

Society of Ohio Archivists Council Meeting

Monday December 12, 2022

11:30 AM to 12:30 PM

Call in: Zoom Meeting

Attendees: Betsy Hedler, Amy Rohmiller, Melissa Dalton, Adam Wanter, Brittany Hayes, Emily Gainer, Janet Carleton, Jennifer Long Morehart, Jessica Heys, Matthew Francis, Nick Pavlik, Sasha Kim Griffin, Sherri Goudy, Jen Johnson, Sule Holder

Regrets: Collette McDonough, Devhra BennettJones, Stephanie Shreffler

1. Welcome - Meeting called to order by Amy Rohmiller at 11:33AM
2. Minutes
  - a. Vote to approve minutes from October 27 meeting
    - i. Amy Rohmiller moves to approve 10/27/22 Council meeting minutes, Brittany Hayes seconds, motion carries
3. Committee Reports
  - a. Treasurer
    - i. Brittany Hayes - nothing in addition to report
  - b. Membership & Awards
    - i. Jennifer Long Morehart - Finalizing 2023 membership renewal letter, updating flyers and planning for 2023 SOA awards season
  - c. Marketing & Communication
    - i. Janet Carleton - no updates on report, getting ready to start with annual meeting, nominating committee, etc. Dues update is on blog
  - d. Nominating
    - i. Sherri Goudy - sent out call for nominations (self or other) via email, sm and website coming this week, still down one committee member - bylaws state that council shall appoint nominating committee members, let's have a discussion about that later on
  - e. Newsletter
    - i. Jessica Heys- nothing in addition to report, working with Janet Carleton to get some more help with newsletter
      1. Sherri Goudy - deadline for call for nominations is January 13th and Council presentation is January 31st - what is the deadline for the Spring newsletter we need to make sure candidate info is included?
        - a. Betsy Hedler - deadline to Betsy is first friday in March, at least 2 weeks before that for Jessica, probably
      2. Sule Holder - can we submit interesting articles we find online to share?
        - a. Jessica Heys- yes please!
      3. Jessica Heyswill email deadlines to email list when it's ready
  - f. Educational Programming
    - i. Adam Wanter - Biggest news is the conference will be 2 days - Thursday May 11th virtual only (3 sessions) Friday May 12th will be in-person conference with live streaming

of sessions (5 sessions). Will be working with OHC for technical help. Call is about to go out this week and will be open until mid-January

- ii. Amy Rohmiller will sign event contract
  - iii. Adam Wanter has updated entry time to 7:30am from 8:30am
  - g. Advocacy & Outreach - no report
  - h. Strategic Planning
    - i. Amy Rohmiller - more to come in New Business. Talked with Rob in November, he has accepted a new position that might cause some conflict with our SP schedule. We would like to recommend that we find another facilitator to finalize outcomes and draft final version of SP. Rob will take the \$1800 already paid as a fee, which will free up some funds for the next consultant (total fee approved was to be \$3600, he has done about 75% of the total work). This will probably require another Zoom meeting for us
      - 1. Sasha Kim Griffin - will it be difficult to find another consultant to finish someone else's work?
        - a. Amy Rohmiller - we will talk about that in a bit as part of SP next steps
    - ii. Amy Rohmiller - We would also like to recommend that we focus the SP on programmatic issues and outcomes - we have governance things to tackle but they need to move on a separate but parallel track to programming.
  - i. BLM Task Force
    - i. Sule Holder - We have our draft prepared and I can send out our JEDI committee statement - I can put that in the chat
      - 1. Amy Rohmiller - we will have to vote on the full committee status, if everyone can look at the statement and make comments before our next meeting, we will vote on it as part of new business
4. New Business
- j. Report on extending voting to committee chairs and next steps
    - i. Amy Rohmiller - Sasha Kim Griffin & Emily Gainer compiled report on extending voting to committee chairs
      - 1. Emily Gainer - Sasha Kim Griffin and I reviewed bylaws for 20 professional organizations, it was immediately apparent that most if not all have voting for seats that are elected, not appointed
      - 2. Sasha Kim Griffin - we would recommend that at this point we limit the vote to those who are elected by SOA membership - if we want to extend it to more folks we should look at bylaws and see if we could expand the number of elected roles. Whatever we decide can be rolled into bylaws work. Immediately as it stands we should keep with what we are doing but also consider if we want to increase number of elected positions
    - ii. Amy Rohmiller - let's open up some discussion about revising the bylaws to make committee chairs elected positions. Thoughts?
      - 1. Sasha Kim Griffin/Melissa Dalton - do we have a sense of if we could get enough people to run for these roles?
      - 2. Adam Wanter - we were having issues when we had to get 8 people per year (from a community of approx 150) in addition to Council leadership. The term lengths were also longer - 8 years total. We shortened term lengths and eliminated some roles (liaisons, eg) that felt redundant.
      - 3. Janet Carleton - around 1990, before liaisons, all committee chairs would come to meetings and report in. Council members didn't have as much responsibility

