

SOA ANNUAL BUSINESS MEETING

OCLC – May 15, 2015

Between Meeting Council Actions

- Nathan Tallman made a motion on 2/17/2015 to reimburse Advocacy and Outreach committee member, Michael Intranuevo for his registration for Statehood Day. He was to work on the SOA table for that event. The motion was seconded and carried.
- Judy Wiener made a motion on 3/19/2015 to approve the Merit Award and Scholarship nominations. The motion was seconded and carried.
- Judy Wiener made a motion on 4/22/2015 to pay the Ohio History Connection \$350.00 as per our annual agreement. The motion was seconded and carried.
- Andrew Harris made a motion on 5/7/2015 to approve the Council minutes for the meeting of 2/11/2015. The motion was seconded and carried.
- Judy Wiener made a motion on 5/8/2015 to pay the Ohio History Day awards to student Wai Sung, and a split award to students Maddi O'Connell and Caitlin Barnes. The motion was seconded and carried.
- Emily Gainer made a motion on 5/8/2015 to purchase three gift cards for the outgoing Council members.

Annual Meeting

1. Welcome

President, Judy Wiener, called the meeting order at 3:15 P.M. and welcomed everyone.

2. Election Results

Nominating Committee Chair, Jane Wildermuth, read the results of the election as follows:

President: Jillian Carney, Ohio History Connection
Vice-President: Lonna McKinley, National Museum of the United States Air Force
Secretary: Nathan Tallman, University of Cincinnati
Council: Robin Heise, Greene County Records Center and Archives, and
Jennifer Brancato, University of Dayton

3. Secretary's Report

Secretary, Gillian Hill, reminded everyone that once the minutes of a meeting have been approved, they are posted to the SOA website. She also reported that several Council meetings in the year are now conducted by telephone conference call, rather than at an in person meeting and that between meeting actions are regularly made by email and recorded in the minutes of the next official meeting of Council.

4. Treasurer's Report

Treasurer, Emily Gainer, presented the Treasurer's Report for the period April 30, 2014 to April 30, 2015. The current available balance \$11,717.84.

The full Treasurer's Report is included as an addendum to the minutes.

5. Committees

a. Membership

Committee Liaison to Council, Emily Gainer presented the report. She announced that there were currently 127 members in SOA—97 individual members, 4 patrons, 3 sponsors, 15 students, 6 institutional, and 2 bridge members. The final reminder for renewals for 2015 was sent out on February 17, and the online directory of members was last updated on May 8, 2015.

b. Nominating

Committee Chair, Jane Wildermuth, said that most of the committee work had been conducted by email. She thanked her committee members for their work in putting together the slate of officers for this year's election, and encouraged other members of the Society who might be interested in joining the committee to contact her.

c. Awards

Committee Chair, Jillian Carney, said that the Merit Awards and the Scholarship winners had been announced at lunchtime. The Merit Awards recipients for 2015 were Janet Carleton and Gillian Hill. The New Professional Scholarships were awarded to Shawnee Yvette Murrain and Maren McKee, and the Student Scholarships were awarded to Nina Ann Herzong and Shelby Dixon.

d. Public Information

Committee Liaison to Council, Andrew Harris, presented the report. He announced that the Chair of the committee, Jennifer Long Morehart was stepping down as of today, and the committee would be looking for a new Chair. The work of the committee is to update the SOA website, maintain the social media accounts, publicize and document events, and respond to inquiries.

e. Newsletter

New editor, Gino Passi, said that the Spring issue of *The Archivist* was out on the website. He thanked the previous editor Janet Carleton for her work as editor and for her mentorship. He said that he will be petitioning members to contribute news and articles for upcoming newsletters, and reminded everyone that they should contact the assistant editors—George Bain for feature articles, Lisa Rickey for news, Dan Noonan for electronic records articles, and Stephanie Bricking for articles concerning newcomers, new professionals and students.

f. Advocacy and Outreach

Committee Co-Chair, Robin Heise, explained that the committee is comprised of two sub-committees—Advocacy, and Outreach, with a current total of 20 members. Advocacy facilitates access to resources to aid archivists in advocating for the profession, and communicates news from the National Coalition for History. Outreach promotes the importance of archives throughout the state through programmatic planning, such as Statehood Day, Archives Month, and the “I Found It in the Archives” Contest. The committee’s goal is to attract more members and to continue to ensure that the two subcommittees support each other and work together for their goals.

g. Educational Programming

Council Liaison and co-Chair, Suzanne Reller, reported that the committee had spent the majority of the year planning this Spring Meeting. They decided that we needed the larger General Session Room of the OCLC Conference Center this year, which has more room for networking and adequate technology for both session rooms. Suzanne thanked the planning committee members, Amber Brice, Lily Birkhimer, Jillian Carney, Amy Dawson, Natalie Fritz, Robin Heise, Jacky Johnson, Liz Plummer, Cate Putiscis, Jennii Salamon, and her fellow co-chair, Kristin Rodgers.

