

Society of Ohio Archivists Council Meeting
Friday, November 3, 2023
11 AM to 12 PM

Attendees: Melissa Dalton, Betsy Hedler, Jim DaMico, Collette McDonough, Helen Conger, Michelle Sweetser, Amy Rohmiller, Jim McKinnon, Jane Wildermuth, Sarah Mouch, Emily Gainer, Jennifer Long Morehart, Nicole Sutton, Penelope Shumaker, Matt Francis, Shelby Beatty (minutes)

Regrets: Jessica Heys, Brittany Hayes, Kristen Newby

1. Welcome
 - a. President Melissa Dalton called the meeting to order at 11:04 am.
2. Minutes
 - a. Dalton motioned to approve minutes from September 26, 2023. Council Member Jim DaMico seconds, motion carries.
3. Committee Reports
 - a. Treasurer
 - i. Dalton - Budget is on track. Venue fee is going to be less than budgeted. More on this in Annual Meeting updates.
 - ii. Michelle Sweetser - Does the color coding within the budget have any significance?
 1. Dalton - I'm not sure. I'll ask Brittany.
 - b. Membership & Awards (MAC)
 - i. Jennifer Long Morehart - We established committee goals. Membership has gone up to 186. We confirmed sponsorship of History Day award and had a brainstorming session for membership benefits for the strategic plan. A subcommittee has been formed to update the rubric for scholarship and merit selection. The membership renewal letter is being reviewed by the committee and the internship and membership SOA webpages are being updated.
 - c. Marketing & Communication (MCC)
 - i. Emily Gainer - We posted about Archives Month (poster, blog spotlights, Ask An Archivist on Twitter/X). We also promoted the special election and Fall Newsletter. Jane attended the Fall Meeting and live tweeted. Archives Month stats are highlighted at the bottom of the MCC report.
 - d. Nominating (NC)
 - i. Amy Rohmiller - Special election was last month and voter turnout was up. It's time to start thinking about the regular election cycle. Positions up for election this year are Vice President/President Elect, Treasurer, and a Council Member seat.
 - ii. Gainer - We should do a post about Jim's appointment.
 1. Rohmiller - I'll write that up and send it to you.
 - e. Newsletter
 - i. Dalton - Newsletter went out and got good traction. New assistant editor had to step away, so we're looking for some one to fill the position.
 - f. Educational Programming (EPC)
 - i. Sweetser - We want to recommend hosting the Spring Meeting at Capital University. We need to address insurance. Capital requires general liability insurance. We need to procure that and can discuss in new business.

- ii. Sarah Mouch - We also requested plenary speaker suggestions. Looking into Dr. Lydia Tang.
 - iii. Dalton - Before we move on, Nicole had a question about SOA Chairs submitting information for Fall and Spring newsletter issues. There should be a guide on the SOA Google Drive. I will email Jessica about this.
- g. Advocacy & Outreach (AOC)
 - i. Collette McDonough - The five blog posts for Archives Month were all well received. Facebook posts fell flat. No members are on Twitter/X to participate in Ask An Archivist Day.
 - ii. Rohmiller - Do we need to re-evaluate our Twitter/X social media presence?
 - 1. Gainer - We talked about doing a membership survey for Twitter/X. Our numbers are good on the platform and it's not time consuming.
- h. Strategic Planning (SP)
 - i. Rohmiller - No update.
- i. Justice, Equity, Diversity, Accountability, and Inclusion (JEDAI)
 - i. Penelope Shumaker - Continuing with Chair meetings. We met with EPC last month. Still in the conversation stage.

4. New Business

- a. Update from Secretary, Shelby Beatty
 - i. Shelby Beatty - I will be on maternity leave from December-February and may need assistance with recording meeting minutes.
- b. Special Election results
 - i. Dalton - Jim DaMico was elected as Council Member in the special election.
 - ii. Council introductions.
- c. Bylaws Committee/Working Group update
 - i. Dalton - Co-chairs for the committee are not present, so we will discuss this at the next meeting.
- d. Annual meeting update (need anything from council?)
 - i. Sweetser - We need to approve a site. The committee likes Capital University. Their contract indicates we need insurance. The Quest Center is our second choice, but I'm not sure if they require insurance. Having insurance is probably a good thing. I reached out to MAC colleagues in Illinois and they're paying \$500 per year. We didn't budget for insurance, but I think there's room in the budget.
 - 1. Dalton - We budgeted \$2300 for the venue. Capital is \$1750. We have the money in the budget. Jim suggested a local insurance broker as they might donate the costs. Even if it's more than \$500, we can make it work. I agree we need insurance.
 - 2. Rohmiller - We don't have directors' and officers' insurance either. We should look into this since we're now in a budgetary place that we can afford it.
 - 3. Rohmiller - Does anyone know where to start looking?
 - 4. Sweetser - I have a referral to the broker that MAC uses.
 - 5. Mouch - I can ask brokers in my family for recommendations.
 - 6. Dalton - Capital price includes equipment.
 - 7. Sweetser - Will the speaker require any kind of fee?
 - 8. Dalton - Yes, it's a separate budget line item.
 - ii. Dalton motions to approve EPC to contract with Capital University for the Spring SOA Meeting. Beatty seconds, motion carries.

