

Society of Ohio Archivists Council Meeting

Friday, January 26, 2024

11 AM to 12 PM

Attendees: Betsy Hedler, Melissa Dalton, Matt Francis, Jennifer Long Morehart, Emily Gainer, Jane Wildermuth, Amy Rohmiller, Jessica Heys, Sarah Mouch, Kristen Newby, Jim DaMico, Helen Conger, Collette McDonough, Penelope Shumaker, Nicole Sutton, Shelby Beatty (minutes)

1. Welcome

- a. President Melissa Dalton called the meeting to order.

2. Minutes

- a. Dalton motioned to approve minutes from January 5, 2024. Vice President Matt Francis seconds, motion carries.

3. Committee Reports

a. Treasurer

- Dalton - Looks like everything is on track. For budgeted expenses, the only difference is going to be \$127.

b. Membership & Awards (MAC)

- Jennifer Long Morehart - Membership is currently at 65. We had our second session for the Strategic Plan membership benefit statement. We're in the process of drafting a statement to put before the committee. The Awards Rubric subcommittee met and is gathering information for the rubric draft. The 2024 membership drive has begun. New opportunities have been posted to the internship webpage.
 - Dalton - What do our membership numbers usually look like at the beginning of the drive?
 - Long Morehart - In 2019, we went from 47 to 77, and to 107 in 2020. 77 in 2021 and 32 new in 2022. 84 in 2023.
 - Council Member Jim DaMico - How many are institutional memberships?
 - Long Morehart - Institutional memberships were discontinued in 2019.

c. Marketing & Communication (MCC)

- Emily Gainer - Mainly been working on nominating committee calls, membership renewals, internship notices, and calls for annual meeting proposals. Internship webpage was the second most viewed on our website last month. We've been working on a survey to ask how people receive information from SOA, how they want to receive information, and what social media platforms they use most.

d. Nominating (NC)

- Amy Rohmiller - Getting together the slate of candidates. Welcomed Sarah Lubelsky to the committee.

e. Newsletter

- Jessica Heys - I put out the call for news and notes.

f. Educational Programming (EPC)

- Sara Mouch - Today is the original deadline for conference proposals, but we have looked into extending it one week. Currently have 8-9 submissions. We signed a contract with the venue, Capital University. We discussed registration rates and decided to keep them the same as last year. Virtual-only registration for members is \$40, non-members \$80, and \$25 students. Early bird goes \$80 for members, \$120 non-members, and \$30 students. Regular is \$85 members, \$125 non-members, and \$35 students. Finally, on site day of registration is \$75 members, \$115 non-members, and \$40 students. \$30 discount for speakers.

g. Advocacy & Outreach (AOC)

- Collette McDonough - Plan to do more with the blog. Having issues with members who are not very active in the committee.
 - Dalton - We can discuss committee membership activity at the next meeting.
- h. Strategic Planning (SP)
 - Rohmiller - No report.
- i. Justice, Equity, Diversity, Accountability, and Inclusion (JEDAI)
 - Penelope Shumaker - Completed our goal of meeting with all committee co-chairs. Next step is to discuss what we learned from everyone and new goals we may want to formulate. Our other goal is in progress as the Membership and Awards Committee works on their rubrics.

4. New Business

- a. Appoint/approve the slate of candidates
 - Rohmiller - We have a full slate of candidates:
 - Vice President/President Elect - Jennifer Long Morehart
 - Treasurer - Sophia Maguire from the City of Gahanna
 - Council At-Large Member - Jim DaMico
 - Dalton motioned to approve the slate of candidates. Council Member Kristen Newby seconds, motion carries.
- b. Bylaws committee update
 - Francis - Changes made focus on values of inclusiveness, democratic participation, efficiency, and transparency. We're looking to increase positions with voting privileges and create a system where only individuals elected by the membership maintain voting privileges. Looking to edit pronouns in documents to be more inclusive. Co-chairs with voting privileges can serve a maximum of 6 years at a time. The Secretary and Treasurer positions, if appointed without being elected, would not have voting privileges.
- c. Senate Bill 83 note
 - McDonough - Campus Free Speech Bill. It's going to hurt people's ability to teach real history and ban controversial subjects. Perhaps SOA should come out against this bill. We all have collections that might be considered controversial and state institutions may have to change collecting policies.
 - Dalton - Send Council information about this and we can continue the discussion.