but it worked out to be an uneven workload. Maybe if folks were elected co-chairs and not liaisons it would work better?

4. Amy Rohmiller - my concern with the way things are set up now is committee chairs are doing a ton of work but their voices aren't 'heard' officially in a Council meeting and that makes me uncomfortable. This is the first time we've had all 6 of us who can vote in a meeting since May - sometimes we have come uncomfortably close to not having a quorum and since we are not voting by email anymore it is important to have quorum.
  - a. Sasha Kim Griffin - in some cases we could just have Council meet to get things done, if that would be more flexible for scheduling? (Amy Rohmiller - the voting members are the least flexible with scheduling) When we are trying to find chairs for these committees are we trying to get a specific person to agree to do it, or is it relying on volunteers for the roles? We are tapping many of the same folks to run for these positions - I worry about burnout but also what will happen if we can't fill the roles - when we have appointed people we can have a little more flexibility (eg newsletter role)
    - i. Amy Rohmiller - another thing we can consider is splitting the difference - maybe some committee chairs vote and some don't. Do we want EPC chair to vote because the conference is such a big event, etc
  - b. Sherri Goudy - I think the example about Society of Georgia archivists where 2 committees are elected might be a good model, EPC is a good committee for that. Could you give that example again?
    - i. Emily Gainer -
      1. Example) Society of Georgia Archivists – Local Arrangement Chair and Program Chair have voting rights and are elected.
      2. Example) Society of Indiana Archivists – elected officers serve as chairs of standing committees
      3. Example) Society of North Carolina Archivists - Executive board includes president, vice president, secretary, and treasurer, publications chairperson, a membership chairperson, immediate past president, an electronic resources chairperson, a development chairperson, an Archives Month chairperson, an education committee chairperson, and two members at large. All executive board positions are elected.
  - c. Sherri Goudy - I wonder if we'd see an expansion in people wanting to take on the role if they knew they would have a vote and would get more credit for their work
    - i. Amy Rohmiller - some people might be happy to be an elected chair and not move up into leadership - wouldn't have to be a 10 year commitment
    - ii. Sasha Kim Griffin - good point I am very pro program chair turning into an elected position. What we were initially talking about was extending the vote now, but expanding it will require more work

- iii. Amy Rohmiller - yes I think we are saying that some committee chairs will need to be elected but not all, and that we are not going to grant immediate voting, immediately
    - iv. Sasha Kim Griffin - got it, it will just have to be part of the bylaws change overall
  - b. Strategic plan next steps
    - i. Amy Rohmiller - let's discuss what we need to do wrap it up, does anyone have suggestions for facilitators?
      - 1. Sasha Kim Griffin - will there be a challenge to find someone else?
      - 2. Jen Johnson - have we asked Rob for recommendations?
        - a. Amy Rohmiller - we have not but we have been asking around. We feel strongly as a group that we need an outside facilitator for this work.
        - b. Betsy Hedler - I suggest Jackie Barton  
<https://www.birchwoodplanning.com> and there's also Sarah Marsom:  
<https://www.sarahmarsom.com/services>
      - 3. Adam Wantner - would Evan Struble/State Library of Ohio be available?
        - a. Jen Johnson - not at this time
      - 4. Betsy Hedler - OHC also not available at this time
      - 5. Amy Rohmiller - motion to move to find a second facilitator to finish the strategic plan with remaining balance of \$1800 funds - Melissa Dalton seconds, motion carries
  - c. Bylaws working group
    - i. Formation
      - 1. Amy Rohmiller - obviously we need one!
        - a. Sherri Goudy - how many people and who should be selected for this role?
        - b. Amy Rohmiller - and what do we want their initial charge to be? Review current bylaws and make recommendations? Make recommendations for governance only going forward? Do the rewriting?
          - i. Adam Wantner I think it would make sense to have them recommend an update and then execute the update. Maybe provide one or two options for governance to Council and then bring to membership
          - ii. Amy Rohmiller - Membership does need to vote but when I am thinking of this it doesn't all have to be done by May
          - iii. Melissa Dalton - I like the idea of getting the main things we have to tackle done first and then moving on
            - 1. Adam Wantner - makes sense to me
          - iv. Amy Rohmiller - how many people? Types of people?
            - 1. Adam Wantner - current council members are important but we should also put a call out for at-large members to join. Minimum of 6 people
              - a. Mellissa - was about to recommend the same
          - v. Janet Carleton - bylaws are really supposed to be a living document and we should acknowledge that things change all the time
          - vi. Adam Wantner - has there been a working group before?