1. Dalton - We need to collect potential insurance costs over the next month and will approve at a later meeting.
5. Old Business
 - a. Strategic Plan tasks - updates/questions?
 - i. Rohmiller - Tracker is on the website under Strategic Plan. This needs updated. We can change the bylaws taskforce setup to yellow. MAC has started to work on membership benefits, so change that to yellow. We participated in Ask An Archivists Day, so update that to green. Leave "continue public advocacy efforts" black since it hasn't come up. We can look at this again in February.
6. Upcoming Meeting
 - a. Next meeting: January 5, 2024 from 11AM to 12PM (if needed - may skip if nothing needs to be discussed/reviewed)
 - b. December 1, 2023 meeting is canceled.
 - c. February meeting moved to January 26, 2024 from 11AM to 12PM.
7. Dalton adjourned the meeting at 12:00 pm.

Treasurer's Report (September 2023-November 2023)

November 2, 2023

FISCAL YEAR 2023-2024:

Beginning Balance: 9/26/2023

\$23,938.21

Current Balance: 11/2/2023

\$23,165.93

Net Change: 9/26/2023 to 11/2/2023

-\$772.28

Deposits

+\$0.39

Expenditures

-\$772.67

SOA Cash Box

\$65

Checking Account Transactions—Detail

Date	Check Number	Payee	Description	Category	Payment (-)	Deposit (+)	Ending Balance
9/24/2023			BEGINNING BALANCE				\$23,938.21
9/29/2023	Interest		Interest Payment	Interest		\$0.19	\$23,938.40
10/10/2023	1943		VOID	VOID		\$0	\$23,938.40
10/10/2023	1944	Ohio History Connection	Archives Month Poster--Printing and Postage	Archives Month Poster--Printing and Mailing	\$772.67		\$23,165.73
10/31/2023	Interest		Interest Payment	Interest		\$0.20	\$23,165.93

Budget Spreadsheet

September 2023-November 2023

Society of Ohio Archivists Budget					
Tax Year : September 1, 2022 - August 31, 2023					
INCOME	Budget Amount	9/30/2023	10/31/2023	Total	Budget Remaining
Membership Dues (75% of actual 2020-21 dues rec'd)	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
JEDAI Winter 2024 - Sponsorships/ Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Registration	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00
Spring Conference - Sponsorship	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Spring Conference - Raffle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Silent Auction	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00
Fall Workshop-Registration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bank Interest	\$1.60	\$0.19	\$0.20	\$0.00	\$1.60
Budget Surplus from 2022-23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Budgeted Income Total	\$10,501.60	\$0.19	\$0.20	\$0.00	\$10,501.60
Unexpected Income		\$0.00	\$0.00	\$0.00	
Actual Income		\$0.19	\$0.20		
Actual Income So Far		\$0.19	\$0.39	\$0.39	Actual Income Rec'd So Far
				\$10,501.60	Est. Income Yet to Receive

