

SOA Council Meeting
March 28, 2023
1 PM to 2 PM

Call in: Zoom Meeting

Attendees: Betsy Hedler, Shelby Beatty, Amy Rohmiller, Melissa Dalton, Devhra BennettJones, Collette McDonough, Jennifer Long Morehart, Emily Gainer, Janet Carleton, Matthew Francis, Jessica Heys

Regrets: Stephanie Shreffler, Brittany Hays, Sasha Kim, Nick Pavlik, Sule Holder, Adam Wanter

1. Welcome
 - a. Amy Rohmiller called the meeting to order at 1:02 pm
 - b. Shelby Beatty brought up recording Zoom meetings. Janet Carleton concurred council meetings should be recorded for members unable to attend and creating more accurate meeting minutes. Amy Rohmiller moved the discussion to new business.
2. Minutes
 - a. Amy Rohmiller motions to approve minutes from February 28, 2023. Melissa Dalton seconds, motion carries.
3. Committee Reports
 - a. Treasurer
 - i. Amy Rohmiller - \$700 behind on membership renewals. \$7,000 left to spend. A lot of expenses still to come.
 - b. Membership & Awards
 - i. Jennifer Long Morehart - nothing to report
 - c. Marketing & Communication
 - i. Janet Carleton - Registration open for annual meeting
 - ii. Call for Archive Month Poster Submissions sent out
 - d. Nominating
 - i. No new report
 - e. Newsletter
 - i. Jessica Heys - No updates, waiting for review of newsletter first draft
 - f. Educational Programming
 - i. Matt Francis - Registration emails went out for SOA annual meeting
 - g. Advocacy & Outreach
 - i. Collette McDonough - 7 photos submitted for Archives Month poster so far
 - ii. Discussion on including community archives for Archives Month poster
 1. Confirmed this has been done for past Archive Month posters
 - h. Strategic Planning
 - i. Amy Rohmiller - compiling and reviewing draft plan
 - i. JEDAI
 - i. Amy Rohmiller - Received JEDAI request to move from ad-hoc taskforce to full committee
 - ii. Devhra BennettJones - We don't have anything additional to report. Are there any questions about our committee report?
4. New Business

- a. Conference speakers' registration discount - EPC
 - i. Matt Francis - \$30 discount code at time of registration available for all conference speakers. This discount code is optional, not a requirement.
 - ii. Amy Rohmiller - How is registration set up? What are the lunch registration options?
 - iii. Betsey Helder - Registration set up for with or without lunch. Discount does not apply to lunch fees.
 - iv. Devhra BennettJones - If presenters are not attending the full conference, do they need to register for conference?
 - 1. Janet Carleton - No. That is the case historically.
 - 2. Matt Francis - Agree, that's generally a conference best practice.
 - v. Janet Carlton - I like the discount code. It may help to get a more diverse group of speakers involved with SOA.
 - 1. Amy Rohmiller - Agrees with Janet. The discount is in line with SOA principles.
 - vi. Amy Rohmiller - How will presenters be notified?
 - 1. Matt Francis - EPC will get the link out
 - 2. Melissa Dalton - told presenters to wait to register
 - 3. Matt Francis - will follow up with presenters
 - vii. Betsey Hedler - confirmed 8 people have signed up for the conference so far. 7 in person with lunch, 1 virtual
 - viii. Janet Carleton - Any updates on the mystery speaker?
 - 1. Matt Francis - A local speaker has not been finalized. Dr. Charles Wash at the National Afro-American Museum and Cultural Center, and Brady Kress from Dayton History have been considered.
 - ix. Amy Rohmiller moves to approve the \$30 discount code for presenters. Melissa Dalton seconds, motion carries.