1. Janet Carleton - I don't remember but Dan Noonan would be a good candidate for this if he's able
- vii. Amy Rohmiller - any volunteers from Council and committees?
  1. Sasha Kim Griffin and Melissa Dalton from Council
  2. Adam Wanter (after conference) and Jennifer Long Morehart
- viii. Amy Rohmiller - motion to form ad hoc bylaws committee with two council members, two committee chairs and two at-large seats from membership (Sasha Kim Griffin and Melissa Dalton from Council , Adam Wanter (after conference) and Jennifer Long Morehart from Committees) Sasha Kim Griffin seconds, motion carries
  1. We'll put call out to the whole listserv in the new year!

ii. Nominating Committee appointments

1. Sherri Goudy - my main concern is that we need to have people in mind who we'd like to get involved in leadership. We never have competitive races when it comes to officers and it doesn't seem fair that way. I did make a note in my report that I believe in the leadership pipeline but that's not necessary or required - we should focus on commitment and ability. I've asked Council to become more involved in the nominating process and I feel that the best way to get that started is to talk about how Council should be appointing seats on the Nominating Committee. I'm hoping we get people involved from the call for volunteers but I want to set Amy Rohmiller up for success as Past President.
2. Amy Rohmiller - we are at time right now but we will put this in New Business for our next meeting. Any quick thoughts?

5. Old Business

- a. Cut for time

6. Upcoming Meeting

- a. Next Next Meeting - before the end of January

7. Meeting adjourned by Amy Rohmiller at 12:33pm

# **Treasurer's Report (October-December 2022)**

December 12, 2022

## **FISCAL YEAR 2022-2023:**

### **Beginning Balance: 10/27/2022**

\$18,053.98

### **Current Balance: 12/12/2022**

\$18,449.15

### **Net Change: 10/27/2022 to 12/12/2022**

+\$395.17

### **Deposits**

+\$395.17

### **Expenditures**

\$0

### **SOA Cash Box**

\$65

**Checking Account Transactions—Detail**

Date	Check Number	Payee	Description	Category	Payment (-)	Deposit (+)	Ending Balance
10/27/2022			BEGINNING BALANCE				\$18,053.98
10/31/2022	Interest		Interest Payment	Interest		\$0.15	\$18,054.13
11/30/2022	Interest		Interest Payment	Interest		\$0.15	\$18,054.28
12/8/2022	Deposit		Going Rogue: Practical Hacks for Electronic Records	Fall Workshop--Registration		\$394.87	\$18,449.15





Administrative Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Budgeted Expenses Total</b>	<b>\$13,594.31</b>	<b>\$922.07</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$922.07</b>	<b>\$10,557.24</b>
Unexpected Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
<b>Actual Expenses</b>		<b>\$922.07</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>			
<b>Actual Expenses So Far</b>		<b>\$922.07</b>	<b>\$922.07</b>	<b>\$922.07</b>	<b>\$922.07</b>		<b>\$922.07</b>	<b>Actual Expenses So Far</b>
							<b>\$10,557.24</b>	<b>Est. Expenses Yet to Pay</b>
<b>FY 2022-2023 Budgeted Amounts</b>								
Income Budgeted	\$5,541.50							
Expenses Budgeted	\$13,594.31							
Difference	-\$8,052.81							
<b>FY 2022-2023 so far</b>								
Actual Income	\$535.98							
Actual Expenses	\$922.07							
Difference	-\$386.09							