EXPENSES	Budget Amount	9/30/2023	10/31/2023	Total	Budget Remaining
JEDAI Winter 2024 - Online Event Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
JEDAI Winter 2024 - Speaker Honoraria	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Venue	\$2,300.00	\$0.00	\$0.00	\$0.00	\$2,300.00
Spring Conference - Food/Catering	\$4,300.00	\$0.00	\$0.00	\$0.00	\$4,300.00
Spring Conference - Speaker	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00
Spring Conference - Printing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Equipment Rental	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Spring Conference - Miscellaneous	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00
Fall Workshop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fall Workshop - OHC Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fall Workshop - MAC Speaker	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Awards - Merit Awards - Plaques	\$175.00	\$0.00	\$0.00	\$0.00	\$175.00
Awards - Merit Awards - Mailing	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
Awards - History Day Sponsorship	\$225.00	\$0.00	\$0.00	\$0.00	\$225.00
Scholarships - New Professionals	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00
Scholarships - Students	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00
Archives Month Poster - Printing	\$628.00	\$0.00	\$659.00	\$659.00	-\$31.00
Archives Month Poster - Mailing	\$126.31	\$0.00	\$113.67	\$113.67	\$12.64
Archives Month Poster - Unveiling	\$100.00	\$100.00	\$0.00	\$100.00	\$0.00
Advocacy and Outreach - Meetups	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ohio History Connection support services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Strategic Planning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Strategic Planning - Retreat - Lunch and Snacks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Administrative Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Budgeted Expenses Total	\$10,629.31	\$100.00	\$772.67	\$872.67	\$9,756.64
Unexpected Expenses		\$0.00	\$0.00	\$0.00	
Actual Expenses		\$100.00	\$772.67		
Actual Expenses So Far		\$100.00	\$872.67	\$872.67	Actual Expenses So Far
				\$9,756.64	Est. Expenses Yet to Pay

FY 2023-2024 Budgeted Amounts	
Income Budgeted	\$10,501.60
Expenses Budgeted	\$10,629.31
Difference	-\$127.71
FY 2023-2024 so far	
Actual Income	\$0.39
Actual Expenses	\$872.67
Difference	-\$872.28

Society of Ohio Archivists Committee Reports

Date:	November 3, 2023		
Committee:	Membership & Awards Committee		
Chairs:	Helen Conger and Jennifer Long Morehart		
Council Liaison:			
Members:	Shelby Beatty	Devhra Bennett-Jones	Mark Bloom
	Glenn Longacre	Marsha Miles	Cate Putirskis
	Stephanie Shreffler	Julia Teran	
Mission/Summary:			
The Membership & Awards Committee supports and recognizes the work of SOA members. Responsibilities include the general recruitment of new members, leading the annual membership drive, soliciting and reviewing award applications for the SOA Merit Award and meeting scholarships, supporting Ohio History Day including the issuing of SOA History Day awards, special projects in support of membership goals, and responding to general membership inquiries.			
Goals for the Year (2023-2024):			
<ul style="list-style-type: none"> • Select winners of the Merit, Student/New Professional, and History Day Awards • Analyze membership program benefits in support of increasing membership. Have galvanizing answers to the questions: Why join SOA? What value does SOA provide for those doing archival work in Ohio? • Create/update rubric for Scholarship/Merit Award selection • Membership Drive 2024-write and distribute the membership renewal letter. Communicate with OHC for distributing email blast for membership renewal notifications. • Update internship and membership webpages 			
Ongoing Issues and Challenges:			
<ul style="list-style-type: none"> • Continued transition as former Membership Committee and Awards Committee work as one, combined committee • New and Renewing 2023 SOA Memberships <ul style="list-style-type: none"> ○ Current: As of 10/27/2023 membership roster: 186 memberships ○ Breakdown: <ul style="list-style-type: none"> ▪ Individual: 160 ▪ Student: 14 ▪ Bridge: 6 ▪ Lifetime: 2 ▪ Patron: 2 ▪ Sponsor: 2 <p>Compare to:</p> <ul style="list-style-type: none"> ○ 2022: 170 (October 27, 2022 report) ○ 2021: 172 (September 20, 2021 report) ○ 2020: 164 (October 21, 2020 report) 			

Accomplished Goals:

- Select winners of the Merit, Student/New Professional, and History Day Awards
 - Requested funds to sponsor SOA History Day Award
 - Confirmed sponsorship of History Day Award with Ohio History Connection
- Analyze membership program benefits in support of increasing membership. Have galvanizing answers to the questions: Why join SOA? What value does SOA provide for those doing archival work in Ohio?
 - Introduced Strategic Plan goals to Committee
 - Requested and received clarification about membership benefits analysis
 - Brainstorming session about membership benefits—current and aspirational—at 10/03/2023 quarterly meeting
- Create/update rubric for Scholarship/Merit Award selection
 - Met with the JEDAI Committee to discuss Membership and Awards Committee responsibilities, goals, and the process of judging award applications and submissions
 - Called for volunteers to create/update rubric; rubric subcommittee formed
- Membership Drive 2024-write and distribute the membership renewal letter. Communicate with OHC for distributing email blast for membership renewal notifications.
 - 2024 membership renewal letter updated and sent to committee for review
- Update internship and membership webpages
 - Membership page updated (ongoing)
 - Opportunity posted to Internship and Volunteer Opportunities page