- b. Posters on committees/council for conference - EPC
 - i. Matt Francis - 2 posters have been confirmed. Adam Wanter asked on behalf of EPC if committees would be willing to put together posters for the annual meeting to fill space, raise visibility, and possibly recruit committee members.
 - ii. Amy Rohmiller - Is the poster session virtual or in person?
 - 1. Matt Francis - confirmed poster session is in person only
 - iii. Matt Francis - Posters are a voluntary opportunity for committees. No pressure to participate.
 - iv. Janet Carleton - How soon do you need to know?
 - 1. Matt Francis - A week before the conference
 - v. Amy Rohmiller - offered to help present posters created by smaller committees that might not be fully represented during the conference
 - vi. Matt Francis - Guest posters are the focus. Committee posters are to help logistically with flow and fill space
 - vii. Amy Rohmiller - SOA may be able to help pay for committee posters. They may be used for other events, like Statehood Day.
 - viii. Matt Francis - Adam asked Council to work on a poster
 - ix. Amy Rohmiller - What's the outcome of poster suggestion? Vote?
 - x. Matt Francis - Will report back to various committees on the general idea of this. Let EPC know if you do or don't want to pursue the opportunity for the conference.
 - xi. Amy Rohmiller - How does everyone feel about SOA paying for posters?

1. Melissa Dalton - I think it's fair since we're asking committees to participate.
 2. Collette McDonough - Would we need to send posters to OHC for printing?
 3. Betsy Helder - Not sure OHC would be able to print. Don't send to OHC.
 4. Janet Carleton - A 3 x 5 poster costs \$80-\$100 to print. Staples or Kinkos is typically \$75 last she checked
 5. Amy Rohmiller - Are they going to have foam core backing? Pre-printed on foam?
 - a. Matt Francis - Not sure
 - b. Janet Carleton - It's more expensive to print on foam core, but more durable.
 - c. Melissa Dalton - Not sure which option is best for storage
 - d. Amy Rohmiller- A company can print them on fabric now. Pretty cheap.
 - e. Melissa Dalton - and sustainable
- xii. Amy Rohmiller moves to approve SOA paying for poster printing for committee/council promotional posters for conference/other uses. Melissa Dalton seconds, motion carries.
- c. Hardship program proposal - Membership & Awards
- i. Jennifer Long Morehart - Any questions about the proposal?
 - ii. Amy Rohmiller - I like the proposal.
 - iii. Devhra BennettJones - What will be done with actual applications? Privacy matters.
 1. Jennifer Long Morehart - I receive email of interest then present to council anonymously. Forward to Betsy for processing.
 2. Betsy Helder - I add a note in membership database that the person was part of the program.
 3. Melissa Dalton - How long does this note last? A year? Consecutive 2 years?
 - a. Betsy Helder - In Altru, membership record shows renewals, order number, etc. Would have to look for hardship program information but could be quickly answered.
 - b. Amy Rohmiller - A record of all transactions?
 - i. Betsy Helder - yes
 - iv. Amy Rohmiller moves to pass procedures to stand up hardship program. Melissa Dalton seconds, motion carries.
- ci. Nominating committee candidates
- i. Amy Rohmiller - Did everyone come up with names to nominate for the committee?
 - ii. Devhra BennettJones - Can we nominate people we've never spoken to? Glenn Longacre.
 1. Amy Rohmiller- yes
 - iii. Amy Rohmiller - Sarah Aisenbrey, Sisters of the Precious Blood and Karen, Dayton Metro Library

