

Society of Ohio Archivists Council
Meeting August 2, 2022 3 PM to 4 PM

Call in: Teams Meeting

Attendees: Adam Wanter, Brittany Hayes, Janet Carleton, Collette McDonough, Jessica Heys, Jennifer Ilene Long Morehart, Amy Rohmiller, Sherri Goudy, Stephanie Shreffler, Betsy Hedler, Jen Johnson

Regrets: Melissa Dalton, Sasha Griffin, Katie Jarrell, Sule Holder, Emily Gainer, Devhra BennettJones

1. Welcome

2. Minutes

- a. May Business Meeting minutes approved
- b. In between minutes (combined from February)
 - i. 02/15/22 - Sherri Goudy motioned that we accept the conference language about COVID-19 vaccination/negative test and make it public. Motion seconded, carried.
 - ii. 02/17/22 - Sherri Goudy motioned to approve Jessica Hays as interim Editor-in-Chief for Spring 2022 Society of Ohio Archivists newsletter. Motion seconded, carried.
 - iii. 02/18/22 - Sherri Goudy motioned to add "these requirements may be subject to change" to conference COVID-19 language. Motion seconded, carried.
 - iv. 02/23/22 - Jen Johnson motioned to approve minutes from February 10th Society of Ohio Archivists Council meeting and send to Marketing and Communication Committee. Motion seconded, carried.
 - v. 03/15/22 - Sherri Goudy motioned that we name the scholarship sponsored by Ohio Preservation Council the "Ohio Preservation Council Student/New Professional Scholarship." Motion seconded, carried.
 - vi. 03/15/22 - Sherri Goudy motioned that the recipient of the Ohio Preservation Council Student/New Professional Scholarship winner be required to write about their experience for publication in the newsletter and to be submitted to Ohio Preservation Council, with the option of making a brief presentation of their experience at the Ohio Preservation Council quarterly meeting. Motion seconded, carried.
 - vii. 03/16/22 - Sherri Goudy motioned that we accept the language below as our policy to be published in the newsletter and updated on the website for the meeting: "To help ensure the safety of our community, the Society of Ohio Archivists strongly urges that all registrants wear a mask regardless of vaccine status. While masks are not required by Columbus Metropolitan Library, we strongly suggest they be worn, especially when in crowded rooms, for the health and safety of our community. The Society of Ohio Archivists will continue to monitor Center for Disease Control guidelines, Columbus Metropolitan Library policies, and the City of Columbus mandates. Public health measures are changing rapidly, and Society of Ohio Archivists will continue to evaluate and update these protocols to be in-line with recommended standards as we get closer to the event. Please check back regularly for the most up to date information." Motion seconded, carried