# Society of Ohio Archivists Committee Reports

<b>Date:</b>	December 12, 2022		
<b>Committee:</b>	Membership & Awards Committee		
<b>Chairs:</b>	Jennifer Long Morehart, Stephanie Shreffler		
<b>Council Liaison:</b>			
<b>Members:</b>	Devhra Bennett-Jones	Mark Bloom	Helen Conger
	Matt Francis	Glenn Longacre	Marsha Miles
	Cate Putirskis	Julia Teran	
<b>Mission/Summary:</b>			
<p>The Membership &amp; Awards Committee supports and recognizes the work of SOA members. Responsibilities include the general recruitment of new members, leading the annual membership drive, soliciting and reviewing award applications for the SOA Merit Award and meeting scholarships, supporting Ohio History Day including the issuing of SOA History Day awards, special projects in support of membership goals, and responding to general membership inquiries.</p>			
<b>Goals for the Year:</b>			
<ul style="list-style-type: none"> <li>• Membership Drive 2023 - write and distribute the membership renewal letter. Communicate with OHC for distributing email blast for membership renewal notifications.</li> <li>• Follow-up on feasibility of potential mentoring program.</li> <li>• Select winners of the Merit, Student/New Professional, and History Day Awards.</li> <li>• Continued assessment of recent merging of the former Membership Committee and Awards Committee.</li> </ul>			
<b>Ongoing Issues and Challenges:</b>			
<p>Membership: New and Renewing 2022 SOA Memberships</p> <ul style="list-style-type: none"> <li>• Current: As of 12/06/2022 membership roster: 196 memberships</li> </ul> <p>Compare to:</p> <ul style="list-style-type: none"> <li>• 2021: 172 (9/20/2021 report)</li> <li>• 2020: 164 (July rollover date)/143 (October rollover date) (10/21/2020 report)</li> <li>• 2019: 137 (09/24/2019 report)</li> </ul> <p>Awards:</p> <ul style="list-style-type: none"> <li>• Working on updating the flyers for this year's SOA awards cycle. I plan to start publicizing the awards in January, with a tentative application deadline of March 10.</li> <li>• I will be on maternity leave during the awards cycle for the SOA Awards and the History Day Awards. I think I can handle the SOA Awards, but I'd like to ask someone from the Awards committee if they'd be willing to lead the History Day Awards.</li> </ul>			
<b>Accomplished Goals:</b>			
<p><u>Membership</u></p> <ul style="list-style-type: none"> <li>• We are finalizing the 2023 membership renewal letter.</li> </ul> <p><u>Awards</u></p> <ul style="list-style-type: none"> <li>• We confirmed our continued sponsorship of the SOA History Day Award.</li> </ul>			

## Society of Ohio Archivists Committee Reports

<b>Date:</b>	December 12, 2022		
<b>Committee:</b>	Marketing and Communications		
<b>Cochairs:</b>	Janet Carleton, Ohio University (1999-, cochair 2021-2023); Emily Gainer, Cummings Center for the History of Psychology (2020-, cochair 2022-2024 )		
<b>Members:</b>	Amber Bales, Miami University (2022-2024)	Jane Wildermuth, Wright State University (2021-2023)	<i>Open</i>

### Mission/Summary:

The Marketing and Communications Committee is responsible for public relations and outreach for SOA through the process of generating content and maintaining the tools to communicate SOA information. Dues and responsibilities include updating the SOA website, maintaining social media accounts (Facebook, Flickr, ISSUU, LinkedIn, Pinterest, Twitter, YouTube), assisting in moderation of SOA Listserv, responding to SOA email inquiries, and documenting SOA events through photographs.