1. Janet Carleton - Sarah was involved with EPC previously.
- iv. Janet Carleton - Archivist at Kenyon may be interested. Miriam [] with ALAO
 1. Amy Rohmiller - we can always ask
- v. Betsy Helder - Jenny Dressler
- vi. Betsy Helder - the committee's not much work
- vii. Amy Rohmiller - It will be for full term
- viii. Collette McDonough - suggests Janet Carleton because she knows everybody. Try to get Robin Heise back involved.
 1. Janet Carleton - I will be rotating off chair of MCC, but willing to be considered.
- ix. Amy Rohmiller - Matt, anyone in Northern Ohio?
 1. Matt Francis - Mark Bloom. He knows a lot of people in the Northwest area. May be someone to start with.
- x. Jennifer Long Morehart - I can ask Michelle at Bowling Green.
- xi. Amy Rohmiller - Emily, anyone in Northeast Ohio?
 1. Emily Gainer - I can't think of anyone right now. Will send over suggestions after meeting
- xii. Amy Rohmiller - If someone occurs to you after the meeting, please email and we will start approaching people.
 1. Try to get more people outside of Southwest Ohio
- xiii. Betsy Helder - Maybe Wendy Korwin at OHC (Central Ohio)
- xiv. Matt Francis - In Northwest Ohio, Barb Setlock at Defiance College
- xv. Melissa- Wendy will be at SOA. I saw her at OMA.

e. Recording Council Meetings

- i. Amy Rohmiller - Record council meetings going forward?
 1. Janet Carleton - Keep short term for those who missed meetings
- ii. Amy Rohmiller moves to approve for recording meetings to aid Secretary in compiling meeting minutes. Melissa Dalton seconds, motion carries.

5. Old Business - none

6. Upcoming Meeting

- a. Next Meeting - April 25, 2023, 1pm
- b. Amy Rohmiller adjourned the meeting at 2:02 pm.

Treasurer's Report (February 2023-March 2023)

March 28, 2023

FISCAL YEAR 2022-2023:

Beginning Balance: 2/28/2023

\$18,115.26

Current Balance: 3/28/2023

\$18,115.40

Net Change: 12/12/2022 to 1/30/2023

+0.14

Deposits

+\$0.14

Expenditures

-\$0

SOA Cash Box

\$65

Checking Account Transactions—Detail

A	B	C	D	E	F	G	H
Date	Check Number	Payee	Description	Category	Payment (-)	Deposit (+)	Ending Balance
			BEGINNING BALANCE				18,115.26
2/28/2023		Interest	Interest Payment	Interest		\$0.14	18,115.40

Budget Spreadsheet

February 2023-March 2023

Society of Ohio Archivists Budget										
Tax Year : September 1, 2022 - August 31, 2023										
INCOME	Budget Amount	9/30/2022	10/31/2022	11/30/2022	12/31/2022	1/31/2023	2/28/2023	3/31/2023	Total	Budget Remaining
Membership Dues (75% of actual 2020-21 dues rec'd)	\$1,500.00	\$0.00	\$140.85	\$0.00	\$30.00	\$150.00	\$385.80	\$0.00	\$706.45	\$793.55
BLM Winter 2023 - Sponsorships/ Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Registration	\$3,440.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,440.00
Spring Conference - Sponsorship	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
Spring Conference - Raffle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Silent Auction	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fall Workshop-Registration	\$300.00	\$0.00	\$0.00	\$0.00	\$394.87	\$0.00	\$0.00	\$0.00	\$394.87	-\$94.87
Bank Interest	\$1.50	\$0.16	\$0.15	\$0.15	\$0.15	\$0.16	\$0.14	\$0.00	\$0.91	\$0.59
Budget Surplus from 2021-22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Budgeted Income Total	\$5,541.50	\$0.16	\$140.80	\$0.15	\$425.02	\$150.16	\$385.94	\$0.00	\$1,102.23	\$4,439.27
Unexpected Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Actual Income		\$0.16	\$140.80	\$0.15	\$425.02	\$150.16	\$385.94	\$0.00		
Actual Income So Far		\$0.16	\$140.96	\$141.11	\$566.13	\$716.29	\$1,102.23	\$1,102.23	\$1,102.23	Actual Income Rec'd So Far
										\$4,439.27 Est. Income Yet to Receive
EXPENSES	Budget Amount	9/30/2022	10/31/2022	11/30/2022	12/31/2022	1/31/2023	2/28/2023	3/31/2023	Total	Budget Remaining
BLM Winter 2023 - Online Event Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
BLM Winter 2023 - Speaker Honoraria	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - Venue	\$1,550.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,550.00
Spring Conference - Food/Catering	\$4,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,250.00
Spring Conference - Speaker	\$1,250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,250.00
Spring Conference - Printing	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
Spring Conference - Equipment Rental	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Spring Conference - Miscellaneous	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00
Fall Workshop	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
Fall Workshop - OHC Fees	\$95.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95.00
Fall Workshop - MAC Speaker	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
Awards - Merit Awards - Plaques	\$175.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175.00
Awards - Merit Awards - Mailing	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00
Awards - History Day Sponsorship	\$225.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$225.00
Scholarships - New Professionals	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
Scholarships - Students	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
Archives Month Poster - Printing	\$928.00	\$907.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$907.00	-\$90.00
Archives Month Poster - Mailing	\$126.31	\$126.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$126.07	-\$1.24
Archives Month Poster - Unwilling	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00
Advocacy and Outreach - Meetups	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
Ohio History Connection support services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Strategic Planning - Illumine Creative Solutions (formerly Rob Colby)	\$1,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	\$1,800.00
Strategic Planning - Retreat - Lunch and Snacks	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
Administrative Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Budgeted Expenses Total	\$13,594.31	\$922.07	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$922.07	\$10,557.24
Unexpected Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Actual Expenses		\$922.07	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00		
Actual Expenses So Far		\$922.07	\$922.07	\$922.07	\$922.07	\$922.07	\$1,822.07	\$1,822.07	\$1,822.07	Actual Expenses So Far
										\$10,557.24 Est. Expenses Yet to Pay