- viii. 03/28/22 - Sherri Goudy motioned to appoint Natalie Fritz as Society of Ohio Archivists representative to the Ohio Commission for America 250 Committee through the end of this calendar year (2022). Motion seconded, carried.
- ix. 04/06/22 - Sherri Goudy motioned for Society of Ohio Archivists Spring newsletter language surrounding Society of Ohio Archivists Conference and COVID-19 policy as "Our Covid health policies are evolving, please check the website for the most recent update before you register." Motion seconded, carried.
- x. 05/16/22 - Sherri Goudy motioned to approve the \$120.52 for the Merit Award plaques. Motion seconded, carried.
- xi. 05/16/22 - Anne Ryckbost motioned that Council pay the Midwest Archives Conference \$50 for a virtual workshop (Going Rogue: Practical Hacks (and Pitfalls) for Electronic Records Processing) to be held on November 9 and 10 from 10am-12pm. Motion seconded, carried.
- xii. 05/16/22 - Lisa Rickey motioned to pay Freedom a la Cart \$593 for our breakfast order and \$1,085 for the lunch order for Society of Ohio Archivists Conference. Motion seconded, carried.
- xiii. 05/18/22 - Lisa Rickey motioned to use Ohio History Center as printing vendor for Society of Ohio Archivists Conference programs, payment of \$50.00. Motion seconded, carried.
- xiv. 05/26/22 - Amy Rohmiller motioned to approve the following people as co-chairs of the committees listed, for the terms listed beginning June 1. Motion seconded, carried.
 - 1. Adam Wanter, Educational Programming Committee interim co-chair, finishing Anne Ryckbost's term, 2022-2023
 - 2. Katie Jarrell, Educational Programming Committee co-chair, 2022-2024
 - 3. Collette McDonough, Assessment and Outreach co-chair, 2022-2024
 - 4. Jennifer Long Morehart, Membership and Awards co-chair, 2022-2024
- xv. 05/31/22 - Amy Rohmiller motioned to pay the following. Motion seconded, carried.
 - 1. Kathleen Smythe - Keynote Honorarium & Travel - \$613.49 (\$500 for honorarium, 113.49=194*.585 for travel)
 - 2. Rachael Bussert - conference snacks - \$46.76
- xvi. 05/31/22 - Amy Rohmiller motioned to make a \$100 donation to the Cat Welfare Association in memory of Betsy Hedler's father. Motion seconded, carried.
- xvii. 06/06/22 - Amy Rohmiller motioned to approve the minutes of the May business meeting as corrected. Motion seconded, carried.
- xviii. 06/15/22 - Sherri Goudy motioned that Jessica Heys be approved as Editor-in-Chief of the Ohio Archivist, with her term ending after the production of the Fall 2023 Newsletter. Motion seconded, carried.

- xix. 07/01/22 - Amy Rohmiller motioned to renew our contract with Ohio History Center until June 30, 2024 with the fee of \$600 (\$300 per year). Motion seconded, carried.
- xx. 07/07/22 - Amy Rohmiller motioned to allocate \$100 to the Assessment and Outreach Committee for a prize for Archives Month poster unveiling and celebration. Motion seconded, carried.

3. Committee Reports

a. Treasurer

- i. Brittany Hayes - At the end of July our current balance is \$13,604. The expenditures are \$600 which is the Society of Ohio Archivists/Ohio History Center contract. There were no deposits. The Cash Box is \$50. As far as the budget for next year I have heard back from some of you but not all.

b. Membership & Awards

- i. Jennifer Long Morehart - Goal to choose awards for Spring. Welcome new co-chair Jennifer Long Morehart! 163 members as of July, this is a quiet time of year but ramping up for membership drive and awards cycle in the Fall.

c. Marketing & Communication

- i. Janet Carleton - Business as usual, opening for one committee member if anyone has suggestions. Ramping up for Fall conference and workshops. Need for event tweeters to be determined. Please send all committee roster updates for the website.

d. Nominating

- i. Sherri Goudy - Need one more member, if you know anyone who is familiar with Society of Ohio Archivists and its members, please make suggestions. Bulk of activity to come in December

e. Newsletter

- i. Jessica Heys - Spring 2022, Interim Editor, Fall 2022 issue Editor-in-Chief. Biggest concern right now is the need for assistant editors. Abigail Sachs will be assisting with the News and Notes feature. Jenni Salamon has been doing Digital Discussions for the past 5 years, she will be stepping back soon so we need a replacement for that if we want to keep doing the features in Spring of 2023

f. Educational Programming

- i. Adam Wanter - Meeting this coming Monday, have also lost a member and might be down a co-chair soon. Putting out a call for membership soon.

g. Advocacy & Outreach

- i. Collette McDonough - Also needs co-chair, Collette McDonough claiming chair for now. Down several active members but Collette McDonough has encouraged more to join. In person meet ups are planned, working on poster - special unveiling planned

h. Strategic Planning

- i. Amy Rohmiller - Meeting last night, next one planned August 29, retreat planned September 17th at Ohio History Center (times to be confirmed). Collette McDonough is hosting some concern-gathering sessions. Leadership meeting held last month, general membership meeting planned for 08/03