5. Upcoming Meeting

- a. Next meeting: March 1, 2024, from 11 AM to 12 PM
- b. Dalton adjourned the meeting at 12:13 PM.

Treasurer's Report (November 2023-January 2024)

January 26, 2024

FISCAL YEAR 2023-2024:

Beginning Balance: 11/2/2023

\$23,165.93

Current Balance: 1/26/2024

\$23,010.33

Net Change: 9/26/2023 to 11/2/2023

-\$155.60

Deposits

+\$719.40

Expenditures

-\$875.00

SOA Cash Box

\$65

Checking Account Transactions—Detail

Date	Check Number	Payee	Description	Category	Payment (-)	Deposit (+)	Ending Balance
11/01/2023			BEGINNING BALANCE				\$23,165.93
11/21/2023	Deposit		SOA Net Membership Revenue	Membership		309.06	\$23,474.99
11/30/2023	Interest		Interest Payment	Interest		\$0.18	\$23,475.17
12/16/2023	1945	Capital University—Meeting and Event Services	Annual Meeting—Use of Rooms	Spring Conference—Venue	\$875.00		\$22,600.17
12/30/2023	Interest		Interest Payment	Interest		\$0.20	\$22,600.37
1/19/2024	Deposit		Membership Dues—Tom Neel	Membership		\$30.00	\$22,630.37
1/19/2024	Deposit		Membership Dues—Mary McKinely	Membership		\$30.00	\$22,660.37
1/19/2024	Deposit		Membership Dues—Thomas Ross	Membership		\$15.00	\$22,675.37
1/19/2024	Deposit		Membership Dues—Beth Daugherty	Membership		\$30.00	\$22,705.37
1/19/2024	Deposit		Membership Dues—George Bain	Membership		\$100.00	\$22,805.37
1/23/2024	Deposit		SOA Net Membership Revenue	Membership		\$174.96	\$22,980.33
1/23/2024	Deposit		Membership Dues—Barbara Sedlock	Membership		\$30.00	\$23,010.33

Budget Spreadsheet

November 2023-January 2024

Society of Ohio Archivists Budget								
Tax Year : September 1, 2022 - August 31, 2023								
INCOME	Budget Amount	9/30/2023	10/31/2023	11/30/2023	12/31/2023	1/31/2024	Total	Budget Remaining
Membership Dues (75% of actual 2020-21 dues rec'd)	\$1,500.00	\$0.00	\$0.00	\$309.06	\$0.00	\$409.96	\$719.02	\$780.98
JEDAI Winter 2024 - Sponsorships/ Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Registration	\$7,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,500.00
Spring Conference - Sponsorship	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Spring Conference - Raffle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Silent Auction	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
Fall Workshop--Registration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bank Interest	\$1.60	\$0.19	\$0.20	\$0.18	\$0.20	\$0.00	\$0.77	\$0.83
Budget Surplus from 2022-23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Budgeted Income Total	\$10,501.60	\$0.19	\$0.20	\$309.24	\$0.20	\$409.96	\$719.79	\$9,781.81
Unexpected Income		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Actual Income		\$0.19	\$0.20	\$309.24	\$0.20	\$409.96		
Actual Income So Far		\$0.19	\$0.39	\$309.63	\$309.83	\$719.79	\$719.79	Actual Income Rec'd So Far
							\$9,781.81	Est. Income Yet to Receive

EXPENSES	Budget Amount	9/30/2023	10/31/2023	11/30/2023	12/31/2023	1/31/2024	Total	Budget Remaining
JEDAI Winter 2024 - Online Event Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
JEDAI Winter 2024 - Speaker Honoraria	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Venue	\$2,300.00	\$0.00	\$0.00	\$0.00	\$875.00	\$0.00	\$875.00	\$1,425.00
Spring Conference - Food/Catering	\$4,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,300.00
Spring Conference - Speaker	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00
Spring Conference - Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Equipment Rental	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Spring Conference - Miscellaneous	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
Fall Workshop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fall Workshop - OHC Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fall Workshop - MAC Speaker	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Awards - Merit Awards - Plaques	\$175.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175.00
Awards - Merit Awards - Mailing	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
Awards - History Day Sponsorship	\$225.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$225.00
Scholarships - New Professionals	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
Scholarships - Students	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
Archives Month Poster - Printing	\$628.00	\$0.00	\$659.00	\$0.00	\$0.00	\$0.00	\$659.00	-\$31.00
Archives Month Poster - Mailing	\$126.31	\$0.00	\$113.67	\$0.00	\$0.00	\$0.00	\$113.67	\$12.64
Archives Month Poster - Unveiling	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00
Advocacy and Outreach - Meetups	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ohio History Connection support services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Strategic Planning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Strategic Planning - Retreat - Lunch and Snacks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Administrative Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Budgeted Expenses Total	\$10,629.31	\$100.00	\$772.67	\$0.00	\$875.00	\$0.00	\$1,747.67	\$8,881.64
Unexpected Expenses		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Actual Expenses		\$100.00	\$772.67	\$0.00	\$875.00	\$0.00		
Actual Expenses So Far		\$100.00	\$872.67	\$872.67	\$1,747.67	\$1,747.67	\$1,747.67	Actual Expenses So Far
							\$8,881.64	Est. Expenses Yet to Pay