FY 2022-2023 Budgeted Amounts	
Income Budgeted	\$5,541.50
Expenses Budgeted	\$13,594.31
Difference	-\$8,052.81
FY 2022-2023 so far	
Actual Income	\$1,102.23
Actual Expenses	\$1,822.07
Difference	-\$719.84

Society of Ohio Archivists Committee Reports

Date:	March 28, 2023		
Committee:	Membership & Awards Committee		
Chairs:	Jennifer Long Morehart, Stephanie Shreffler		
Council Liaison:			
Members:	Devhra Bennett-Jones	Mark Bloom	Helen Conger
	Matt Francis	Glenn Longacre	Marsha Miles
	Cate Putirskis	Julia Teran	Shelby Beatty
Mission/Summary:			
<p>The Membership & Awards Committee supports and recognizes the work of SOA members. Responsibilities include the general recruitment of new members, leading the annual membership drive, soliciting and reviewing award applications for the SOA Merit Award and meeting scholarships, supporting Ohio History Day including the issuing of SOA History Day awards, special projects in support of membership goals, and responding to general membership inquiries.</p>			
Goals for the Year:			
<ul style="list-style-type: none"> • Membership Drive 2023 - write and distribute the membership renewal letter. Communicate with OHC for distributing email blast for membership renewal notifications. • Follow-up on feasibility of potential mentoring program. • Select winners of the Merit, Student/New Professional, and History Day Awards. • Continued assessment of recent merging of the former Membership Committee and Awards Committee. 			
Ongoing Issues and Challenges:			
<p>Membership: New and Renewing 2023 SOA Memberships</p> <ul style="list-style-type: none"> • Current: As of 03/21/2023 membership roster: 142 memberships • Breakdown: <ul style="list-style-type: none"> ○ Individual: 125 ○ Student: 7 ○ Lifetime: 2 ○ Patron: 2 ○ Bridge: 4 ○ Sponsor: 2 <p>Compare to:</p> <ul style="list-style-type: none"> • 2022: 32 (February 10, 2022 report—renewal notice challenges) • 2021: 107 (March 10, 2021 report) • 2020: 77 (March 20, 2020 report) <p>Finalized hardship membership program procedures proposal.</p> <p>Awards:</p> <ul style="list-style-type: none"> • The SOA Merit Awards and Student/New Professionals Scholarships application period closed March 10. The selection process is currently underway. 			

