Society of Ohio Archivists
Annual Conference Business Meeting
Capital University, Bexley, Ohio
Friday May 17, 2024

1. Welcome
    a. Past President Melissa Dalton called the meeting to order at 12:17 PM.

2. Recognition of Outgoing Leaders
    a. Dalton - Thank you:
        i. Amy Rohmiller, Past President
        ii. Brittany Hayes, Treasurer
        iii. Jennifer Long Morehart, Awards & Membership Committee Co-Chair
        iv. Penelope Shumaker, JEDAI Committee Co-Chair
        v. Collette McDonough, Advocacy & Outreach Committee Co-Chair
        vi. Jane Wildermuth, Marketing & Communications Committee Co-Chair

3. Incoming Leaders Election Results
    a. Dalton -
        i. Jennifer Long Morehart, President/President Elect
        ii. Sofia McGuire, Treasurer
        iii. Jim DaMico, Council Member At-Large

4. Award Winners
    a. Helen Conger -
        i. New Professional Scholarship
            1. Emilie Cornelius
            2. Nikala Trillo
        ii. Student Scholarship
            1. Katie Gable
            2. Jessica Licker
        iii. Ohio Preservation Council Scholarship
            1. Niel White
        iv. Merit Awards
            1. Greene County Records Center & Archives
            2. Columbus Metropolitan Library & Cincinnati/Hamilton County Library

5. Committee Reports
    a. Treasurer
        i. Dalton - We're doing well. The raise in dues has helped financially. We're in the green by $2,000. Budgets are available in meeting minutes (below).
    b. Advocacy & Outreach (AOC)
        i. Dalton - They're working hard on strategic plan tasks. There has been increased communication with Olympics organizations for Archives Month. Still planning an event with sister organizations. Legislation work is on the horizon. Looking for new members.
    c. Membership & Awards (MAC)
        i. President Elect Jennifer Long Morehart - We coordinated scholarships and merit awards, SOA History Day awards, strategic plan tasks, and rubrics for award selection with the JEDAI committee. Looking for new members.
    d. Educational Programming (EPC)

        i. Sara Mouch - Our goal is the conference. We opened presentations over two days and raised over $1,000 from sponsors. We purchased another Zoom account to accommodate a second conference day. This year, we also got insurance for the organization. Looking for new members.
    e. Newsletter
        i. Dalton - Spring newsletter is available for viewing. Fall newsletter is being planned.
    f. Nominating (NC)
        i. Amy Rohmiller - Thanks for voting!
    g. Marketing & Communication (MCC)
        i. Dalton - no update.
    h. Justice, Equity, Diversity, Accountability, and Inclusion (JEDAI)
        i. Nicole Sutton - We met with committee co-chairs. We also hosted a session at the annual conference to learn what attendees are getting out of SOA membership. We worked with Membership & Awards on the rubric for next award season and had a representative on the bylaws task force. Looking for new members.

6. Old Business
    a. None

7. New Business
    a. Constitution and Bylaws Changes
        i. President Matt Francis - An amendment was proposed by the JEDAI committee: Section 7 - Implementation of JEDAI Co-Chairs. Both positions will be elected in the next election cycle for one-year terms.
            1. Francis motioned to approve one-year terms for JEDAI Co-Chairs in the next election cycle. Member Jen Haney Conover seconds, motion carries.
        ii. Francis motioned to vote on series of revisions for Constitution and Bylaws. Committee and Council approve. Simple majority required and achieved. Rohmiller seconds, motion carries.

8. Adjournment
    a. Dalton adjourned the business meeting at 12:41 PM.

Shelby Beatty, Secretary (minutes)

Treasurer's Report (March 2024)

April 5, 2024

FISCAL YEAR 2023-2024:

Beginning Balance: 4/5/2024
$22,460.88

Current Balance: 5/15/2024
$26,130.66

Net Change: 4/5/2024 to 5/15/2024
+$3,669.78

Deposits
+$4,169.78

Expenditures
-$500.00

SOA Cash Box
$65

Checking Account Transactions—Detail

Date	Check Number	Payee	Description	Category	Payment (-)	Deposit (+)	Ending Balance
			BEGINNING BALANCE				$22,460.88
4/30/2024	Interest		Interest Payment	Interest		$0.18	$22,461.06
5/4/2024	1948	Emilie Cornelius	SOA Scholarship--New Professional	Scholarships--New Professionals	$100.00		$22,361.06
5/4/2024	1949	Nikala Trujillo	SOA Scholarship--New Professional	Scholarships--New Professionals	$100.00		$22,261.06
5/4/2024	1950	Katie Gable	SOA Scholarship--Student	Scholarships--Students	$100.00		$22,161.06
5/4/2024	1951	Jessica Licker	SOA Scholarship--Student	Scholarships--Students	$100.00		$22,061.06
5/4/2024	1952	Danielle White	Ohio Preservation Council Scholarship	Unexpected Expenses	$100.00		$21,961.06
5/12/2024	Deposit		Net Conference Revenue	Spring Conference--Registration		$1,308.80	$23,269.86
5/12/2024	Deposit		Net Membership Revenue	Membership Dues		$2,860.80	$26,130.66