### Goals for the Year:

- Maintain good communications with other committee cochairs to ensure information is shared in a timely and accessible manner for posting to the website, Listserv, and social media.
- Review website for clean-up/reorganization
- Encourage SOA members to send SOA events/conferences
- Share educational opportunities and current events affecting archives on social media
- Increase engagement on social media platforms

### Ongoing Issues and Challenges:

- Still looking for at least one additional member.
- Assumed responsibility for the ISSUU platform where the *Ohio Archivist* is crossposted.
- Planning social media campaign drawing on content from *Ohio Archivists* of the past.
- Assist with publicizing events for SOA and its committees through both the SOA website and various social media channels.
- Perform regular maintenance and update content on the SOA website.
- Assist SOA in maintaining public relations and outreach.
- Moderate the SOA Listserv and respond to SOA email inquiries.

## Accomplished Goals:

- Performed regular WordPress maintenance updating plugins, broken links, etc., communicating with super admin Phil Sager when necessary.
- Performed regular website content refresh and review
  - Posted **2** blog announcements (several in the queue for this week.)
  - Preparing for annual meeting content.
  - Updated pages with committee information, minutes, meeting details, etc.
  - Partially completed: Linked orphan pages to main committee/event pages.
- Managed YouTube account
  - 20 videos total, which have received 1174 views (lifetime), with 23 subscribers.
- Tweeted regularly (@ohioarchivists)
  - 1,053 followers.
  - Since last report, this 6-week period earned 1100+ impressions.
  - Slow period between Archives Month and Annual Meeting.
- Maintained Pinterest

- Maintained the SOA Facebook Page.
  - Posted timely announcements. Fairly quiet month. Mainly shared job postings.
  - 93 likes; 150 followers (+4; +5)
  - Preparing for annual meeting content
- Managed LinkedIn Page
  - Posted timely announcements
- Managed the SOA Listserv.
  - Stable with 381 members
  - Posted SOA announcements and other announcements of general interest to the Listserv.
  - Dealt with spam before it made it to the List

## Society of Ohio Archivists Committee Reports

<b>Date:</b>	12 December 2022		
<b>Committee:</b>	Nominating Committee		
<b>Chair:</b>	Sherri Goudy		
<b>Members:</b>	Marsha Miles	vacant	

### Mission/Summary:

The Nominating Committee annually prepares and submits a slate of candidates for vacant officer positions and Council seats. The committee is made up of one Council member (Past President) and **two additional SOA members appointed by the president**. Committee members must serve at least one year.

### Goals for the Year:

- Find one new member to fill vacant spot for 2022-2023
- Find 2 new members 2023-2024
- Nominate a slate of candidates for Vice President/President Elect, Secretary, one open council seat (presented to Council for approval by Jan 31, 2023)
- Run election during 2023 Annual Meeting

### Ongoing Issues and Challenges:

The nomination process is challenging

- Finding enough *qualified* candidates
- Regional diversity
- Not enough people on committee to make informed decisions
- Lack of Council contribution

Re-evaluate “pipeline” as primary method of selection of officers (expectation without performance)

Has selection of committee members become flawed? See highlighted section of mission above and compare to [Bylaws section 5](#): **At each annual meeting council shall appoint a nominating committee consisting of the past-president (who shall serve as chair) and two additional members of the Society who are not on council.**

### Accomplished Goals:

In the last quarter, members of the Committee:

- Began discussion of potential slate of candidates
- Sent out “Call for Nominations” Thursday, December 8, 2023

**Society of Ohio Archivists Committee Reports**

<b>Date:</b>	December 12, 2022		
<b>Committee:</b>	<i>Ohio Archivist</i> Newsletter		
<b>Editor:</b>	<b>Jessica Heys</b> , Kettering Foundation Contractor & UC Winkler Center Temp. (News & Notes Asst Ed, Fall 2017-Fall 2022; Interim Editor, Spring 2022; Editor-in-Chief, Fall 2022-2023)		
<b>Asst Editors:</b>	<b>Jenni Salamon</b> Fall 2018-Spring 2023 (Digital Discussions)	<b>Abigail Sachs</b> Spring 2023-? (News & Notes)	<b>Vacant</b> (Newcomers)
	<b>Vacant</b> (Features)	<b>Vacant</b> (Other)	<b>Vacant</b> (Other)

**Mission/Summary:**

The *Ohio Archivist* is the official newsletter of the Society of Ohio Archivists. Its primary mission is to serve as a conduit for information about SOA and its membership. The *Ohio Archivist* also publishes articles containing general information about the archival profession, especially as it relates to archivists located within Ohio and the Midwest. (Approved by Council on 2/12/2010.)