Accomplished Goals:Membership

- Membership Drive 2023: Membership renewal letter written and distributed. January, February, and March membership renewal notification email blasts distributed via OHC.

Awards

- Janet Carleton has agreed to be the team lead for the Ohio History Day Awards. Thank you, Janet!

Society of Ohio Archivists Committee Reports			
Date:	March 28, 2023		
Committee:	<i>Ohio Archivist</i> Newsletter		
Editor:	Jessica Heys, Kettering Foundation Contractor & Cincinnati Museum Center Consultant (News & Notes Asst Ed, Fall 2017-current; Interim Editor, Spring 2022; Editor-in-Chief, Fall 2022, Spring 2023)		
Asst Editors:	Jessica Heys, News & Notes (Fall 2017-Current)	Jenni Salamon, Digital Discussions (Fall 2018-Spring 2023)	Emily Ahlin, Features (Spring 2023-)
Michelle Ganz, DEAI/Social Justice (Spring 2023-)	Paige Kinzer, Newcomers/Features (Spring 2023-)	Penelope Shumaker, Digital (name change?) (Fall 2023-)	Eira Tansey, Climate Change (Fall 2023-)
Mission/Summary:			
<p>The <i>Ohio Archivist</i> is the official newsletter of the Society of Ohio Archivists. Its primary mission is to serve as a conduit for information about SOA and its membership. The <i>Ohio Archivist</i> also publishes articles containing general information about the archival profession, especially as it relates to archivists located within Ohio and the Midwest. (Approved by Council on 2/12/2010.)</p>			
Goals for the Year:			
<ul style="list-style-type: none"> • I am continuing to do the News & Notes for now. • New Digital Column Editor to begin Fall 2023. (The Spring 2023 issue is Jenni's last.) • Introducing and working with all new assistant editors • Rethinking and expanding content topic areas and adding new columns such as Social Justice/DEAI, Environmental/Climate Change • Pay more attention to readership tracking/statistics • Send out regular Guidelines reminder https://ohioarchivists.org/ohioarchivist/ohioarchivist_guidelines/ 			
Ongoing Issues and Challenges:			
<ul style="list-style-type: none"> • Improve as editor • Gain readership 			
Accomplished Goals:			
<ul style="list-style-type: none"> • Spring 2022 issue (Interim Editor) • Fall 2022 issue (Editor-in-Chief) • Recruited five assistant editors – three to start Spring 2023 and two to start Fall 2023 			

Society of Ohio Archivists Committee Reports

Date:	March 27, 2023	
Committee:	Marketing and Communications	
Cochairs:	Janet Carleton, Ohio University (1999-, cochair 2021-2023); Emily Gainer, Cummings Center for the History of Psychology (2020-, cochair 2022-2024)	
Members:	<ul style="list-style-type: none"> - Amber Bales, Miami University (2022-2024); - Jane Wildermuth, Wright State University (2021-2023) 	<ul style="list-style-type: none"> - <i>Open</i> - Term begins in May: Julia Teran, Case Western Reserve University, 2023-2025

Mission/Summary:

The Marketing and Communications Committee is responsible for public relations and outreach for SOA through the process of generating content and maintaining the tools to communicate SOA information. Dues and responsibilities include updating the SOA website, maintaining social media accounts (Facebook, Flickr, ISSUU, LinkedIn, Pinterest, Twitter, YouTube), moderation of SOA Listserv, responding to SOA email inquiries, and documenting SOA events through photographs.

Goals for the Year:

- Maintain good communications with other committee cochairsto ensure information is shared in a timely and accessible manner for posting to the website, Listserv, and social media.
- Review website for clean-up/reorganization
- Encourage SOA members to send SOA events/conferences to the MCC
- Share educational opportunities and current events affecting archives on social media
- Increase engagement on social media platforms

Ongoing Issues and Challenges:

- Still seeking additional members.
- Planning social media campaign drawing on content from *Ohio Archivists* of the past.
- Assist with publicizing events for SOA and its committees through both the SOA website and various social media channels.
- Perform regular maintenance and update content on the SOA website.
- Assist SOA in maintaining public relations and outreach.
- Moderate the SOA Listserv and respond to SOA email inquiries.