FY 2023-2024 Budgeted Amounts	
Income Budgeted	\$10,501.60
Expenses Budgeted	\$10,629.31
Difference	-\$127.71
FY 2023-2024 so far	
Actual Income	\$719.79
Actual Expenses	\$1,747.67
Difference	-\$1,027.88

Society of Ohio Archivists Committee Reports

Date:	January 26, 2024		
Committee:	Membership & Awards Committee		
Chairs:	Helen Conger and Jennifer Long Morehart		
Council Liaison:			
Members:	Shelby Beatty	Devhra Bennett-Jones	Mark Bloom
	Glenn Longacre	Marsha Miles	Cate Putirskis
	Stephanie Shreffler	Julia Teran	
Mission/Summary:			
The Membership & Awards Committee supports and recognizes the work of SOA members. Responsibilities include the general recruitment of new members, leading the annual membership drive, soliciting and reviewing award applications for the SOA Merit Award and meeting scholarships, supporting Ohio History Day including the issuing of SOA History Day awards, special projects in support of membership goals, and responding to general membership inquiries.			
Goals for the Year (2023-2024):			
<ul style="list-style-type: none"> • Select winners of the Merit, Student/New Professional, and History Day Awards • Analyze membership program benefits in support of increasing membership. Have galvanizing answers to the questions: Why join SOA? What value does SOA provide for those doing archival work in Ohio? • Create/update rubric for Scholarship/Merit Award selection • Membership Drive 2024-write and distribute the membership renewal letter. Communicate with OHC for distributing email blast for membership renewal notifications. • Update internship and membership webpages 			
Ongoing Issues and Challenges:			
<ul style="list-style-type: none"> • Continued transition as former Membership Committee and Awards Committee work as one, combined committee • New and Renewing 2023 SOA Memberships <ul style="list-style-type: none"> ○ Current: As of 01/25/2024 membership roster: 65 memberships ○ Breakdown: <ul style="list-style-type: none"> ▪ Individual: 53 ▪ Student: 5 ▪ Bridge: 3 ▪ Lifetime: 2 ▪ Patron: 1 ▪ Sponsor: 1 <p>Compare to:</p> <ul style="list-style-type: none"> ○ 2023: 84 (January 30, 2023 report) ○ 2022: 32* (February 10, 2022 report—*renewal notice challenges) ○ 2021: 107 (March 10, 2021 report) ○ 2020: 77 (March 20, 2020 report) ○ 2019: 47 (January 29, 2019) 			

Accomplished Goals:

- Select winners of the Merit, Student/New Professional, and History Day Awards
 - Requested funds to sponsor SOA History Day Award
 - Confirmed sponsorship of History Day Award with Ohio History Connection
- Analyze membership program benefits in support of increasing membership. Have galvanizing answers to the questions: Why join SOA? What value does SOA provide for those doing archival work in Ohio?
 - Introduced Strategic Plan goals to Committee
 - Requested and received clarification about membership benefits analysis
 - Two membership benefit brainstorming sessions 10/3/2023 and 12/5/2023
 - Draft statement in progress
- Create/update rubric for Scholarship/Merit Award selection
 - Met with the JEDAI Committee to discuss Membership and Awards Committee responsibilities, goals, and the process of judging award applications and submissions
 - Called for volunteers to create/update rubric; rubric subcommittee formed, met, and gathering information
- Membership Drive 2024-write and distribute the membership renewal letter. Communicate with OHC for distributing email blast for membership renewal notifications.
 - 2024 membership renewal letter updated and sent to committee for review
 - 2024 membership renewal letter distributed via Ohio History Connection January email blast, SOA website, SOA listserv, and SOA media.
- Update internship and membership webpages
 - Membership page updated (ongoing)
 - Internship webpage update request distributed by SOA listserv and social media
 - Opportunities posted to Internship and Volunteer Opportunities page and distributed via SOA social media