**Goals for the Year:**

- Make asst eds job descriptions for Janet to help promote openings.
- Train Abigail for **News & Notes Asst Editor** role to begin Spring 2023 issue.
- Recruit new **Digital Column Editor** to begin Fall 2023. (The next issue Sp2023 will be Jenni's last.)
- Recruit Assistant Editors for Features, Newcomers, other, etc.
- Possibly add a new Social Justice column.
- Send out Guidelines reminder [https://ohioarchivists.org/ohioarchivist/ohioarchivist\\_guidelines/](https://ohioarchivists.org/ohioarchivist/ohioarchivist_guidelines/)

**Ongoing Issues and Challenges:**

- Need assistant editors

**Accomplished Goals:**

- Spring 2022 issue (Interim Editor)
- Fall 2022 issue (Editor-in-Chief)

# Society of Ohio Archivists Committee Reports

<b>Date:</b>	December 9, 2022		
<b>Committee:</b>	<b>Educational Programming Committee</b>		
<b>Chairs:</b>	Adam Wantner, MidPointe Library / Matt Francis, Ohio Northern University		
<b>Members:</b>	Sara Mouch, University of Toledo	Rachael Bussert, Dayton Metro Library	William Modrow, Miami University
	Betsy Hedler, OHC/SOA Liaison	Riza Miklowski, Akron-Summit County Public Library	Nathaniel Ricks
	Melissa Dalton, Green County Records Center and Archives	Sasha Griffin, Denison University	
<b>Mission/Summary:</b>			
<p>Plan the annual SOA spring annual conference and professional development workshops. Activities include choosing a conference theme, solicitation and selection of session presenters, selection of plenary speaker, publication and distribution of conference announcements, collecting conference evaluations, and planning professional development workshops of interest to members. Support for the Fall OHLA/SOA virtual conference.</p>			
<b>Goals for the Year:</b>			
<ul style="list-style-type: none"> <li>- Coordinate and plan the SOA Spring Annual Conference, as well as the fall joint conference with OLHA</li> <li>- Evaluate current conference model</li> <li>- Create virtual educational programming opportunities</li> <li>- Provide opportunities for networking / engagement during the Annual Meeting</li> <li>- Use social media to promote the conference and interact with members during the conference.</li> </ul>			
<b>Ongoing Issues and Challenges:</b>			
<ul style="list-style-type: none"> <li>- Planning a hybrid conference</li> </ul>			
<b>Accomplished Goals:</b>			
<ul style="list-style-type: none"> <li>- Prepared Call (going out week of Dec 12)</li> <li>- Selected a hybrid model. Planning on a slate of virtual presentations for Thursday May 11 followed by a traditional in person conference on Friday May 12. 5 sessions from May 12 (3 presentations, Plenary and Opener) will be live streamed. Contracting with OHC to use their zoom service and techs</li> </ul>			

# Society of Ohio Archivists Committee Reports

<b>Date:</b>	August 2, 2022		
<b>Committee:</b>	<b>Strategic Planning Committee</b>		
<b>Chair:</b>	Amy Rohmiller (President), Kettering Health Dayton		
<b>Members:</b>	Sherri Goudy (Past President), Nerd Girl History Adventure	Collette McDonough (At Large), Kettering Foundation	Nick Pavlik (At Large), Bowling Green State University Libraries
<b>Mission/Summary:</b>			
The Strategic Planning Committee works with Council and is responsible for monitoring SOA's mission, long-term vision, and development. The committee will track SOA's progress towards reaching the goals and objectives laid out in SOA's most recent Strategic Plan and aid in the development of future goals.			
<b>Goals for the Year:</b>			
<ul style="list-style-type: none"> <li>- Develop new strategic plan</li> </ul>			
<b>Ongoing Issues and Challenges:</b>			
<ul style="list-style-type: none"> <li>- Consultant Rob Colby has new full-time employment that will cause issues in his finishing the strategic plan, but he says the \$1800 we already paid him will compensate for the work already done.</li> <li>- Work that remains is refining and voting on the final outcomes statement and the drafting of the strategic plan.</li> <li>- Committee recommends thanking Rob for his work so far and finding a facilitator to help us finish finalizing the outcomes and hopefully also drafting the plan. We have a budget of \$1800 we can use to pay for a new facilitator. (See new business)</li> </ul>			
<b>Accomplished Goals:</b>			
In the last quarter, the committee:			
<ul style="list-style-type: none"> <li>- Completed strategic planning workshops and retreat and have drafted outcomes statements after working with consultant, Rob Colby</li> <li>- Currently planning process is on pause</li> </ul>			