Accomplished Goals:

- Performed regular WordPress maintenance updating plugins, broken links, etc., communicating with super admin Phil Sager when necessary.
- Performed regular website content refresh and review
 - Posted **3** blog announcements.
 - Updated pages with Annual Meeting details, awards, committee information, roster changes, minutes, etc.
 - The last 30 days, acquired nearly 2000 page views, with the top 10 landing pages being: main site, annual conference, council/officers, meeting minutes, membership info, Listserv, marketing cmte, available internships, and *Ohio Archivist*.
- Managed [SOA Listserv](#).
 - Stable with 388 members (-2)
 - Approved requests to join List, asking for confirmation that it was a human when email address was generic
 - Posted SOA announcements and other announcements of general interest to the Listserv.
 - Dealt with spam before it made it to the List
- Managed Facebook [Page](#).
 - Posted timely announcements, including annual meeting promotion; Archives Month poster image call; awards; job opportunity sharing
 - 105 likes; 163 followers (+3; +2)
 - Annual meeting announcements, registration, FB event
- Managed [ISSUU](#) account
 - Newsletters from fall 2001-present
- Managed [LinkedIn Page](#)
 - Posted timely announcements
- Managed [Pinterest](#)
- Managed Twitter account ([@ohioarchivists](#))
 - Tweeted regularly
 - Stable with 1,035 followers.
 - Since last report, this 4-week period earned 539 impressions.
- Managed [YouTube](#) account
 - 20 videos total, which have received 1174 views (lifetime), with 23 subscribers.
 - More engagement expected when new videos are added following the annual meeting.

Society of Ohio Archivists Committee Reports

Date:	March 28, 2023		
Committee:	Educational Programming Committee		
Chairs:	Adam Wantner, MidPointe Library / Matt Francis, Ohio Northern University		
Members:	Sara Mouch, University of Toledo	Rachael Bussert, Dayton Metro Library	William Modrow, Miami University
	Betsy Hedler, OHC/SOA Liaison	Riza Miklowski, Akron-Summit County Public Library	Nathaniel Ricks
	Melissa Dalton	Sasha Kim, Denison University	Michelle Sweetser, Bowling Green State University
Mission/Summary:			
<p>Plan the annual SOA spring annual conference and professional development workshops. Activities include choosing a conference theme, solicitation and selection of session presenters, selection of plenary speaker, publication and distribution of conference announcements, collecting conference evaluations, and planning professional development workshops of interest to members. Support for the Fall OHLA/SOA virtual conference.</p>			
Goals for the Year:			
<ul style="list-style-type: none"> - Coordinate and plan the SOA Spring Annual Conference, as well as the fall joint conference with OLHA - Evaluate current conference model - Create virtual educational programming opportunities - Provide opportunities for networking / engagement during the Annual Meeting - Use social media to promote the conference and interact with members during the conference. 			
Ongoing Issues and Challenges:			
<ul style="list-style-type: none"> - Planning a hybrid conference - Webcam / live stream setup - Speaker Fee Discount - \$30 off discount code - SOA Committee Posters 			
Accomplished Goals:			
<ul style="list-style-type: none"> - Registration is now open 			

