

**SOA Council Meeting—Conference Call**  
**January 29, 2020**  
**2:00 PM - 3:00 PM**

**Attendees:** Devhra BennettJones, Lily Birkhimer, Stephanie Bricking, Janet Carleton, Melissa Dalton, Sherri Goudy, Betsy Hedler, Bill Modrow, Cate Putirskis, Amy Rohmiller, Adam Wanter

**Welcome**

President Adam Wanter called the meeting to order at 2:03 PM.

**Between-Meeting Council Actions**

- 12/13/19—Lily Birkhimer made a motion to approve minutes from 12/11/19 Council Meeting. Motion seconded, carried, and minutes added to website.
- 1/6/20—Cate Putirskis made the motion to approve Kimberly Hamlin as plenary speaker for 2020 Annual Meeting. Motion seconded, carried.

**Committee Business**

1. Treasurer & Membership (covered by Adam)
  - a. A few older entries showing up on Treasurer's report—see attached report for current balances and recent expenditures. Contact Mark Bloom with any questions.
  - b. See Membership report for current stats.
    - i. Some discrepancies between membership list on website and current membership—how does the purging/addition happen? TBD by Mark, who maintains the site directory.
2. Marketing & Communication
  - a. Some ideas currently in the planning stage but no news as yet—otherwise, keeping up maintenance of social media and other regular activity.
  - b. Janet keeping an eye on requests to join listserv, sending “welcome” email to any non-institutional email addresses and subscribing if a reply is received.
  - c. See attached report for further details.
3. Nominating
  - a. 2020 slate has been identified—see New Business section & report for further details.
  - b. Future Council input may be needed on identifying candidates, as some positions are challenging to fill. Discussion of how this currently happens—little response to general appeal, but better response when we reach out directly. More to come.
4. Newsletter
  - a. Work in progress for *OA* Spring issue. Deadlines have been sent to associate editors and other contributors for content (February 28th).
  - b. A member has expressed interest in shadowing Kayla and potentially taking over when her term as editor is done—working together on Spring issue.
5. Educational Programming
  - a. Kimberly Hamlin selected as plenary speaker and has now been booked through Ohio Humanities Speakers Bureau.
  - b. Annual meeting CFP now closed—12 proposals received, met today to discuss and session information will be forthcoming.
  - c. Written commitment received from 3 organizations to sponsor this year's meeting—other emails have been sent out and waiting to hear back. (Silent Auction emails will be sent beginning in February.)

- d. Working with ALAO-SCAIG on pre-conference workshop—identifying speakers, expect registration to be \$25-30 per person.
  - e. Regarding agenda/schedule for Annual Meeting—afternoon plenary to be held in auditorium, with Business Meeting immediately to follow. ~45 minutes should suffice.
  - f. See attached report for further details.
6. Awards
- a. Stephanie Shreffler now co-chair and has begun recruiting History Day Award judges.
  - b. Calls for nomination are out for New Professional/Student scholarships and Merit Award—please publicize!
  - c. See attached report for further details.
7. Advocacy & Outreach
- a. Actively recruiting new members for committee.
  - b. Conference call next week for Archives Month subcommittee—theme will be identified and announced, potentially related to 19<sup>th</sup> Amendment.
  - c. Potential revamp of I Found It in the Archives feature online—better method?
  - d. Developing “Holidays” calendar to be distributed to help organizations connect and promote their collections.
  - e. Archives passport updated and on website.
  - f. Coordinating with Adam on regional meetups—Carrillon Brewing next week, more to be planned. Committee will be discussing further how to solicit other regions and taking suggestions! Toledo/NW Ohio-area crawl being planned—maybe can be connected?
  - g. See attached report for further details.

#### **New Business**

- 1. Council Nominations for 2020—Motion made prior to meeting, pending Council approval.
  - a. **Council:** Melissa Dalton  
**Vice President/President-Elect:** Sherri Goudy  
**Treasurer:** Lisa Rickey

#### **Old Business**

- 1. Membership report on Mentoring Program—up to Council to decide on potential next steps
  - a. Group mentoring option a la New England Archivists—explore this idea further?
  - b. Will we have an in-person meeting this year re: strategic plan, etc.? If so, this can be a topic of discussion. Can it be included on agenda of Business Meeting in May, or otherwise proposed for consideration by membership?
- 2. NCH Update (National Council on History)
  - a. SOA previously belonged as individual member but was priced out. Then involved as a member through RAAC, at a much lower membership fee. RAAC did not renew in 2019 but MARAC is still interested in having a seat at the table, and has been reaching out to interested parties but so far it doesn’t seem like enough organizations are interested/able to kick in towards \$4000 board-level membership.
    - i. Will SOA rejoin if the opportunity arises at a more reasonable cost?

#### **Upcoming meetings**

April all-council meeting: Date TBD

Business Meeting and post-conference Council meeting: May 15th

#### **Adjournment**

Adam called the meeting to a close at 2:44 PM.