Society of Ohio Archivists Committee Reports		
Date:	January 26, 2024	
Committee:	Marketing and Communications	
Cochairs:	Emily Gainer, Cummings Center for the History of Psychology (2020-, cochair 2022-2024); Jane Wildermuth, Wright State University (2021-, cochair 2023-2025)	
Members:	<ul style="list-style-type: none"> - Amber Bales, Ohio State University (2022-2024); - Janet Carleton, Ohio University (1999-) 	<ul style="list-style-type: none"> - Julia Teran, Case Western Reserve University (2023-2025); - <i>Open</i>
<p>Mission/Summary:</p> <p>The Marketing and Communications Committee is responsible for public relations and outreach for SOA through the process of generating content and maintaining the tools to communicate SOA information. Dues and responsibilities include updating the SOA website, maintaining social media accounts (Facebook, Flickr, ISSUU, LinkedIn, Pinterest, Twitter, YouTube), moderation of SOA Listserv, responding to SOA email inquiries, and documenting SOA events through photographs.</p> <p>Goals for the Year (based on 2023-2026 Strategic Plan):</p> <ul style="list-style-type: none"> • Regularly update SOA's website and social media with relevant, timely, curated content: blog, DEI resources, internships page, passport, public information, etc. • Evaluate and monitor marketing and communication channels making sure they give access to relevant information and resources. • Raise awareness of SOA's public advocacy efforts by sharing news through all SOA media channels. • Use SOA convening power to share resources from other entities doing the same work like MAC, Lyrasis, OhioNET, OhioDIG, OPC, ARMA, CARMA, CoSA, and others. 		
Ongoing Issues and Challenges:		
<ul style="list-style-type: none"> • Still seeking 1 additional member. • Deciding what social media platforms to join or devote less effort toward. Creating content for different social media platforms. 		
Accomplished Goals:		

- Performed regular WordPress maintenance updating plugins, broken links, etc., communicating with super admin Phil Sager when necessary.
- Performed regular website content refresh and review
 - Posted **5** blog announcements since the last Council meeting on November 3.
 - The last 30 days, acquired 958 page views (down 3% from last month). Most visited 3 pages: 1) Homepage, 2) Intern & Volunteer Opportunities, 3) Annual Conferences
- Managed [SOA Listserv](#).
 - 390 members (-4)
 - Approved requests to join List, asking for confirmation when email address was generic
 - Posted SOA announcements and other announcements of general interest to the Listserv.
 - Dealt with spam before it made it to the List
- Managed Facebook [Page](#).
 - Posted timely announcements, including Annual Meeting call for proposals; membership renewal; internship opportunity sharing; job opportunity sharing
 - 145 likes; 208 followers (+19; +21)
- Managed [ISSUU](#) account
 - Changes to ISSUU account: The free plan will now only allow for 5 published documents, so we now publish only the 5 most recent. (Previously newsletters from fall 2001-present.)
- Managed [LinkedIn Page](#)
- Managed [Pinterest](#)
- Managed X (formerly Twitter) account ([@ohioarchivists](#))
 - 1,038 followers (-4)
 - Basic analytics are now only available with a Pro subscription.
- Managed [YouTube](#) account
 - 27 videos total. 26 subscribers (+0). In last month, 23 views and 147 minutes watched.

Marketing and Communications survey: Finalizing questions with an estimated rollout for the end of January.

Society of Ohio Archivists Committee Reports

Date:	November 3, 2023		
Committee:	Nominating Committee		
Chair:	Amy Rohmiller (Past-President), Kettering Health Dayton		
Members:	Michelle Ganz, Dominican Sisters of Peace	Sarah Lubelski, Congregation of St. Joseph Archives	

Mission/Summary:

The Nominating Committee annually prepares and submits a slate of candidates for vacant officer positions and Council seats. The committee is made up of one Council member (Past President) and two additional SOA members appointed by the president. Committee members must serve at least one year.