- 1. Janet Carleton - is there a way to do it hybrid? Betsy Hedler - we can try it by creating a Zoom meeting

i. BLM Task Force

- i. Notes in report

4. New Business

- a. Quick review of voting processes
 - i. Any council member can make a motion, another council member who did not make the original motion can second it, all council members can vote (including the council member who seconded) (Society of Ohio Archivists voting procedure overview)
- b. All leadership support of Educational Programming Committee - discussion
 - i. Lower number of session submissions putting a great burden on the Educational Programming Committee to produce high quality programming we are looking for. How can all of the leadership work together to lift this burden?
 - 1. Adam Wanter - maybe folks are out of practice, we can encourage them to develop work for presentation.
 - a. Similar to nominating committees, if you see anything that looks interesting, send it my way
 - 2. Collette McDonough - we can make direct asks of people who we see doing work that would be good for presentation
 - 3. Sherri Goudy - given that we are still in a pandemic (as Janet Carleton also noted) are we going to talk about doing hybrid events or at least recordings we can share also?
 - a. Adam Wanter - Educational Programming Committee will be meeting soon and planning to talk about this and making virtual options available
 - b. Janet Carleton - I have also heard these concerns it would be good if we could provide the options
 - c. Adam Wanter - is asking speakers to do it twice (once live once recorded) too much?
 - i. Stephanie Shreffler - I would not be interested in this option
 - ii. Sherri Goudy - there are successful ways we could do this without 2 presentations
 - d. Amy Rohmiller - we need to think about venue if we are wanting to do hybrid
 - i. Jen Johnson - I was recently able to do a hybrid event with very low tech, this is possible for us!
 - ii. Collette McDonough - Quest Center does not explicitly list hybrid options, Betsy notes they have referred folks to a 3rd party for hybrid technology
 - e. Adam Wanter - Educational Programming Committee will meet Monday and discuss this to keep it going
 - i. Sherri Goudy - happy to help with whatever work is needed
 - 4. Amy Rohmiller - Let's talk about making each committee responsible for the content of a session, could that be helpful?
 - a. Janet Carleton & Collette McDonough/Amy Rohmiller - could be a big ask, but can delegate tasks
 - b. Sherri Goudy - how many sessions do we usually do?
 - i. Adam Wanter - pre-COVID it was determined by the number of submissions. Probably 6-8 sessions (2-3 concurrent) + keynote and posters if possible
 - 5. Amy Rohmiller - sounds like the big push is to move hybrid, we can see how that goes with submissions
- 5. Old Business
- 6. Upcoming Meeting
 - a. Next Meeting - December/early January. Would like to get back on the quarterly schedule.

Treasurer's Report July 2022

August 1, 2022

FISCAL YEAR 2021-2022:

Beginning Balance: 07/01/2022

\$14,204.26

Current Account Balance: 07/31/2022

\$13,604.38

Deposits

\$0

Expenditures

\$600.00

Interest

\$0.12

SOA Cash Box

\$50

Checking Account Transactions-Detail

Date	Check number	Description	Memo	Amount	Balance
07/29/2022	1922	Ohio History Connection	SOA/OHC Contract Update	-600.00	13,604.26
07/29/2022	INT	Huntington Bank	Interest	+0.12	13,604.38

