



## Society of Ohio Archivists 2024 Spring Conference

**Conference Date:** Thursday, May 15 (virtual only) & Friday, May 16, 2025 (hybrid)  
**Conference Time:** 9:00 a.m. – 4:00 p.m.  
**Conference Location:** [Lancelot Thompson Student Union](#) at the University of Toledo, Toledo, Ohio

### Registration Form

<b>Name:</b>		
<b>Institution:</b>		
<b>Address:</b>		
<b>Telephone:</b>		
<b>Pronouns:</b>		
<b>E-mail:</b>		
<b>Early Bird Registration (received by April 14):</b>	<b>Regular Registration (received by May 7):</b>	<b>Virtual Only (received by May 15)</b>
<input type="checkbox"/> Member (w/ lunch) \$80	<input type="checkbox"/> Member (w/ lunch) \$85	<input type="checkbox"/> Member \$40
<input type="checkbox"/> Non-Member (w/ lunch) \$120	<input type="checkbox"/> Non-Member (w/ lunch) \$125	<input type="checkbox"/> Non-Member \$80
<input type="checkbox"/> Student (includes lunch) \$30	<input type="checkbox"/> Student (includes lunch) \$35	<input type="checkbox"/> Student \$25
<b>Add a Donation:</b>	<b>Total:</b>	
<b>Method of Payment:</b>		
<input type="checkbox"/> Check enclosed (Made payable to Society of Ohio Archivists)		<input type="checkbox"/> Bill Me
<b>First-Time Attendee:</b>	<b>Dietary Restrictions:</b>	
<input type="checkbox"/> This is my first time attending the SOA Annual Conference		
<b>Accessibility Needs:</b> (Please indicate below if there are any accessibility, dietary or other needs that the planning committee can assist you with.)		

Please return completed forms to: Society of Ohio Archivists, 800 East 17<sup>th</sup> Ave, Columbus, OH 43211

Make checks payable to Society of Ohio Archivists

**Note:** We're offering a \$30 discount to individuals presenting at the conference. If that describes you, please note that on the form and deduct \$30 from any of the registration fee amounts.

Cancellations for a full refund must be made before 5 p.m. Weds, May 7, 2025. For cancellations made prior to this date, your registration fee will be refunded via the method of payment (e.g. credit card to credit card transaction, etc.), minus minimum processing costs if applicable. Please submit cancellation requests to [ohioarchivists@ohiohistory.org](mailto:ohioarchivists@ohiohistory.org). Cancellation requests must include the registrant's name, email address, membership status, method of payment, and the total amount paid. Please allow 4-6 weeks for your refund to be processed. No refunds can be given for cancellations made after 5 p.m. Weds, May 7, 2025; however, we are able to transfer your registration to someone else after that time.