

Society of Ohio Archivists Council Meeting

Friday, April 15, 2005, Wright State University

Members Present: Jane Wildermuth, President; Angela O'Neal, Vice President; Gillian Hill, Secretary; Judy Wiener, Treasurer; Shari Christy, Laurie Gemmill, Vic Fleischer, and Mackensie Wittmer, Council members.

President, Jane Wildermuth, opened the meeting at 3:30 PM by welcoming everyone and asking them to introduce themselves.

1. Program Review

Shari and Angela, the Co-Chairs of the Spring Meeting, were congratulated on a very successful conference. They will produce a final report when all the figures are in, which they will bring to the June meeting. They knew, however, that they had received \$200 from the silent auction. They had had a quick look at the evaluations, and they are compiling ideas about things that could have been done better.

There was some discussion about a location for the Spring 2006 meeting. Jim Strider of OHS would like OHS to host the meeting, as they used to. There would be no charge. Some people have requested, however, that the meeting be held in the north of the State for a change. A joint meeting with MAC was also suggested as a possibility. Council will try to get a sense of what the membership would like.

As there will be no Building Connections Conference this year, various possibilities were discussed about having a meeting in the Fall, such as a seminar, or a couple of workshops.

2. Duties of Officers

It was felt that as there had been various changes to the constitution and by-laws of the Society in the past few years, Council should examine the changes carefully to make sure that the most current version be posted on the website for the use of members. Gill will research the minutes to find all the changes and bring the results to the next Council meeting for all to read and edit. The June meeting will be hosted by OCLC and will be a long, special meeting, to include the work on the constitution and bylaws.. Laurie Gemmill offered to provide a new distribution list for us to use to communicate with each other, as the old Council listserv doesn't work for everyone.

3. Goals

All agreed that advocacy should be a major goal of the Society. As there have been problems with the Society's list serve, hosted by the Ohio State University (mainly with Spam), there was a suggestion that we might consider moving to an H-Ohio list. Jane offered to talk to Rai Goerler, OSU Archivist, about the problems people have been having first.

The new Kent State student chapter is a good example of outreach and collaboration.

There was some concern that many archivists have never been, or are no longer, members of the Society. Judy suggested sending a survey to lapsed members, asking them what they would like from the Society, and Vic offered to write it. Angela suggested that some of the older lapsed members be asked to speak at a panel discussion on the future of SOA.

It was also suggested that we send copies of the Ohio Archivist to more than those on the SOA list serve list.

4. New Committee Structure

Jane suggested that there should be a better way to pass the guard—perhaps a meeting with old and new Council members, at which records could be passed on. Gill said that she would bring copies of the Society’s records retention schedule for each Council member to the next meeting.

Archives Week Committee—Lonna McKinley will remain the Chair, and Laurie Gemmill will be the Council liaison. There was a suggestion that we could have a Fall meeting during Archives Week (October 8-15), perhaps at Kent State University.

Awards Committee—The Vice President, Angela O’Neal, will be the Chair.

Education Committee—Mackensie Wittmer offered to be the new Council liaison to the Education Committee. Jane will check with Anna Heran to see if she would like to remain on the committee, although her term as a Council member is over, and whether she might continue to teach Archives 101. Mary Manning has also expressed an interest in serving on this committee. There was talk about producing a Speaker’s Bureau. Charlie Arp’s CD on Archives 101 is to be put on the website.

Membership Committee—Judy Wiener will remain as the Council liaison and Janet Carleton will remain the Chair of this committee. Angela asked whether there might be some kind of membership benefit, as the Ohio Archivist is no longer printed and published, but is available online to all. People were asked to bring ideas on this subject to the June meeting.

Nominating Committee—Shari Christy will be the Chair.

Program Committee—Angela O’Neal will be the Chair, but would like a Co-Chair to serve with her. She and Shari felt that having co-chairs worked very well this year. Also, of course, there should be a local arrangements person to serve on the committee.

Public Information Committee—Vic Fleischer offered to become the Chair of this committee. The website is hosted by OHS. Vic will talk to Phil Sager at OHS (who has been putting Council material online).

Ohio Archivist—We will need a new editor for the journal. Instead of a five-year commitment, a three-year commitment was suggested. The addition of a regular student column was also suggested as a possibility.

5. Other Business

Gill asked for a motion to approve the minutes of the January Council meeting. She had been unable to attend that meeting, and Shari had kindly written the minutes. Laurie made the motion, which was seconded by Shari and approved by all. Gill will send the minutes to Phil Sager to post on the website.

6. Next Meeting

The next meeting will be in June at OCLC, the date to be arranged by e-mail.

Jane made a motion to adjourn the meeting at 5:20 PM. It was seconded by Angela, and approved by all.

Respectfully submitted,

Gillian Hill, Secretary.