Society of Ohio Archivists Budget															
Tax Year : September 1, 2021 - August 31, 2022															
INCOME	Budget Amount	9/30/2021	10/31/2021	11/30/2021	12/31/2021	1/31/2022	2/28/2022	3/31/2022	4/30/2022	5/17/2022	6/30/2022	7/31/2022	8/31/2022	Total	Budget Remaining
Membership Dues (75% of actual 2020-21 dues rec'd)	\$1,941.41	\$0.00	\$0.00	\$121.25	\$0.00	\$48.50	\$215.00	\$75.00	\$125.00	\$1,480.15				\$2,064.90	-\$123.49
BLM Winter 2022 - Sponsorships/ Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$116.00	\$0.00	\$0.00	\$0.00	\$0.00				\$116.00	-\$116.00
Spring Conference - Registration	\$4,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,440.00		[-3100]		\$3,440.00	\$860.00
Spring Conference - Sponsorship	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$630.50	\$1,164.00	0				\$1,794.50	-\$1,594.50
Parking Vouchers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$510.00	0				
Spring Conference - Raffle	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110.00	0			\$110.00	-\$110.00
Donations from Spring Conference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$0.00				
Bank Interest	\$1.55	\$0.15	\$0.16	\$0.14	\$0.15	\$0.15	\$0.13	\$0.14	\$0.14	\$0.14	\$0.13	\$0.12		\$1.55	\$0.00
Budget Surplus from 2020-21	\$1,300.00	\$1,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,300.00	\$0.00
Budgeted Income Total	\$7,742.96	\$1,300.15	\$0.16	\$121.39	\$0.15	\$164.65	\$215.13	\$705.64	\$1,289.14	\$5,565.29	\$0.13	\$0.12	\$0.00	\$8,826.95	-\$1,083.99
Unexpected Income		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00	\$0.00
Actual Income		\$1,300.15	\$0.16	\$121.39	\$0.15	\$164.65	\$215.13	\$705.64	\$1,289.14	\$5,565.29	\$0.13	\$0.12	\$0.00		
Actual Income So Far		\$1,300.15	\$1,300.31	\$1,421.70	\$1,421.85	\$1,586.50	\$1,801.63	\$2,507.27	\$3,796.41	\$9,361.70	\$9,361.83	\$9,361.95	\$9,361.95	\$9,361.95	Actual Income Rec'd So Far
															-\$1,083.99 Est. Income Yet to Receive

EXPENSES	Budget Amount	9/30/2021	10/31/2021	11/30/2021	12/31/2021	1/31/2022	2/28/2022	3/31/2022	4/30/2022	5/17/2022	6/30/2022	7/31/2022	8/31/2022	Total	Budget Remaining
BLM Winter 2022 - Online Event Services	\$145.00	\$0.00	\$0.00	\$0.00	\$0.00	\$145.00	\$0.00	\$0.00	\$0.00	\$0.00				\$145.00	\$0.00
BLM Winter 2022 - Speaker Honoraria	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00				\$800.00	\$0.00
Spring Conference - Venue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00	\$0.00
Spring Conference - Food/ Catering	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,724.76				\$1,724.76	\$1,275.24
Spring Conference - Speaker	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$613.49			\$613.49	\$386.51
Spring Conference - Printing	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$50.00		\$50.00	\$250.00
Spring Conference - Equipment Rental	\$161.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00	\$161.00
Spring Conference - Miscellaneous	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$632.55		\$39.74		\$672.29	-\$622.29
Fall Workshop	\$0.00									\$50.00				\$50.00	-\$50.00
Awards - Merit Awards - Plaques	\$175.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.52				\$120.52	\$54.48
Awards - Merit Awards - Mailing	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00	\$25.00
Awards - History Day Sponsorship	\$225.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$225.00	\$0.00	\$0.00	\$0.00				\$225.00	\$0.00
Scholarships - New Professionals	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00				\$200.00	\$0.00
Scholarships - Students	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00				\$100.00	\$100.00
Archives Month Poster - Printing	\$628.00	\$628.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$628.00	\$0.00
Archives Month Poster - Mailing	\$126.31	\$126.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$126.31	\$0.00
Ohio History Connection support services	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00			\$600.00	-\$100.00
Administrative Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,900.00			\$1,900.00	-\$1,900.00
Budgeted Expenses Total	\$7,535.31	\$754.31	\$0.00	\$0.00	\$0.00	\$945.00	\$225.00	\$0.00	\$0.00	\$2,827.83	\$3,113.49	\$89.74	\$0.00	\$6,055.37	\$1,479.94
Unexpected Expenses		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00	\$0.00
Actual Expenses		\$754.31	\$0.00	\$0.00	\$0.00	\$945.00	\$225.00	\$0.00	\$0.00	\$2,827.83	\$3,113.49	\$89.74	\$0.00		
Actual Expenses So Far		\$754.31	\$754.31	\$754.31	\$754.31	\$1,699.31	\$1,924.31	\$1,924.31	\$1,924.31	\$4,752.14	\$7,865.63	\$7,955.37	\$7,955.37	\$7,955.37	Actual Expenses So Far
															\$1,479.94 Est. Expenses Yet to Pay

