

Society of Ohio Archivists Council Meeting

Telephone Conference Call

Wednesday, April 24, 2013

Members participating: Judy Wiener, President; Jillian Carney, Vice-President; Emily Gainer, Treasurer; Jacky Johnson, Lisa Rickey, Nathan Tallman, Council Members; and Janet Carleton, Editor of the *Ohio Archivist*. **Absent:** Gillian Hill, Secretary; Amber Bice, Council Member; Christine Engels, Past-President

Judy began the meeting at 1:08 p.m.

Committee Reports

- **Awards Committee:** Judy Wiener informed the Council that per the Bylaws the Vice-President, Jillian Carney, becomes the chair of this committee. Most of the work of this committee happens closer to the date of the annual meeting.
- **Membership Committee:** As Treasurer of the Council, Emily Gainer is chair of the Committee per the Bylaws. Emily reported that membership is currently down, especially for institutional memberships. The Council would like to revisit this at the June meeting to discuss ways to increase membership. Emily noted that members of the Committee have attended the Kent State University Library school orientations in Kent and Columbus for the past several years.
- **Public Information Committee:** Lisa Rickey will serve as the liaison to this Committee. Jennifer Long Morehart is currently serving as the Committee chair.
- **Educational Programming Committee:** Jacky Johnson is currently serving as the Chair of this Committee. Jacky looking into the possibility of having President of the Society of American Archivists speak at the October joint meeting with the Ohio Local History Alliance.
- **Newsletter: *Ohio Archivist*:** Janet Carleton is currently serving as the Editor of the newsletter along with her duties with the Membership and Public Information Committees.
- **Nominating Committee:** Gillian Hill is the liaison officer to this Committee. Jane Wildermuth is currently serving as the Committee chair.
- Judy will speak with new Council members, Nathan Tallman and Amber Bice to see what Committees they would be interested working with as a liaison.

2013 Spring Conference

- **Treasurers Report:** Emily reported that the final cost of the conference was \$2,834.39. All of the bills, OCLC Conference center, catering, printing, and gifts, have been paid. The Silent Auction income was \$450.00, which puts the Scholarship Fund total at \$571.00. The registration reimbursement from the Ohio Historical Society is in process. The registration reimbursement from the fall conference was \$652.00.
- **Conference Feedback:** Judy informed the Council that the Program Committee will meet on Friday, April 26, 2013 and will have more feedback at the June meeting. The Council discussed the potential for sending out a survey to the membership regarding the best dates to hold the

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meeting and if the location of the spring meeting should rotate as a way to increase member attendance.

Old/New Business

- **History Day:** Judy reported that Ohio History Day was Saturday, April 27, 2013. Judy, George Bain, Janet Carleton, Laurie Gemmill, and Charlie Arp served as judges for the SOA Award.
- **Newsletter Editor a voting member:** Janet informed the Board that in the past as an Ex-Officio Council member, the Editor has not voted during Council meetings. However, the Bylaws do not clarify if the Editor could vote. The Bylaws do specifically state the other Ex-Officio Council position, Past-President, cannot vote. Judy and Janet would like to have the Bylaws Review Task Force look into the question.
- **National Coalition for History (NCH):** Janet offered to serve as the liaison to NCH until the June meeting. Judy would like to discuss the role of the NCH at the June meeting. Emily reported that she mailed the \$300.00 membership check on April 10, 2013. Judy will write up a brief announcement for the membership regarding this agreement.
- **Posting minutes online sooner:** Gillian used to post minutes to the website soon after she sent the draft to the rest of Council, provided there were no additions or corrections. A few years ago, we decided that it was preferable to wait until they are officially approved. As you know, this can only happen at a full meeting of Council (either in person or by telephone). That is why the November 2012 minutes have not been posted yet.
- **Setting up a Flickr account for SOA:** Janet informed the Council that she thought it would be a good idea to take photographs at the conference to share online with the members that were unable to attend. As an image repository, Flickr seems to be the easiest place to store the images and allows for metadata to be added to the images. The Public Information Committee has also looked into putting materials on Facebook, but not all members are on Facebook. Flickr is an open, professional photo sharing website that all members can associate with. Judy asked the Public Information Committee to use the images from the conference as a pilot. The Public Information Committee will review the pilot project and provide feedback to Council.
- **Listserv Moderator:** Angela O'Neal and Christine Engles have served as the previous moderators. Janet noted that the current President has served as a moderator. Judy will contact Angela and Christine and will report at the June meeting.
- **Society of American Archivists - State Representative:** The Society of American Archivists (SAA) will be holding a meeting for all state archival organizations at the SAA Annual Meeting in July 2013. Judy asked Council if anyone would be attending and willing to serve as the SOA representative. Janet offered to serve as the representative.
- Judy would like the Council to have a discussion at the June meeting regarding strategic priorities for 2013. Discussion topics that have been suggested include planning for the 50th

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anniversary of SOA, advocacy, membership involvement, financial planning, media planning, Bylaw review, and organizational partnerships.

The meeting concluded at 2:16 p.m. The next meeting will be held Friday, June 28, 2013 at the Ohio Historical Center from 10:00 a.m. – 3:00 p.m.