Society of Ohio Archivists Committee Reports		
Date:	November 3, 2023	
Committee:	Marketing and Communications	
Cochairs:	Emily Gainer, Cummings Center for the History of Psychology (2020-, cochair 2022-2024); Jane Wildermuth, Wright State University (2021-, cochair 2023-2025)	
Members:	<ul style="list-style-type: none"> - Amber Bales, Ohio State University (2022-2024); - Janet Carleton, Ohio University (1999-) 	<ul style="list-style-type: none"> - Julia Teran, Case Western Reserve University, 2023-2025 - <i>Open</i>
<p>Mission/Summary:</p> <p>The Marketing and Communications Committee is responsible for public relations and outreach for SOA through the process of generating content and maintaining the tools to communicate SOA information. Dues and responsibilities include updating the SOA website, maintaining social media accounts (Facebook, Flickr, ISSUU, LinkedIn, Pinterest, Twitter, YouTube), moderation of SOA Listserv, responding to SOA email inquiries, and documenting SOA events through photographs.</p> <p>Goals for the Year (based on 2023-2026 Strategic Plan):</p> <ul style="list-style-type: none"> • Regularly update SOA's website and social media with relevant, timely, curated content: blog, DEI resources, internships page, passport, public information, etc. • Evaluate and monitor marketing and communication channels making sure they give access to relevant information and resources. • Raise awareness of SOA's public advocacy efforts by sharing news through all SOA media channels. • Use SOA convening power to share resources from other entities doing the same work like MAC, LYRASIS, OhioNET, OhioDIG, OPC, ARMA, CARMA, CoSA, and others. 		
Ongoing Issues and Challenges:		
<ul style="list-style-type: none"> • Still seeking 1 additional member. • Deciding what social media platforms to join or devote less effort toward. Creating content for different social media platforms. 		
Accomplished Goals:		

- Performed regular WordPress maintenance updating plugins, broken links, etc., communicating with super admin Phil Sager when necessary.
- Performed regular website content refresh and review
 - Posted **10** blog announcements since the last Council meeting on September 26.
 - The last 30 days, acquired 2,367 page views (up 30% from last month). Most visited 3 pages: 1) Homepage, 2) Special Election - Council Candidate Statements, 3) SOA Advocacy and Outreach
- Managed [SOA Listserv](#).
 - 394 members (+2)
 - Approved requests to join List, asking for confirmation when email address was generic
 - Posted SOA announcements and other announcements of general interest to the Listserv.
 - Dealt with spam before it made it to the List
- Managed Facebook [Page](#).
 - Posted timely announcements, including Ohio Archives Month poster, Archives Month Spotlights; grant opportunity sharing; job opportunity sharing
 - 145 likes; 208 followers (+12; +14)
- Managed [ISSUU](#) account
 - Changes to ISSUU account: The free plan will now only allow for 5 published documents, so we now publish only the 5 most recent. (Previously newsletters from fall 2001-present.)
- Managed [LinkedIn Page](#)
- Managed [Pinterest](#)
- Managed X (formerly Twitter) account ([@ohioarchivists](#))
 - 1,042 followers (+9)
 - Since last report, October earned 3,165 impressions (36% increase)
 - Live tweeted from the SOA/OLHA meeting on October 6
- Managed [YouTube](#) account
 - 27 videos total. 26 subscribers (+0). In last month, 120 views and 371 minutes watched.

October Archives Month social media statistics

- Ohio Archives Month poster:
 - Facebook: 80 reach
 - X: 329 reach
- Ohio Archives Month spotlights:
 - Facebook: 6,996 total reach for 5 posts
 - X: 691 total reach for 5 posts

Society of Ohio Archivists Committee Reports			
Date:	November 3, 2023		
Committee:	Nominating Committee		
Chair:	Amy Rohmiller (Past-President), Kettering Health Dayton		
Members:	Michelle Ganz, Dominican Sisters of Peace		
Mission/Summary:			
<p>The Nominating Committee annually prepares and submits a slate of candidates for vacant officer positions and Council seats. The committee is made up of one Council member (Past President) and two additional SOA members appointed by the president. Committee members must serve at least one year.</p>			
Goals for the Year:			
<ul style="list-style-type: none"> ● Conduct special election for At-Large Council Member ● Conduct 2024 elections 			
Ongoing Issues and Challenges:			
<ul style="list-style-type: none"> ● Working on timeline and candidates for the regular election cycle. Positions up for election in May are Vice President/President Elect, Treasurer, Council Member. ● Would still like 1 more committee member 			
Accomplished Goals:			
<p>In the last month, members of the Committee:</p> <ul style="list-style-type: none"> ● Ran the special election for the vacant Council seat. Winner was Jim DaMico. Welcome Jim! 			