FY 2021-2022 Budgeted Amounts	
Income Budgeted	\$7,742.96
Expenses Budgeted	\$7,535.31
Difference	\$207.65
FY 2021-2022 so far	
Actual Income	\$9,361.95
Actual Expenses	\$7,955.37
Difference	\$1,406.58

Society of Ohio Archivists Committee Reports

Date:	July 28, 2022		
Committee:	Membership & Awards Committee		
Chairs:	Jennifer Long Morehart, Stephanie Shreffler		
Council Liaison:			
Members:	Devhra BennettJones	Mark Bloom	Helen Conger
	Emily Gainer	Glenn Longacre	Masha Miles
	Cate Putirskis	Julia Teran	Matt Francis
Mission/Summary:			
<p>The Membership & Awards Committee supports and recognizes the work of SOA members. Responsibilities include the general recruitment of new members, leading the annual membership drive, soliciting and reviewing award applications for the SOA Merit Award and meeting scholarships, supporting Ohio History Day including the issuing of SOA History Day awards, special projects in support of membership goals, and responding to general membership inquiries.</p>			
Goals for the Year:			
<ul style="list-style-type: none"> • Membership Drive 2023 - write and distribute the membership renewal letter. Communicate with OHC for distributing email blast for membership renewal notifications. • Follow-up on feasibility of potential mentoring program • Select winners of the Merit, Student/New Professional, and History Day Awards • Continued assessment of recent merging of the former Membership Committee and Awards Committee. 			
Ongoing Issues and Challenges:			
<ul style="list-style-type: none"> • Not an “issue” or “challenge”, but welcome to our new co-chair, Jennifer Long Morehart! <p>Membership:</p> <ul style="list-style-type: none"> • Current: As of 7/26/2022 membership report: 163 memberships <p>Compare to:</p> <ul style="list-style-type: none"> • 2021: 166 (6/28/2021 report) and 172 (9/20/2021 report) • 2020: 129 (07/07/2020 report) and 164 (10/21/2020 report) • 2019: 134 (8/8/2019 report) <p>Awards:</p> <ul style="list-style-type: none"> • Prepping for the upcoming year’s awards cycle. 			
Accomplished Goals:			
<p><u>Awards</u></p> <ul style="list-style-type: none"> • This is our quiet time of year! 			

Society of Ohio Archivists Committee Reports

Date:	July 29, 2022		
Committee:	Marketing and Communications		
Cochairs:	Janet Carleton, Ohio University (1999-, cochair 2021-2023); Emily Gainer, Cummings Center for the History of Psychology (2020-, cochair 2022-2024)		
Members:	Amber Bales, Miami University (2022-2024)	Jane Wildermuth, Wright State University (2021-2023)	<i>Open</i>

Mission/Summary:

The Marketing and Communications Committee is responsible for public relations and outreach for SOA through the process of generating content and maintaining the tools to communicate SOA information. Duties and responsibilities include updating the SOA website, maintaining social media accounts (Facebook, Flickr, LinkedIn, Pinterest, Twitter, YouTube), assisting in moderation of SOA Listserv, responding to SOA email inquiries, and documenting SOA events through photographs.

Goals for the Year:

- Improve communications with other committee cochair to ensure information is shared in a timely and accessible manner for posting to the website, Listserv, and social media.
- Review website for clean-up/reorganization
- Encourage SOA members to attend SOA events/conferences
- Share educational opportunities and current events affecting archives on social media
- Increase engagement on social media platforms

Ongoing Issues and Challenges:

- In response to a call for general committee members this spring, Amber Bales joined the committee. Still looking for at least one additional member.
- Planning new social media campaign drawing on content from *Ohio Archivists* of the past.
- Assist with publicizing events for SOA and its committees through both the SOA website and various social media channels
- Perform regular maintenance and update content on the SOA website
- Assist SOA in maintaining public relations and outreach
- Moderate the SOA Listserv and respond to SOA email inquiries