Budget Spreadsheet
March-May 2024

Society of Ohio Archivists Budget
Tax Year : September 1, 2023 - August 31, 2024

INCOME	Budget Amount	9/30/2023	10/31/2023	11/30/2023	12/31/2023	1/31/2024	2/29/2024	3/31/2024	4/30/2024	5/17/2024	Total	Budget Remaining
Membership Dues (75% of actual 2022-23 dues rec'd)	$1,500.00	$0.00	$0.00	$309.06	$0.00	$519.96	$230.00	$60.00	$0.00	$2,860.80	$3,979.82	-$2,479.82
JEDAI Winter 2024 - Sponsorships/ Donations	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Spring Conference - Registration	$7,500.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,308.80	$1,308.80	$6,191.20
Spring Conference - Sponsorship	$1,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,000.00
Spring Conference - Raffle	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Spring Conference - Silent Auction	$500.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$500.00
Fall Workshop--Registration	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Bank Interest	$1.60	$0.19	$0.20	$0.18	$0.20	$0.19	$0.18	$0.18	$0.00	$0.00	$1.32	$0.28
Budget Surplus from 2023-24	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Budgeted Income Total	**$10,501.60**	**$0.19**	**$0.20**	**$309.24**	**$0.20**	**$520.15**	**$230.18**	**$60.18**	**$0.00**	**$4,169.60**	**$5,289.94**	$5,211.66
Unexpected Income		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
Actual Income		**$0.19**	**$0.20**	**$309.24**	**$0.20**	**$520.15**	**$230.18**	**$60.18**	**$0.00**	**$4,169.60**		
Actual Income So Far		$0.19	$0.39	$309.63	$309.83	$829.98	$1,060.16	$1,120.34	$1,120.34	$5,289.94	**$5,289.94**	**Actual Income Rec'd So Far**
											$5,211.66	**Est. Income Yet to Receive**

EXPENSES	Budget Amount	9/30/2023	10/31/2023	11/30/2023	12/31/2023	1/31/2024	2/29/2024	3/31/2024	4/30/2024	5/30/2024	Total	Budget Remaining
JEDAI Winter 2024 - Online Event Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
JEDAI Winter 2024 - Speaker Honoraria	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Spring Conference - Venue	$2,300.00	$0.00	$0.00	$0.00	$875.00	$0.00	$0.00	$0.00	$0.00	$0.00	$875.00	$1,425.00
Spring Conference - Food/Catering	$4,300.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$4,300.00
Spring Conference - Speaker	$1,200.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,200.00
Spring Conference - Printing	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Spring Conference - Equipment Rental	$1,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,000.00
Spring Conference - Miscellaneous	$150.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$150.00
Fall Workshop	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Fall Workshop - OHC Fees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Fall Workshop - MAC Speaker	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Awards - Merit Awards - Plaques	$175.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$175.00
Awards - Merit Awards - Mailing	$25.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$25.00
Awards - History Day Sponsorship	$225.00	$0.00	$0.00	$0.00	$0.00	$0.00	$225.00	$0.00	$0.00	$0.00	$225.00	$0.00
Scholarships - New Professionls	$200.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$200.00	$200.00	$0.00
Scholarships - Students	$200.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$200.00	$200.00	$0.00
Archives Month Poster - Printing	$628.00	$0.00	$659.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$659.00	-$31.00
Archives Month Poster - Mailing	$126.31	$0.00	$113.67	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$113.67	$12.64
Archives Month Poster - Unveiling	$100.00	$100.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$100.00	$0.00
Advocacy and Outreach - Meetups	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Ohio History Connection support services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Strategic Planning	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Strategic Planning - Retreat - Lunch and Snacks	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Administrative Fees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Budgeted Expenses Total	**$10,629.31**	**$100.00**	**$772.67**	**$0.00**	**$875.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$400.00**	**$2,372.67**	**$8,256.64**
Unexpected Expenses		$0.00	$0.00	$0.00	$0.00	$0.00	$725.00	$0.00	$0.00	$100.00	$825.00	
Actual Expenses		**$100.00**	**$772.67**	**$0.00**	**$875.00**	**$0.00**	**$725.00**	**$0.00**	**$0.00**	**$500.00**		
Actual Expenses So Far		$100.00	$872.67	$872.67	$1,747.67	$1,747.67	$2,472.67	$2,472.67	$2,472.67	$2,972.67	**$2,972.67**	**Actual Expenses So Far**
											$8,256.64	**Est. Expenses Yet to Pay**