Society of Ohio Archivists Committee Reports			
Date:	November 3, 2023		
Committee:	<i>Ohio Archivist</i> Newsletter		
Editor:	Jessica Heys, Archives Contractor, Kettering Foundation & Cincinnati Museum Center (News & Notes Asst Ed, Fall 2017-current; Interim Editor, Spring 2022; Editor-in-Chief, Fall 2022, Spring 2023, Fall 2023)		
Asst Editors:	Jessica Heys, News & Notes (Fall 2017-Current)	Michelle Ganz, DEAI/Social Justice (Spring 2023-)	Emily Ahlin, Features (Spring 2023-)
	Paige Kinzer, Newcomers/Features (Spring 2023-)	Penelope Shumaker, Digital (name change?) (Fall 2023-)	Eira Tansey, Climate Change (Fall 2023-)
Mission/Summary:			
The <i>Ohio Archivist</i> is the official newsletter of the Society of Ohio Archivists. Its primary mission is to serve as a conduit for information about SOA and its membership. The <i>Ohio Archivist</i> also publishes articles containing general information about the archival profession, especially as it relates to archivists located within Ohio and the Midwest. (Approved by Council on 2/12/2010.)			
Goals for the Year:			
<ul style="list-style-type: none"> • I am continuing to do the News & Notes for now. • Rethinking and expanding content topic areas • Pay more attention to readership tracking/statistics • Send out regular Guidelines reminder https://ohioarchivists.org/ohioarchivist/ohioarchivist_guidelines/ 			
Ongoing Issues and Challenges:			
<ul style="list-style-type: none"> • Improve as editor • Gain readership 			
Accomplished Goals:			
<ul style="list-style-type: none"> • Spring 2022 issue (Interim Editor) • Fall 2022 issue (Editor-in-Chief) • Spring 2023 issue (Editor-in-Chief) • Fall 2023 issue (Editor-in-Chief) • Recruited five assistant editors 			

Society of Ohio Archivists Committee Reports

Date:	November 1, 2023		
Committee:	Educational Programming Committee		
Chairs:	Sara Mouch, University of Toledo; Michelle Sweetser, Bowling Green State University		
Members:	Adam Wantner, MidPointeLibrary System	Rachael Bussert, Dayton Metro Library	William Modrow, Miami University
	Betsy Hedler, OHC/SOA Liaison	Riza Miklowski, Akron-Summit County Public Library	Nathaniel Ricks
	Melissa Dalton (President)	Angie Keltner, Dayton Metro Library	Kieth Peppers, Baldwin Wallace University
	Matt Fancis, Ohio Northern University (VP)		
Mission/Summary:			
Plan the annual SOA spring annual conference and professional development workshops. Activities include choosing a conference theme, solicitation and selection of session presenters, selection of plenary speaker, publication and distribution of conference announcements, collecting conference evaluations, and planning professional development workshops of interest to members. Support for the Fall OHLA/SOA virtual conference.			
Goals for the Year:			
<ul style="list-style-type: none"> - Coordinate and plan the SOA Spring Annual Conference, as well as the fall joint conference with OLHA - Create virtual educational programming opportunities - Provide opportunities for networking / engagement during the Annual Meeting - Set goals for 2023/2024 - Establish presentation recruiting role - Revamp sponsorship levels 			
Ongoing Issues and Challenges:			
<ul style="list-style-type: none"> - Securing shepherds/moderators for OHLA/SOA track. 			
Accomplished Goals:			
<ul style="list-style-type: none"> - The EPC recommends that SOA sign a contract with Capital University as the host site for the Annual Meeting with a date of May 17, 2024. We also plan to offer a virtual component the prior day (May 16). Contract is attached. We need to discuss insurance coverage as Capital requires that we have insurance and add them as an additional insured. - Have been working to identify a plenary speaker(s) on the theme of accessibility. Currently in discussions with Dr. Lydia Tang. Tang has been instrumental in developing accessibility within the SAA and was co-founder of the Accessibility and Disability Section as well as the Archival Workers Emergency Fund. She is the co-editor, with Gracen Brilmyer, of the forthcoming book <i>Preserving Disability</i>. - Currently working on our CFP for the meeting. - Committee chairs met with the JEDAI committee on 10/16. 			