Accomplished Goals:

- Performed regular WordPress maintenance updating plugins, broken links, etc., communicating with super admin Phil Sager when necessary.
- Performed regular website content refresh and review
 - Posted **9** blog announcements.
 - Updated pages with committee information, minutes, meeting details, etc.
 - Partially completed: Linked orphan pages to main committee/event pages.
- Gathered photos documenting the in-person annual meeting by soliciting from attendees. Thank you to the 8 individuals who contributed photos of the event! See them [in Dropbox](#).
- Managed [YouTube](#) account
 - No new videos posted since January.
 - 19 videos total, which have received 1056 views (lifetime, up by 17 views from last report), with 22 subscribers.
- Tweeted regularly ([@ohioarchivists](#))
 - Solicited volunteers to tweet at the in-person annual meeting. Two MCC members and A&O cochair Natalie Fritz stepped up.

- Slight increase to 1,029 followers.
 - Since last report, this 2-month period earned 3.2k impressions.
- Maintained [Pinterest](#)
- Maintained the SOA Facebook [Page](#).
 - Posted timely announcements. Preparing to post about Fall MAC speakers series, joint OLHA/SOA meeting, and Archives Month.
 - 80 likes; 133 followers
- Managed [LinkedIn Page](#)
 - Posted timely announcements
- Managed the SOA Listserv.
 - Stable with 381 members
 - Posted SOA announcements and other announcements of general interest to the Listserv.
 - Dealt with spam before it made it to the List

Society of Ohio Archivists Committee Reports			
Date:	01 August 2022		
Committee:	Nominating Committee		
Chair:	Sherri Goudy (Past President)		
Members:	Marsha Miles	vacant	
Mission/Summary:			
The Nominating Committee annually prepares and submits a slate of candidates for vacant officer positions and Council seats. The committee is made up of one Council member (Past President) and two additional SOA members appointed by the president. Committee members must serve at least one year.			
Goals for the Year:			
<ul style="list-style-type: none"> Find one new member Nominate a slate of candidates for Vice President/President-Elect, Secretary, and one council position. Run election during the 2023 Annual Conference 			
Ongoing Issues and Challenges:			
<ul style="list-style-type: none"> The nominating process can be challenging—finding enough qualified candidates to run for positions. Candidates for officer positions often run unopposed. Re-evaluate “pipeline” as the only method of selecting candidates Looking to expand geographical representation of candidates nominated, as well as committee members 			
Accomplished Goals:			
<p>In the last quarter, members of the Committee:</p> <ul style="list-style-type: none"> Conducted a competitive virtual election, results were as follows: <ul style="list-style-type: none"> Melissa Dalton was elected to Vice President/President Elect (ran unopposed) Brittany Heys was elected to Treasurer (ran unopposed) Sule Holder was elected to Council Results were announced at the 2022 Annual Meeting during the Annual Conference 			

Society of Ohio Archivists Committee Reports			
Date:	August 2, 2022		
Committee:	<i>Ohio Archivist</i> Newsletter		
Editor:	Jessica Heys , Kettering Foundation Contractor & UC Winkler Center Temp. (News & Notes Asst Ed, Fall 2017-Fall 2022; Interim Editor, Spring 2022; Editor-in-Chief, Fall 2022-2023)		
Asst Editors:	Jenni Salamon Fall 2018-Spring 2023 (Digital Discussions)	Abigail Sachs Spring 2023-? (News & Notes)	Vacant (Newcomers)
	Vacant (Features)	Vacant (Other)	Vacant (Other)
Mission/Summary:			
The <i>Ohio Archivist</i> is the official newsletter of the Society of Ohio Archivists. Its primary mission is to serve as a conduit for information about SOA and its membership. The <i>Ohio Archivist</i> also publishes articles containing general information about the archival profession, especially as it relates to archivists located within Ohio and the Midwest. (Approved by Council on 2/12/2010.)			
Goals for the Year:			
<ul style="list-style-type: none"> • Train Abigail for News & Notes Asst Editor role to begin Spring 2023 issue. • Recruit new Digital Column Editor to begin Fall 2023. (The next issue Sp2023 will be Jenni's last.) • Recruit Assistant Editors for Features, Newcomers, other, etc. • Send out Guidelines reminder https://ohioarchivists.org/ohioarchivist/ohioarchivist_guidelines/ • Organize Google folders? 			
Ongoing Issues and Challenges:			
<ul style="list-style-type: none"> • Need assistant editors. (Lack of awareness or lack of interest?) 			
Accomplished Goals:			
<ul style="list-style-type: none"> • Spring 2022 issue (Interim Editor) • Fall 2022 issue (Editor-in-Chief) 			