FY 2023-2024 Budgeted Amounts	
Income Budgeted	**$10,501.60**
Expenses Budgeted	**$10,629.31**
Difference	**-$127.71**
FY 2023-2024 so far	
Actual Income	**$5,289.94**
Actual Expenses	**$2,972.67**
Difference	**$2,317.27**

Date:	May 16, 2024			
Committee:	Advocacy and Outreach			
Chair:	Collette McDonough			
Members:	Connie Conner	Amy Czubak	Jacky Johnson	Christine Liebson
	Laura Smith	Ken Grossi	Dana Best-Mizsak	Jim McKinnon
	George Bain	Jennifer Gerth	Natalie Fritz	

Mission/Summary:

The Advocacy and Outreach Committee is responsible for promoting advocacy in response to legislative issues that may impact archives, diversity, and the role of archives and archivists within society. The Advocacy and Outreach Committee will facilitate access to resources that will aid archivists in advocating for the profession and collections to administrators and institutional stakeholders. It also communicates news from the National Coalition for History. Additionally, the Advocacy and Outreach committee is responsible for advocating the importance of archives throughout the state of Ohio through programmatic planning such as Statehood Day, Archives Month, Archives Passport, Archives "Crawl," and MayDay,

Goals for the Year:

- Create the Archives Month poster
- Have an unveiling event for the poster
- Generate content for the SOA Blog that relates to advocate for Ohio's archives and archivists
- Collaborate with other SOA committees as needed
- Update our mission

Ongoing Issues and Challenges:

- Doing more advocacy outside the field
- Committee members that do not attend meetings or respond to emails
- We were not really as a group able to participate in Ask an Archivist day on X because none of our committee are on X, what could we do instead?

Accomplished Goals:

- Have 3-4 blog posts assigned and ready to post in the next few months.
- Blog posts for archives month are also in the works
- Finalizing plans for an October event related to archives month and our poster
- Finalizing the archives month poster/reveal event
- Erin Wilson has decided to step away from A&O to pursue other adventures
- Dana Best Mizsak joined A&O

Society of Ohio Archivists Committee Reports

Date:	May 17, 2024		
Committee:	Membership & Awards Committee		
Chairs:	Helen Conger and Jennifer Long Morehart		
Council Liaison:			
Members:	Shelby Beatty	Devhra Bennett-Jones	Mark Bloom
	Marsha Miles	Cate Putirskis	Stephanie Shreffler
	Julia Teran		

Mission/Summary:

The Membership & Awards Committee supports and recognizes the work of SOA members. Responsibilities include the general recruitment of new members, leading the annual membership drive, soliciting and reviewing award applications for the SOA Merit Award and meeting scholarships, supporting Ohio History Day including the issuing of SOA History Day awards, special projects in support of membership goals, and responding to general membership inquiries.

Goals for the Year (2023-2024):

- Select winners of the Merit, Student/New Professional, and History Day Awards
- Analyze membership program benefits in support of increasing membership. Have galvanizing answers to the questions: Why join SOA? What value does SOA provide for those doing archival work in Ohio?
- Create/update rubric for Scholarship/Merit Award selection
- Membership Drive 2024-write and distribute the membership renewal letter. Communicate with OHC for distributing email blast for membership renewal notifications.
- Update internship and membership webpages

Ongoing Issues and Challenges:

- Continued transition as former Membership Committee and Awards Committee work as one, combined committee
- New and Renewing 2024 SOA Memberships
    - Current: As of 05/11/2024 membership roster: 148 memberships
    - Breakdown:
        - Individual: 126
        - Student: 10
        - Bridge: 5
        - Patron: 3
        - Sponsor: 2
        - Lifetime: 2

  Compare to:
    - 2023: 171 (Society of Ohio Archivists Council Minutes, June 27, 2023)
    - 2022: 153 (Society of Ohio Archivists business meeting minutes May 20, 2022)
    - 2021: 166 (Society of Ohio Archivists Council Minutes June 28, 2021)

Accomplished Goals:

- Select winners of the Merit, Student, New Professional, Ohio Preservation Council, and History Day Scholarships and Awards
    - SOA Merit, Student, New Professional, and Ohio Preservation Council award recipients selected, notified, and recognition scheduled for the SOA Annual Business Meeting
    - SOA History Day Award recipients selected, and awards presented at Ohio History Day on April 20 at Capital University
- Analyze membership program benefits in support of increasing membership. Have galvanizing answers to the questions: Why join SOA? What value does SOA provide for those doing archival work in Ohio?
    - Committee brainstormed and approved draft of current and aspirational SOA membership benefits
    - Membership benefits statement submitted to SOA Leadership
- Create/update rubric for Scholarship/Merit Award selection
    - Met with the JEDAI Committee to discuss Membership and Awards Committee responsibilities, goals, and the process of judging award applications and submissions
    - Draft rubrics researched and created
    - JEDAI Committee feedback on draft rubrics received—thank you!
    - Committee-approved rubric drafts utilized for 2024 award season due to time; timeline set to effectively incorporate JEDAI Committee feedback into the rubric drafts and the 2025 SOA Award process
- Membership Drive 2024-write and distribute the membership renewal letter. Communicate with OHC for distributing email blast for membership renewal notifications.
    - 2024 membership renewal letter updated and approved by committee
    - 2024 membership renewal letter distributed via Ohio History Connection email blast—January, February, and March; further distribution via the SOA website invoice, SOA listserv, and SOA media.
- Update internship and membership webpages
    - Membership page updated (ongoing)
    - Internship webpage update request distributed by SOA listserv and social media
    - Opportunities posted to Internship and Volunteer Opportunities page and distributed via SOA social media

Society of Ohio Archivists Committee Reports

Date:	May 17, 2024		
Committee:	**Educational Programming Committee**		
Chairs:	Sara Mouch, University of Toledo; Michelle Sweetser, Bowling Green State University		
Members:	Adam Wanter, MidPointeLibrary System	Rachael Bussert, Dayton Metro Library	William Modrow, Miami University
	Betsy Hedler, OHC/SOA Liaison	Riza Miklowski, Akron-Summit County Public Library	Nathaniel Ricks
	Melissa Dalton (President)	Angie Keltner, Dayton Metro Library	Kieth Peppers, Baldwin Wallace University
	Matt Fancis, Ohio Northern University (VP)		

Mission/Summary:

Plan the annual SOA spring annual conference and professional development workshops. Activities include choosing a conference theme, solicitation and selection of session presenters, selection of plenary speaker, publication and distribution of conference announcements, collecting conference evaluations, and planning professional development workshops of interest to members.
Support for the Fall OHLA/SOA virtual conference.

Goals for the Year:

- Coordinate and plan the SOA Spring Annual Conference, as well as the fall joint conference with OLHA
- Create virtual educational programming opportunities
- Provide opportunities for networking / engagement during the Annual Meeting
- Set goals for 2023/2024
- Establish presentation recruiting role
- Revamp sponsorship levels

Ongoing Issues and Challenges:

- Securing shepherds/moderators for OHLA/SOA track.

Accomplished Goals for 2023/2024

- Met with JEDAI to discuss opportunities for them to assist in developing a more inclusive event.
- Opened up presentation recruitment channels (i.e. pushing announcements to larger organizations), resulting in enough presentations to require two days of concurrent sessions and the purchase of a second Zoom account.
- Revised sponsorship levels to more accurately reflect how we recognize donors at the conference.
- Purchased a liability insurance policy to protect SOA when renting venues.
- Decided to maintain the same registration rates as 2022-2023.
- Discussed opportunities for strengthening our relationship with OHLA in regards to conference support.
- Tested technology for holding concurrent sessions on Zoom, livestream requirements for the in-person day, and use of closed captioning via PowerPoint.
- The 2024 Annual Meeting was held Thursday, May 16 on Zoom and Friday, May 17 at Capital University in Columbus, Ohio, with a total of 15 sessions across the two days.
- The Sponsorship subcommittee raised $1000 toward the annual meeting from 7 sponsors:

    - Sponsorships: OhioNet ($200), OPC ($500), Case Western Reserve ($250), Hollinger Metal Edge ($100)
    - Scholarship sponsors: OhioLink (2), Preserve-It LLC (1), Ohio Preservation Council (1)
- The Silent Auction subcommittee received donations from approximately 12 individuals and organizations for the student and new professional scholarships:
    - BalletMet
    - CAPA
    - Cincinnati Red
    - Cleveland Museum of Art
    - Columbus Museum of Art
    - Dayton Dragons
    - Gaylord
    - Gramercy Books
    - National Veterans Memorial Museum
    - Ohio State
    - Schmidt's Restaurant and Sausage Haus
    - Young's Jersey Dairy
- The SOA-EPC met monthly from August 2023 - May 2024 to complete the goals listed above.