Suzanne also announced that SOA would again be partnering with the Ohio Local History Alliance for the Fall Conference, which will take place on October 2 and 3 in Worthington. Sessions for the SOA track will include the “I Found it in the Archives” contest, the “Ask an Archivist” panel, and sessions on preservation/disaster planning, and on institutional archives.

6. Old Business

a. National Coalition for History (NCH) Update

George Bain, SOA’s first official policy board representative to the National Coalition for History, gave a brief update. He was asked by Council in 2014 to fill a seat on NCH’s board. George explained the work of the NCH, which is a consortium of organizations that advocate on the federal, state and local level on legislative and regulatory issues that affect the historical community, such as the efforts to make presidential papers more accessible. SOA has been a dues paying member of NCH for some years. George said that the NCH board are currently working on their budget, and making efforts to improve their website. He gave as an example of current work the Coalition’s drive to keep the National Historical Publications and Records Commission (NHPRC) funded adequately at the national level, so that there will be money that can help us at the local level with our support to our regions.

7. New Business

a. SAA 2015 Host Committee

Janet Carleton as co-Chair of the SAA Host Committee for the 2015 annual meeting in Cleveland, invited those present to think about attending the annual meeting or a preconference or the research forum. She explained that the main meeting will run August 20-22, with preconferences, research forum, and group meetings earlier in the week. Janet also invited people to volunteer at the meeting for the Host Committee. She pointed out that SOA past president, Judith Wiener, is in charge of the volunteers and to please contact her if interested at judith.wiener@osumc.edu. Potential volunteer jobs are staffing the pre-registration desk or another desk, or providing directional assistance within the large convention center. Volunteers are not "comped" to attend the meeting, but it's a great opportunity to connect with a lot of archivists and welcome the meeting to Ohio. Janet also asked the Host Committee members in the audience to show themselves as she read off a list of members. She requested everyone to keep an eye on the HC blog for more information: <https://saa2015cle.wordpress.com/>

8. Silent Auction Result

Natalie Fritz announced the winners of the Silent Auction. She congratulated the winners and thanked those who had contributed items to be auctioned. She reminded everyone that the proceeds of the auction are used for the scholarships that are awarded each year.

9. Adjournment

There being no further business, the Annual Business Meeting was adjourned by Outgoing President, Judy Wiener, at 4:15 P.M.

Treasurer's Report
April 30, 2014 – April 30, 2015

YEAR-END SUMMARY 2014-2015

Previous Account Balance (4/30/2014)

\$14,736.01

Current Account Balance (4/30/2015)

\$11,717.84*

Income

\$4,967.20

Expenditures

\$7,986.64

Interest

\$1.27

*Plus \$50.00 cash in SOA Cash Box

*Includes scholarship balance: \$171 (carry over) + \$384 (raised 2014) = \$555

Type	Memo	Amount
<i>Income</i>	2014 Spring Conference – registrations	+3,820.40
<i>Income</i>	Memberships	+697.80
<i>Income</i>	2015 Spring Conference - registrations	+65.00
Expenditure	2014 Spring Conference	-4,500.07
Expenditure	Archives Month poster printing, mailing, & envelopes	-1,311.60
Expenditure	National Coalition for History – membership 2015	-500.00
Expenditure	Marketing supplies (tabling supplies & pencils)	-351.53
Expenditure	SOA/OLHA meeting – workshop	-277.33
Expenditure	Reorder business checks	-134.30
Expenditure	Ohio History Day awards	-200.00
Expenditure	Council & committees meeting	-135.96
Expenditure	I Found it in the Archives contest	-100.00
Expenditure	Website domain name renewal	-45.85
Expenditure	Statehood day registration	-30.00
Scholarship – Expend.	Scholarships - 2014 conference	-400.00
Scholarship – Income	Scholarship – 2014 conference	+384.00