Society of Ohio Archivists Committee Reports

Date:	August 2, 2022		
Committee:	Educational Programming Committee		
Chairs:	Adam Wantner, MidPointe Library / Katie Jarrell, University of Dayton		
Members:	Sara Mouch, University of Toledo	Rachael Bussert, Dayton Metro Library	William Modrow, Miami University
	Betsy Hedler, OHC/SOA Liaison	Riza Miklowski, Akron-Summit County Public Library	Matt Francis, Ohio Northern University
	Melissa Dalton, Green County Records Center and Archives		
Mission/Summary:			
Plan the annual SOA spring annual conference and professional development workshops. Activities include choosing a conference theme, solicitation and selection of session presenters, selection of plenary speaker, publication and distribution of conference announcements, collecting conference evaluations, and planning professional development workshops of interest to members. Support for the Fall OHLA/SOA virtual conference.			
Goals for the Year:			
<ul style="list-style-type: none"> - Coordinate and plan the SOA Spring Annual Conference, as well as the fall joint conference with OLHA - Evaluate current conference model - Create virtual educational programming opportunities - Provide opportunities for networking / engagement during the Annual Meeting - Use social media to promote the conference and interact with members during the conference. 			
Ongoing Issues and Challenges:			
<ul style="list-style-type: none"> - Planning a hybrid conference - is it feasible for us? 			
Accomplished Goals:			
<ul style="list-style-type: none"> - Increased committee membership - Held the 2022 Annual Conference - Filled the SOA track of OLHA - Application accepted for a workshop through the Midwest Archives Conference's SpeakersBureau Program. Asked council to approve the payment of the fifty dollar workshop fee. "Going Rogue: Practical Hacks (and Pitfalls) for Electronic Records Processing " taught by Carol Kussman and Lara Friedman-Shedlov from the University of Minnesota will be held virtually on November 9 and 10, 2022 via Zoom facilitated by the Ohio History Connection. Payment sent by SOA treasurer. 			

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Date: August 2, 2022

Committee: Advocacy and Outreach

Members:

- George Bain, Ohio University Libraries, retired
- Connie Conner, Ohio History Connection
- Amy Czubak, Ohio History Connection (2022-2024)
- Natalie Fritz, Clark County Historical Society
- Jennifer Gerth, Franciscan Sisters of the Poor (2022-2024)
- Ken Grossi, Oberlin College
- Jacky Johnson, Miami University
- Collette McDonough, Kettering Foundation (**chair** 2022-2024)
- Laura E. Smith, Ohio University
- Erin Wilson, Ohio University (2022-2024)

Mission / Summary: The Advocacy and Outreach Committee is responsible for promoting advocacy in response to legislative issues that may impact archives, diversity, and the role of archives and archivists within society. The Advocacy and Outreach Committee will facilitate access to resources that will aid archivists in advocating for the profession and collections to administrators and institutional stakeholders. It also communicates news from the National Coalition for History. Additionally, the Advocacy and Outreach committee is responsible for advocating the importance of archives throughout the state of Ohio through promoting programmatic planning such as Statehood Day, Archives Month programming and poster, Archives Passport," MayDay, informal archivist "meetups" and other outreach methods to promote archives statewide.

