2026		
Committee:	Membership & Awards Committee		
Chairs:	Stephanie Shreffler, co-chair 2024-2026; Julia Teran, co-chair 2025-2027		
Council Liaison:			
Members:	Marsha Miles	Devhra Bennett-Jones	Mark Bloom
	Rachel Sykes	Cate Putirskis	Helen Conger
Mission/Summary:			
<p>The Membership & Awards Committee supports and recognizes the work of SOA members. Responsibilities include the general recruitment of new members, leading the annual membership drive, soliciting and reviewing award applications for the SOA Merit Award and meeting scholarships, supporting Ohio History Day including the issuing of SOA History Day awards, special projects in support of membership goals, and responding to general membership inquiries.</p>			
Goals for the Year (2025-2026):			
<ul style="list-style-type: none"> ● Select winners of the Merit, Student/New Professional, and History Day Awards ● Membership Drive 2025-26 - write and distribute the membership renewal letter. Communicate with OHC for distributing email blast for membership renewal notifications. 			
Ongoing Issues and Challenges:			
<ul style="list-style-type: none"> ● <u> </u> New and Renewing 2026 SOA Memberships <ul style="list-style-type: none"> ○ I don't have the most recent set of memberships, but the membership drive is going well. ● Have discussed with JEDAI their scholarship and its criteria; hope to begin advertising all the scholarships very soon ● Ohio History Day will be coming up. Reach out to Stephanie or Julia if you're interested in being a judge for the SOA History Day Award! 			
Accomplished Goals:			
<ul style="list-style-type: none"> ● Membership renewal letter has been sent out, membership drive is proceeding well ● Started advertising Merit Awards 			



Society of Ohio Archivists Committee Reports			
Date:	December 02, 2025		
Committee:	<i>Ohio Archivist</i> Newsletter		
Editor:	Jessica Heys , Independent Archives Contractor, Kettering Foundation (News & Notes Asst Ed, Fall 2017-current; Interim Editor, Spring 2022; Editor-in-Chief, Fall 2022--Spring 2026)		
Asst Editors:	Jessica Heys , News & Notes (Fall 2017-Current)	Michelle Ganz , DEAI (Spring 2023-)	Emily Ahlin , Farewell Emily! (Spring 2023-Fall 2025)
	Penelope Shumaker , Digital Discussion (Fall 2023-)	Emily Rinaman , Features (Fall 2025-)	
Mission/Summary:			
The <i>Ohio Archivist</i> is the official newsletter of the Society of Ohio Archivists. Its primary mission is to serve as a conduit for information about SOA and its membership. The <i>Ohio Archivist</i> also publishes articles containing general information about the archival profession, especially as it relates to archivists located within Ohio and the Midwest. (Approved by Council on 2/12/2010.)			
Goals for the Year:			
<ul style="list-style-type: none"> • See if anyone else would like to take over the newsletter • I am continuing to do the News & Notes for now • Rethinking and expanding content topic areas • Pay more attention to readership tracking/statistics • Send out regular Guidelines reminders https://ohioarchivists.org/ohioarchivist/ohioarchivist_guidelines/ 			
Ongoing Issues and Challenges:			
<ul style="list-style-type: none"> • Involvement / inclusion • Improve as editor • Gain readership 			
Accomplished Goals:			
<ul style="list-style-type: none"> • Fall 2025 issue published • New Assist Editor Emily Rinaman started Fall 2025 • Assistant Editor Emily Ahlin stepped down after Fall 2025 			