

Society of Ohio Archivists Council Meeting

Telephone Conference Call

Tuesday June 29, 2009

Members Participating: Judy Cobb, President; Angela O'Neal, Past President; Louise Jones, Vice-President; Gillian Hill, Secretary; Steve Paschen, Treasurer; Kim Brownlee, Judy Wiener, Christine Engels, and Beth Kattelman, Council Members.

President, Judy Cobb, called the meeting to order at 9:05 A.M.

Between Meeting Council Actions

There had been no Council actions since the May Annual Business Meeting.

Secretary's Report

Secretary, Gillian Hill, asked for a motion to approve the minutes of the February 10, 2009 Council meeting and the May 22, 2009 Annual Business Meeting, which had previously been distributed to Council by e-mail for discussion. Judy Wiener made a motion to approve both sets of minutes, which was seconded by Louise Jones and approved by all.

Treasurer's Report

Treasurer, Steve Paschen, presented the Treasurer's Report for the period from May 22 to June 29, 2009. The current bank account balance is \$10,153.13. *The full report is attached as an appendix.*

Committees

President, Judy Cobb, assigned Council liaisons to the various committees for the coming year as follows:

- Awards: Louise Jones
- Archives Month: Louise Jones
- Education: Judy Wiener
- Nomination: Gillian Hill
- Website: Angela O'Neal
- Membership: Steve Paschen
- *Ohio Archivist*: Beth Kattelman
- Fall 2009 Meeting Program: Christine Engels

Angela O'Neal requested that the committee liaisons check the Committees page on the website to make sure their information is correct, and also let her know when their full committees are in place so that she can update the website.

Two dates have been proposed and held open at OCLC for the Fall Meeting—October 2 and October 9. It will be a one day event with the theme of management of volunteers. A business meeting will also be held.

The Spring Meeting in 2010 will not be held in Columbus. A Cleveland location was discussed

Old Business

i) Strategic Plan

A question had been raised at the Spring Meeting regarding the clause in the plan which referred to the Society wishing to set up an endowment in order to increase the funding base. Members wanted to know what the endowment would be used for. Angela O'Neal suggested that she survey the membership giving several options for the use of an endowment fund and asking if there were other ideas. Members would also be asked if they would prefer a general endowment fund, or have the fund approved for specific purposes only. Angela will send out the survey and there will be a report on the results at the Fall Meeting.

ii) Agreement with the Ohio Historical Society

Judy Cobb said that she and Jodie Blankenship, of OHS, have been exchanging calls regarding the draft of the contract. Council discussed some of the proposed changes and suggested others. There remained concern over certain aspects of the agreement which seemed at odds with SOA bylaws as they are currently written. Judy suggested that she consult with an attorney, and then get back with Jodie. There would be another Council conference call later in the summer to discuss these matters further. Council should be able to articulate any necessary changes in the bylaws and the agreement to the full membership at the Fall Business Meeting, and to make the changes at the Spring Annual Meeting in 2010.

New Business

i) Procedure Manuals

Judy requested that committee chairs send the duties of their respective committees to Council, with the ultimate goal of being able to provide new committee members with a clear explanation of their expected duties and a time frame for providing needed information.

Next Meeting

The next conference call was scheduled for August 4, 2009 at 1:30 P.M.

There being no further business, the meeting was adjourned at 11:30 A.M.

Respectfully submitted,

Gillian Hill, Secretary.