SOA Council Meeting Minutes  
May 18, 2018  
Quest Conference Center

Attendees: Mark Bloom, Lily Birkhimer, Janet Carleton, Jillian Carney, Sherri Goudy, Kayla Harris, Betsy Helder, Robin Heise, Cate Putirskis, Kristin Rodgers, Adam Wanter

Call to Order
President Robin Heise called the meeting to order at 4:53pm.

In-Between Meetings Council Actions
- 4/26/18 – Robin made a motion for Natalie Fritz to serve as co-chair of the A&O Committee, replacing George Bain. Motion seconded, carried.
- 4/27/18 – Kristin motioned to approve the purchase of 47 t-shirts and 20 tote bags with the 50th anniversary logo. Motion seconded, carried.
- 5/1/18 – Robin motioned spending up to $50 on a cake for the 50th anniversary conference. Motioned seconded, carried.
- 5/1/18 – Lily motioned approval of Lae’l Hughes-Watkins as the merit award winner. Motioned seconded, carried.
- 5/7/18 – Lily motioned to approve spending up to $75 for the award for the Merit Award winner. Motioned seconded, carried.
- 5/11/18 – Robin motioned to approve spending approximately $250 for the cost of folders and programs for the annual meeting. Motion seconded, carried.
- 5/18/18 – Robin motioned to approve providing the plenary speaker with a t-shirt and tote bag. Motion seconded, carried.

Introduction of Members
- Council gathered briefly after the business meeting to introduce themselves.
- Robin explained that each council member is the liaison to a committee.
- A doodle pool will be sent out to members to determine the date of the August and October meetings.
- The deadline for the Ohio Archivist content is Friday, July 6.
- New members will be added to the Google drive for council as well as the email list. Cate and Sherri will send their preferred email contacts to Betsy.

Upcoming Meetings
- July 10 – strategic planning retreat
- August – TBD
- October – TBD