Date:	November 3, 2-23			
Committee:	Advocacy and Outreach			
Chair:	Collette McDonough			
Members:	Connie Conner	Amy Czubak	Jacky Johnson	Christine Liebson
	Laura Smith	Ken Grossi	Erin Wilson	Jim McKinnon
	George Bain	Jennifer Gerth	Natalie Fritz	
Mission/Summary:				
<p>The Advocacy and Outreach Committee is responsible for promoting advocacy in response to legislative issues that may impact archives, diversity, and the role of archives and archivists within society. The Advocacy and Outreach Committee will facilitate access to resources that will aid archivists in advocating for the profession and collections to administrators and institutional stakeholders. It also communicates news from the National Coalition for History. Additionally, the Advocacy and Outreach committee is responsible for advocating the importance of archives throughout the state of Ohio through programmatic planning such as Statehood Day, Archives Month, Archives Passport, Archives "Crawl," and MayDay,</p>				
Goals for the Year:				
<ul style="list-style-type: none"> • Have SOA represented at Statehood Day and have a table at the event. • Create the Archives Month poster • Have an unveiling event for the poster • Generate content for the SOA Blog that relates to advocate for Ohio's archives and archivists • Collaborate with other SOA committees as needed • Update our mission 				
Ongoing Issues and Challenges:				
<ul style="list-style-type: none"> • Doing more advocacy outside the field • Committee members that do not attend meetings or respond to emails • We were not really as a group able to participate in Ask an Archivist day on X because none of our committee are on X, what could we do instead? 				
Accomplished Goals:				
<ul style="list-style-type: none"> • Posted five blog posts that spotlight Ohio cultural heritage and most focus on transportation • Posted on Facebook to get Archives month conversation going 				

Society of Ohio Archivists Committee Reports

Date:	August 29, 2023		
Committee:	Strategic Planning Committee		
Chair:	Amy Rohmiller (Past-President), Kettering Health Dayton		
Members:	Melissa Dalton (President), Independent Archivist/Public Historian	Collette McDonough (At Large), Kettering Foundation	Nick Pavlik (At Large), Bowling Green State University Libraries
Mission/Summary:			
The Strategic Planning Committee works with Council and is responsible for monitoring SOA's mission, long-term vision, and development. The committee will track SOA's progress towards reaching the goals and objectives laid out in SOA's most recent Strategic Plan and aid in the development of future goals.			
Goals for the Year:			
<ul style="list-style-type: none"> - Finalizing the new plan's look on the website - Sending new plan out to all membership 			
Ongoing Issues and Challenges:			
<ul style="list-style-type: none"> - CH 			
Accomplished Goals:			
<p>In the last two quarters, the committee:</p> <ul style="list-style-type: none"> - Found new facilitator, Jennifer Souers Chevraux, to finish compiling and drafting plan - Completed draft plan and revised based on leadership feedback - Plan approved by Council 			

Date:	November 3, 2023		
Committee:	Society of Ohio Archivists Social Justice & Black Lives Matter Committee		
Co-Chairs:	Nicole Sutton and Penelope Shumaker		
Members:	Nicole Sutton	Penelope Shumaker	Madeline Fix
	Devhra Benett-Jones	Arjun Sabharwal	Hannah Kemp-Severence
Mission/Summary:			
The Committee on Social Justice and Black Lives Matter is responsible for identifying, promoting, developing, and educating on antiracist and social justice efforts, actions, and resources for SOA Council, Committees, and Membership.			
Goals:			
<ul style="list-style-type: none"> • Talk to the Co-Chairs of all the SOA Committees to review procedures and learn about the goals of each committee and how we can view the work through an EDI lens. • Rubrics Review with Membership & Awards Committee 			
Ongoing Issues and Challenges:			
<ul style="list-style-type: none"> • 			
Accomplished Goals:			
Meet with the following Committees: August 2023 - Membership and Awards Committee September 2023 - Nominating Committee October 2023 - Educational Programing Committee			

Society of Ohio Archivists Committee Reports