<b>Date:</b>	December 12, 2022		
<b>Committee:</b>	Society of Ohio Archivists Social Justice & Black Lives Matter Task Force/Committee		
<b>Chair:</b>	Devhra BennettJones		
<b>Council Liaison:</b>	Sule Holder		
<b>Members:</b>	Madeleine Fix	Penelope Shumaker	Kristen Newby
	Sule Holder	Christine Schmid Engels	Nicole Sutton
	Marissa Tiroly		
<b>Mission/Summary:</b>			
The Task Force on Social Justice and Black Lives Matter is responsible for identifying, promoting, developing, and educating on antiracist and social justice efforts, actions, and resources for SOA Council, Committees, and Membership.			
<b>Goals:</b>			
<ul style="list-style-type: none"> <li>Composed Mission Statement in the quest to become a SOA Committee.</li> </ul> <p>The Justice, Equity, Diversity, Accessibility, and Inclusion (JEDAI) Committee identifies, promotes, develops, and educates on relevant resources, efforts, and actions for SOA Council, committees, and membership. The committee will seek to fulfill the following goals:</p> <ol style="list-style-type: none"> <li>Identify and develop sustainable ways to incorporate JEDAI into the work of SOA Council and its committees</li> <li>Identify and develop ways SOA can make use of its platform(s) to responsibly give voice to historically underrepresented communities</li> <li>Identify and share resources to educate Council and membership on JEDAI - with an emphasis on application to archival and information work</li> <li>Identify and develop ways to continually engage the membership on JEDAI</li> </ol> <p>Additionally, the Committee is guided by the following principles as it seeks to complete its mission:</p> <ol style="list-style-type: none"> <li>Create a committee culture focused on JEDAI initiatives, strategies, and goals through intercommunity awareness</li> <li>Create a safe and equitable space for all underrepresented communities</li> <li>Center unrepresented voices</li> <li>Be cognizant of privilege</li> <li>Be mindful of the origins of stories</li> <li>To the extent possible, provide compensation for outside work/knowledge shared</li> </ol> <p>The Committee is composed of the following:</p>			

1. Chair (1) - appointed by Council who will serve a term of 2 years. Upon Council approval Chair term can be renewed once.
2. Council Liaison (1) - selected by Council.
3. Committee Members (approximately 6) - volunteers who step forward from general membership and approved by the Chair. Non-SOA members from outside professions will be eligible to join upon Council approval.

Potential Actions:

1. New Scholarships (BIPOC and Community Archivists)
  2. Community Archives resource toolkit - our own or access to
  3. Intentional actions to identifying, inviting, and incorporating community archivists
- *Crucial Conversations* proposal for 2023 Spring Meeting. Session will relate to archives and libraries specifically instead of BLM approach. Considering a proposal of 2 time slots. The first would be a session of panelists talking about their work. The second session would be a round-robin/floating conversations.
  - SOA JEDAI Award for projects that showcase underrepresented people. Continued discussion of award criteria and publicity strategy.
  - Current events agenda/statements.  
Writing a statement about the subpoena issued to NARA for access to classified documents that were taken to President Trump's home in Mar-a-Lago, Florida.
  - Updates to SOA Website Content.  
Continue to monitor for online resources to add to the webpage. Subject matter of particular interest relate to social justice problems in communities, police departments, funding for social justice matters, accountability in the legal system, and resources about diversity and inclusion of underrepresented groups.

**Ongoing Issues and Challenges:**

- Monthly meeting scheduling for full attendance.

**Accomplished Goals:**

- Draft of mission statement prepared and sent to SOA President.
- Preliminary goals compiled.

**Society of Ohio Archivists Committee Reports**