Goals for the Year

- Actively recruit new members to committee
- Choose Archives Month theme, hold poster contest, and distribute poster
- Increase awareness, to public and legislators, of Archives Month activities within the state
- Update shared archives calendar with important dates to increase social media participation
- Reach more repositories to encourage entries for Archives Month poster
- Have an online reveal event for the poster.

Ongoing Issues and Challenges:

- While we had a few virtual meetups in 2021, nothing virtual or in person has been held in 2022.

We hope to eventually return to the plan to have regional informal in-person meet ups, perhaps by the end of 2022 or 2023. Increase of Covid cases could make us cancel any in-person meet-ups we have planned.

- In 2021, we had discussed reviewing the Archives Month poster distribution list ahead of the 2022 distribution to determine the reach of the poster and find out if there are places being missed. This still needs to have a plan to move forward.

Accomplished Goals:

- Archives Month poster theme selected was Healthcare in Ohio. Th images were votes on and the top ten were sent to the designer. The committee is reviewing the document this week.
- Currently just started planning a meet-up for October that will be geographically convenient for archivists in Dayton and Cincinnati.
- Increased active membership by adding three members.
- Currently planning the unveiling event for the poster, this will take place in September.

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Date:	August 2, 2022		
Committee:	Strategic Planning Committee		
Chair:	Amy Rohmiller (President), Kettering Health Dayton		
Members:	Sherri Goudy (Past President), Nerd Girl History Adventure	Collette McDonough (At Large), Kettering Foundation	Nick Pavlik (At Large), Bowling Green State University Libraries
Mission/Summary:			
The Strategic Planning Committee works with Council and is responsible for monitoring SOA's mission, long-term vision, and development. The committee will track SOA's progress towards reaching the goals and objectives laid out in SOA's most recent Strategic Plan and aid in the development of future goals.			
Goals for the Year:			
<ul style="list-style-type: none"> - Develop new strategic plan 			
Ongoing Issues and Challenges:			
<ul style="list-style-type: none"> - - 			
Accomplished Goals:			
<p>In the last quarter, the committee:</p> <ul style="list-style-type: none"> - Found facilitator for new strategic plan, Rob Colby - Worked with Rob to schedule workshops for strategic planning process on 8/1, 8/29, and 9/17 - 			

Date:	August 2, 2022		
Committee:	Society of Ohio Archivists Social Justice & Black Lives Matter Task Force/Committee		
Chair:	Devhra BennettJones		
Council Liaison:	Sule Holder		
Members:	Madeleine Fix	Penelope Shumaker	Kristen Newby
	Sule Holder	Christine Schmid Engels	Nicole Sutton
	Marissa Tiroly		
Mission/Summary:			
The Task Force on Social Justice and Black Lives Matter is responsible for identifying, promoting, developing, and educating on antiracist and social justice efforts, actions, and resources for SOA Council, Committees, and Membership.			
Goals:			
<ul style="list-style-type: none"> Discuss and revise Task Force/Committee mission, goals, and procedures. To be determined at monthly Task Force meetings. Update and refresh SOA website Task Force resources content following revision of the mission, goals, and procedures statement. The resources content will be categorized accordingly but not limited to the following headings: <p>COMMUNITY--Resources about specific cities, neighborhoods, and communities.</p> <p>POLICE--Resources about conduct, officer training, choke hold bans, mental health, etc.</p> <p>FUNDING--Resources about reallocated funds from police forces and military towards public transportation, libraries, education, social work, and the Black community.</p> <p>ACCOUNTABILITY--Resources about racial disparity in the criminal-legal system, arrests, convictions, and sentencing.</p> <p>DIVERSITY & INCLUSION--Resources about initiatives.</p> <ul style="list-style-type: none"> Task Force/Committee Goals will be determined upon completion of the mission statement. 			
Ongoing Issues and Challenges:			
<ul style="list-style-type: none"> Discuss and revise Task Force mission and goals. 			

Accomplished Goals:
<ul style="list-style-type: none">•

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