

### TIME HAS COME TODAY

Creating a Sustainable Library and Archives





















# **Early Objectives**

- Move all collections to new facility
- Create policies and procedures
- Determine best ACMS

### Goals

- Collection-level finding aid for every collection
- Collection-level finding aid for top 1,000 linear feet of collections



# Challenges

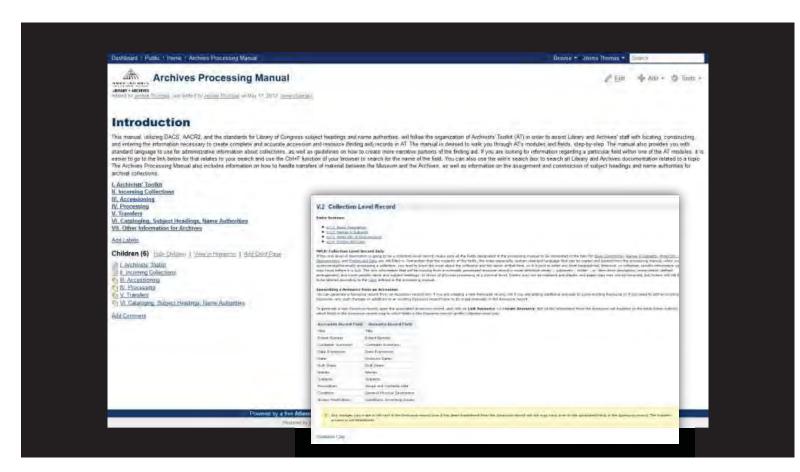
- >> 2,500 linear foot backlog to move from 4 locations
- Library, archives, artifact mix
- Reboxing, mislabeling



# Challenges

- Few collection-level accession records
- Few fully-executed gift agreements
- Matching gift agreements to collections





### **ACMS** Features

#### **DESIRABLE**

- Integrated
- Easy export of data
- Simple yet powerful
- >> Standards-based

#### **PREFERABLE**

- Import of legacy data
- Collection management
- Portable
- Processing priorities

#### UNNECESSARY

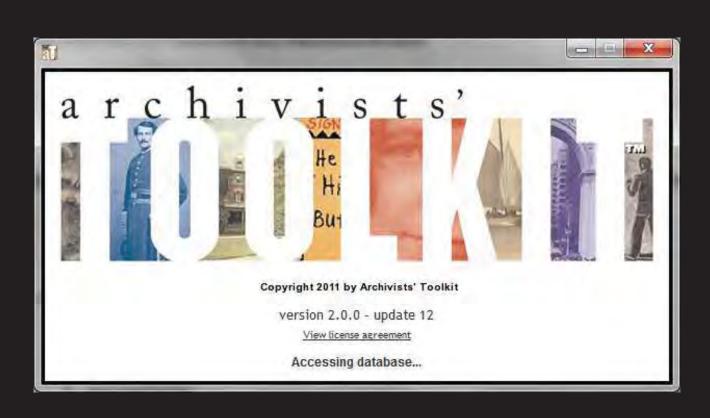
Web publishing

#### **ROCK HALL**

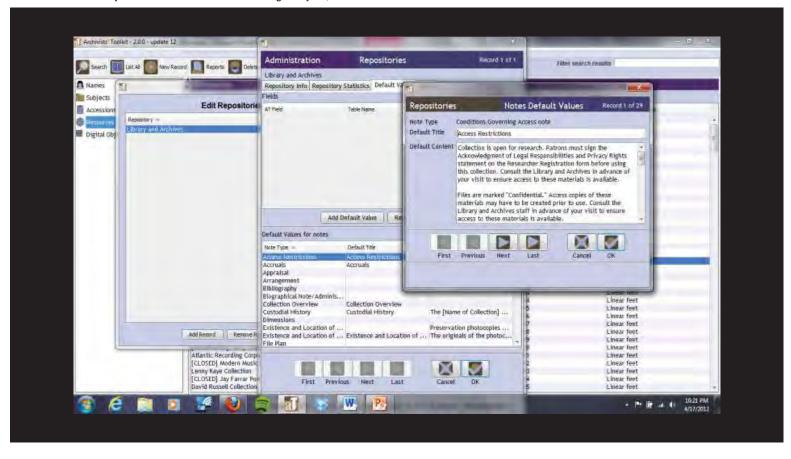
- Open source
- >> Flexible

## For Us & Against Us

- Legacy data
- Predetermined workflow
- Systems and Digital Collections Librarian
- Digital asset management system
- Discovery interface

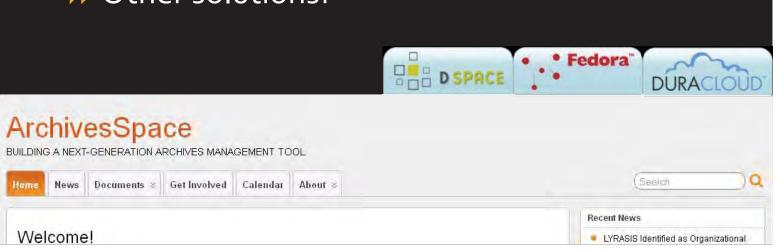








- Customization problems?
- >> Other solutions?



# **Ohio Abandoned Property Law**

- Property is not claimed for 7 years or more
- Museum sends written notice by certified mail to the donor, using last known address
- If no response in 30 days, Museum puts a written notice in the donor's local newspaper
- If no response in 30 days, Museum repeats
- If no response in 30 days, Museum can claim ownership of material

## Final Tally

- >> 1,534 linear feet processed
- >> 25% backlog
- >> 300+ collections



# The Future's So Bright...

- ▶ Loss of 2 of 3 project archivists
- >> Reassessment of priorities, work plans
- Reorganization of workflows
- New focus on accessions for the implementation of MPLP