Goals for the Year:

- Conduct special election for At-Large Council Member
- Conduct 2024 elections

Ongoing Issues and Challenges:

- Getting details in place for 2024 elections

Accomplished Goals:

In the last months, members of the Committee:

- Welcomed a new committee member, Sarah Lubelski, Assistant Director, Congregation of St. Joseph Archives for the 2024-2026 term
- Recruited the slate of candidates for 2024 elections:
 - VP/President Elect - Jennifer Long Morehart, Bowling Green State University
 - Treasurer - Sophia McGuire, City of Gahanna
 - Council Member - Jim DaMico, Cincinnati Children's Hospital

Society of Ohio Archivists Committee Reports			
Date:	January 26, 2024		
Committee:	<i>Ohio Archivist</i> Newsletter		
Editor:	Jessica Heys, Archives Contractor, Kettering Foundation & Cincinnati Museum Center (News & Notes Asst Ed, Fall 2017-current; Interim Editor, Spring 2022; Editor-in-Chief, Fall 2022, Spring 2023, Fall 2023, Spring 2024)		
Asst Editors:	Jessica Heys, News & Notes (Fall 2017-Current)	Michelle Ganz, DEAI/Social Justice (Spring 2023-)	Emily Ahlin, Features (Spring 2023-)
	Paige Kinzer, Newcomers/Features (Spring 2023-)	Penelope Shumaker, Digital (name change?) (Fall 2023-)	Eira Tansey, Climate Change (Fall 2023-)
Mission/Summary:			
The <i>Ohio Archivist</i> is the official newsletter of the Society of Ohio Archivists. Its primary mission is to serve as a conduit for information about SOA and its membership. The <i>Ohio Archivist</i> also publishes articles containing general information about the archival profession, especially as it relates to archivists located within Ohio and the Midwest. (Approved by Council on 2/12/2010.)			
Goals for the Year:			
<ul style="list-style-type: none"> • I am continuing to do the News & Notes for now. • Rethinking and expanding content topic areas • Pay more attention to readership tracking/statistics • Send out regular Guidelines reminder https://ohioarchivists.org/ohioarchivist/ohioarchivist_guidelines/ 			
Ongoing Issues and Challenges:			
<ul style="list-style-type: none"> • Improve as editor • Gain readership 			
Accomplished Goals:			
<ul style="list-style-type: none"> • Spring 2022 issue (Interim Editor) • Fall 2022 issue (Editor-in-Chief) • Spring 2023 issue (Editor-in-Chief) • Fall 2023 issue (Editor-in-Chief) • Recruited five assistant editors 			

Society of Ohio Archivists Committee Reports

Date:	January 23, 2024		
Committee:	Educational Programming Committee		
Chairs:	Sara Mouch, University of Toledo; Michelle Sweetser, Bowling Green State University		
Members:	Adam Wantner, MidPointeLibrary System	Rachael Bussert, Dayton Metro Library	William Modrow, Miami University
	Betsy Hedler, OHC/SOA Liaison	Riza Miklowski, Akron-Summit County Public Library	Nathaniel Ricks
	Melissa Dalton (President)	Angie Keltner, Dayton Metro Library	Kieth Peppers, Baldwin Wallace University
	Matt Fancis, Ohio Northern University (VP)		
Mission/Summary:			
Plan the annual SOA spring annual conference and professional development workshops. Activities include choosing a conference theme, solicitation and selection of session presenters, selection of plenary speaker, publication and distribution of conference announcements, collecting conference evaluations, and planning professional development workshops of interest to members. Support for the Fall OHLA/SOA virtual conference.			
Goals for the Year:			
<ul style="list-style-type: none"> - Coordinate and plan the SOA Spring Annual Conference, as well as the fall joint conference with OLHA - Create virtual educational programming opportunities - Provide opportunities for networking / engagement during the Annual Meeting - Set goals for 2023/2024 - Establish presentation recruiting role - Revamp sponsorship levels 			
Ongoing Issues and Challenges:			
<ul style="list-style-type: none"> - Securing shepherds/moderators for OHLA/SOA track. 			
Accomplished Goals: (since November)			
<ul style="list-style-type: none"> - Signed a contract with Capital University to host the annual meeting. - With Council approval, facilitated the purchase of liability and D&O insurance for the organization. - Developed and distributed the CFP for the Annual Meeting (thanks to MCC for help in getting the word out!). The deadline for proposals is 1/26; we are currently discussing a 1-week extension to 2/2 and will make a decision by COB 1/24. At the time of this writing, we have a total of 9 submissions, which include full panel presentations, individual talks, a lightning talk, a mini-workshop, and two posters. Despite some active recruiting of individual presenters, we have concerns about filling two days with content, hence the proposed extension. Please share ideas of speakers; Michelle and Sara are happy to try to twist arms. - Reviewed a variety of cost and budget scenarios in order to propose registration rates. We propose that this year's rates remain the same as last year's, as follows: <ul style="list-style-type: none"> - Virtual Only: <ul style="list-style-type: none"> o Member \$40 o Non-Member \$80 			