Society of Ohio Archivists Committee Reports			
Date:	May 17, 2024		
Committee:	*Ohio Archivist* Newsletter		
Editor:	**Jessica Heys**, Archives Contractor, Kettering Foundation & Cincinnati Museum Center (News & Notes Asst Ed, Fall 2017-current; Interim Editor, Spring 2022; Editor-in-Chief, Fall 2022, Spring 2023, Fall 2023, Spring 2024)		
Asst Editors:	**Jessica Heys,** News & Notes (Fall 2017-Current)	**Michelle Ganz,** DEAI/Social Justice (Spring 2023-)	**Emily Ahlin,** Features (Spring 2023-)
		Penelope Shumaker, Digital Discussion (Fall 2023-)	**Eira Tansey,** Climate Control (Fall 2023-)

Mission/Summary:

The *Ohio Archivist* is the official newsletter of the Society of Ohio Archivists. Its primary mission is to serve as a conduit for information about SOA and its membership. The *Ohio Archivist* also publishes articles containing general information about the archival profession, especially as it relates to archivists located within Ohio and the Midwest. (Approved by Council on 2/12/2010.)

Goals for the Year:

- I am continuing to do the News & Notes for now.
- Rethinking and expanding content topic areas
- Pay more attention to readership tracking/statistics
- Send out regular Guidelines reminders
  https://ohioarchivists.org/ohioarchivist/ohioarchivist_guidelines/

Ongoing Issues and Challenges:

- Improve as editor
- Gain readership

Accomplished Goals:

- Spring 2022 issue
- Fall 2022 issue
- Spring 2023 issue
- Fall 2023 issue
- Spring 2024 issue
- Recruited assistant editors

REPORT: Society of Ohio Archivists BRIEF Committee Reports for annual business meeting

Marketing and Communications Committee

May 17, 2024

The MCC distributes information and manages the website, social media platforms, and the Listserv. We worked closely with Council and other committees to distribute SOA information in a timely manner.

This winter, MCC conducted a survey to guide our focus and actions moving forward. Thank you to everyone who filled out the survey. Based on the survey results, the committee created an Instagram account and its launch has been successful. Follow @ohio_archivists on Instagram.

We are seeking an additional committee member, specifically to manage and create content for the new Instagram account--email a cochair or committee member if you are interested.

Amber Bales, Ohio State University (2022-2024)

Janet Carleton, Ohio University (1999-)

Emily Gainer, Cummings Center for the History of Psychology (2020-, cochair 2022-2024)

Julia Teran, Case Western Reserve University (2023-2025)

Jane Wildermuth, Wright State University (2021-2023, cochair 2023-2025)

Date:	May 17, 2024	
Committee:	Society of Ohio Archivists Justice, Equity, Diversity, Accessibility, and Inclusion (JEDAI) Committee	
Co-Chairs:	Nicole Sutton, Columbus Metropolitan Library (2020- , co-chair 2023-2025) Penelope Shumaker, State Library of Ohio (2020- , co-chair 2023-2024)	
Members:	Devhra Benett-Jones, University of Cincinnati (2020-)	Arjun Sabharwal, The University of Toledo (2023-)
	Madeline Fix, The Ohio State University (2020-)	Hannah Kemp-Severence, University of Akron (2023-)

Mission/Summary:

The JEDAI Committee is responsible for identifying, promoting, developing, and educating on antiracist and social justice efforts, actions, and resources for SOA Council, Committees, and Membership.

Goals for the Year (2023-2024):

- Evaluate SOA internal processes and come up with plans for improvement.
- Meet the co-chairs of all the SOA Committees to review procedures and learn about the goals of each committee and how we can view the work through an EDI lens.
- Discuss the use of rubrics with the Membership & Awards Committee.

Ongoing Issues and Challenges:

- Increasing committee membership

Accomplished Goals for 2023-2024:

- We spoke to the co-chairs for the following committees to learn about internal processes of SOA:
    - Membership & Awards
    - Nominating Committee
    - Educational Programing
    - Strategic Planning
    - Marketing and Communications
    - Advocacy and Outreach
- We reviewed and provided feedback to the Membership & Awards committee about the rubric they drafted for award applications.
- We had a JEDAI representative on the By-Laws Task force.
- The SOA JEDAI Committee met monthly to complete the goals listed above.