Date:	March 21, 2023			
Committee:	Advocacy and Outreach			
Chair:	Collette McDonough			
Members:	Connie Conner	Amy Czubak	Jacky Johnson	Christine Liebson
	Laura Smith	Ken Grossi	Erin Wilson	
	George Bain	Jennifer Gerth	Natalie Fritz	
Mission/Summary:				
<p>The Advocacy and Outreach Committee is responsible for promoting advocacy in response to legislative issues that may impact archives, diversity, and the role of archives and archivists within society. The Advocacy and Outreach Committee will facilitate access to resources that will aid archivists in advocating for the profession and collections to administrators and institutional stakeholders. It also communicates news from the National Coalition for History. Additionally, the Advocacy and Outreach committee is responsible for advocating the importance of archives throughout the state of Ohio through programmatic planning such as Statehood Day, Archives Month, Archives Passport, Archives "Crawl," and MayDay,</p>				
Goals for the Year:				
<ul style="list-style-type: none"> • Have SOA represented at Statehood Day and have a table at the event. • Create the Archives Month poster • Have an unveiling event for the poster • Generate content for the SOA Blog that relates to advocate for Ohio's archives and archivists • Collaborate with other SOA committees as needed • Update our mission 				
Ongoing Issues and Challenges:				
<ul style="list-style-type: none"> • Needing to find a co-chair • Doing more advocacy outside the field 				
Accomplished Goals:				
<ul style="list-style-type: none"> • The topic for the Archives month poster will be Transportation. • Created a sub-committee to review the poster mailing list. • Tag line will be Land, Water, & Air: Transportation in Ohio • We have a new member in Christine Liebson • Had two members at the Statehood Day Event at the State Courthouse. (Connie and Collette) 				

Society of Ohio Archivists Committee Reports

Date:	March 28, 2023		
Committee:	Strategic Planning Committee		
Chair:	Amy Rohmiller (President), Kettering Health Dayton		
Members:	Melissa Dalton (President-Elect), Independent Archivist/Public Historian	Collette McDonough (At Large), Kettering Foundation	Nick Pavlik (At Large), Bowling Green State University Libraries
Mission/Summary:			
The Strategic Planning Committee works with Council and is responsible for monitoring SOA's mission, long-term vision, and development. The committee will track SOA's progress towards reaching the goals and objectives laid out in SOA's most recent Strategic Plan and aid in the development of future goals.			
Goals for the Year:			
<ul style="list-style-type: none"> - Finish new strategic plan 			
Ongoing Issues and Challenges:			
<ul style="list-style-type: none"> - Worked with Jennifer to prioritize objectives from Rob, Jennifer compiling and drafting plan - Should have draft plan ready by April meeting 			
Accomplished Goals:			
<p>In the last two quarters, the committee:</p> <ul style="list-style-type: none"> - Completed strategic planning workshops and retreat and have drafted outcomes statements after working with consultant, Rob Colby - Found new facilitator, Jennifer Souers Chevraux, to finish compiling and drafting plan 			

Date:	March 28, 2023		
Committee:	Society of Ohio Archivists JEDAI Committee		
Chair:	Devhra BennettJones		
Members:	Madeleine Fix	Penelope Shumaker	Sule Holder
	Christine Schmid Engels	Nicole Sutton	Marissa Tiroly
Mission/Summary:			
The JEDAI Committee is responsible for identifying, promoting, developing, and educating on antiracist and social justice efforts, actions, and resources for SOA Council, Committees, and Membership.			
Goals:			
<ul style="list-style-type: none"> • SOA JEDAI Award for projects that showcase underrepresented people. Continued discussion of award criteria and publicity strategy. • Current events agenda/statements. • Updates to SOA Website Content. Continue to monitor for online resources to add to the webpage. Subject matter of particular interest relate to social justice problems in communities, police departments, funding for social justice matters, accountability in the legal system, and resources about diversity and inclusion of underrepresented groups. 			
Ongoing Issues and Challenges:			
<ul style="list-style-type: none"> • Monthly meeting scheduling for full attendance. 			
Accomplished Goals:			
<ul style="list-style-type: none"> • Established as the JEDAI Committee. • Preliminary goals compiled. • <i>Crucial Conversations: Undertold stories and histories--Working with Community Groups and Policymakers to Create Positive Change</i> proposal for the 2023 Annual Meeting. 			

Society of Ohio Archivists Committee Reports