- o Student \$25
 - o **Early Bird:**
 - Member: \$80
 - Non-Member: \$120
 - Student: \$30
 - **Regular:**
 - Member: \$85
 - Non-Member: \$125
 - Student: \$35
 - **Onsite Day-of Registration:**
 - Member: \$75
 - Non-Member: \$115
 - Student: \$40
- Discussed speaker discounts. Last year SOA offered a \$30 discount to speakers; a total of \$150 in discounts was utilized. We propose offering a \$30 discount to speakers again this year.
- Revised [sponsorship levels](#) and benefits to better reflect current conference practices, to create real distinctions between sponsorship levels, to create benefits that can be realistically managed by volunteers, and to ensure that the benefits provided to sponsors do not cost the organization more than the financial value of the sponsorship.
- Updated the silent auction solicitation letter and list.
- As attendance was low at our January meeting, we will discuss ways our committee thinks we can strengthen and grow our relationship with OLHA at our next meeting.

Date:	September 22, 2023			
Committee:	Advocacy and Outreach			
Chairs:	Collette McDonough and Jim McKinnon			
Members:	Connie Conner	Amy Czubak	Jacky Johnson	Christine Liebson
	Laura Smith	Ken Grossi	Erin Wilson	Jim McKinnon
	George Bain	Jennifer Gerth	Natalie Fritz	
Mission/Summary:				
The Advocacy and Outreach Committee is responsible for promoting advocacy in response to legislative issues that may impact archives, diversity, and the role of archives and archivists within society. The Advocacy and Outreach Committee will facilitate access to resources that will aid archivists in advocating for the profession and collections to administrators and institutional stakeholders. It also communicates news from the National Coalition for History. Additionally, the Advocacy and Outreach committee is responsible for advocating the importance of archives throughout the state of Ohio through programmatic planning such as Statehood Day, Archives Month, Archives Passport, Archives "Crawl," and MayDay,				
Goals for the Year:				
<ul style="list-style-type: none"> • Have SOA represented at Statehood Day and have a table at the event. • Create the Archives Month poster • Have an unveiling event for the poster • Generate content for the SOA Blog that relates to advocate for Ohio's archives and archivists • Collaborate with other SOA committees as needed • Update our mission 				
Ongoing Issues and Challenges:				
<ul style="list-style-type: none"> • Doing more advocacy outside the field • Getting members to be more active 				
Accomplished Goals:				
<ul style="list-style-type: none"> • Planned at least four new blog posts and some topics have been assigned. These post will go out mostly between the annual meeting and Archives Month. 				

Date:	January 25, 2024	
Committee:	Society of Ohio Archivists Justice, Equity, Diversity, Accessibility, and Inclusion (JEDAI) Committee	
Co-Chairs:	Nicole Sutton, Columbus Metropolitan Library (2020- , co-chair 2023-2025) Penelope Shumaker, State Library of Ohio (2020- , co-chair 2023-2024)	
Members:	Devhra Benett-Jones, University of Cincinnati (2020-)	Arjun Sabharwal, The University of Toledo (2023-)
	Madeline Fix, The Ohio State University (2020-)	Hannah Kemp-Severence, University of Akron (2023-)
Mission/Summary:		
The JEDAI Committee is responsible for identifying, promoting, developing, and educating on antiracist and social justice efforts, actions, and resources for SOA Council, Committees, and Membership.		
Goals:		
<ul style="list-style-type: none"> • Talk to the Co-Chairs of all the SOA Committees to review procedures and learn about the goals of each committee and how we can view the work through an EDI lens. • Rubrics review with Membership & Awards Committee. 		
Ongoing Issues and Challenges:		
<ul style="list-style-type: none"> • None at this time. 		
Accomplished Goals:		
<ul style="list-style-type: none"> • Since the November SOA Council meeting, we have met with chairs from the Strategic Planning Committee, the Marketing and Communications committee, and the Advocacy and Outreach Committee at our monthly JEDAI Committee meetings to learn about their work and how we can support them. • We have now met with chairs of all the SOA committees. 		

Society of Ohio Archivists Committee Reports