



The Ohio Archivist

Autumn 2005, Volume 36 Number 2

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The Autumn Leaves . . . and Folios . . . and Quartos

By Beth A. Kattelman

Hello all. Welcome to my first issue as editor of the SOA newsletter. I have taken over the helm from the very capable Judy Cobb, who has served as editor for the past five years. Judy has graciously turned the task over to me so that she can take care of other pressing issues that have arisen on her very busy schedule. I hope to be able to continue to meet the high standards that Judy has set. I also hope to have an opportunity hear from you. As a relatively new archivist, I look forward to learning a great deal from all of you about the profession and am also interested in hearing your ideas for the newsletter.

I hope to keep “tweaking” and improving the newsletter as my experience grows, and would like to call on the membership to help me with this task. I would like to hear what you think should be included. I’m also interested in locating columnists and feature writers to contribute to future issues. If you would be willing to be a contributor, please contact me at kattelman.1@osu.edu. (***note to MLIS students***- contributing to *The Ohio Archivist* can be a great way to get your name familiar to other professionals!!)

In this issue you will find our President’s Message, information on Archives Week 2005, news about the *SSA-SAA Emergency Disaster Assistance Grant Fund*--a fund established to help archival repositories that have been directly affected by Hurricane Katrina--and several other bits of news and announcements. I hope you will find the content useful and informative.

I’d like to extend a huge “thanks” to Judy Cobb, who was instrumental making my transition into this role a smooth one. I’d also like to thank the SOA Council for their ongoing assistance and support.



President's Message

I wanted to begin my first president's message by thanking several, well deserved, people. First to the out-going council members, Doug McCabe, Charlie Arp, Christine Schmid, and Anna Hernan for their service to the Society of Ohio Archivists. On behalf of the members, thank you for your dedication, leadership, and commitment to SOA. Second, special thanks must go out to Judy Cobb who served SOA as the editor of the Ohio Archivist newsletter for the past 5 years. Judy was instrumental in moving our newsletter to electronic format. By doing so she saved SOA thousands of dollars and made the newsletter readily available to a worldwide audience. Next, thanks to Angela O'Neal, Shari Christy, and their committee, for the great job they did on our spring meeting at Wright State University. It was very well attended, the sessions provided plenty of opportunities for professional growth, and the well designed and informative paper program took us to new heights. And lastly, thanks you to the membership for electing me the president of the Society of Ohio Archivists for 2005-2007. I am glad that you have given me this opportunity serve to the group. It seems like only yesterday that I was sitting at the back of the room at my first SOA business meeting wondering if and how I could get involved in such a wonderful organization.

During my first council meeting in April, Council set a goal of improving what we offered our membership. One step toward meeting this goal was to bring in a nationally known speaker. We have done just that for our upcoming fall workshop *Sustainability: Business Planning for Cultural Heritage Institutions* at OCLC on October 11, 2005. The workshop will feature Liz Bishoff, Special Assistant to Dean and Head of Office of Sponsored Programs at the University of Colorado, Boulder, who co-authored *Business Planning for Cultural Heritage Institutions* with Nancy Allen. Thank you to Ohio Historical Records and Advisory Board (OHRAB) and OCLC for their sponsorship. Without their assistance we could not have been able offer this workshop at such a low cost to our membership. Thanks also to Laurie Gemmill and Angela O'Neal organizing the workshop and working with our sponsors. If you would like to attend, please register online at <http://www.ohioarchivists.org/workshop/index.html> .



A second step toward meeting our goal was establishing a new listserv. The listserv is now hosted by Ohio Library Information Network (OPLIN) and is moderated to eliminate spam and inappropriate posts. This is a great way to keep up-to-date on archival news in Ohio. I strongly encourage you to submit questions, comments, and news relating to archival issues to the list. Information on subscribing to the new list can be found on the SOA web site at <http://www.ohioarchivists.org/listserv.html>. The third step we are taking is surveying our membership in an effort to learn more about our fellow archivists and how to better serve them. If you have not already, please submit your survey by October 14th. The survey is available online at http://www.ohioarchivists.org/soa_survey.html . Please take this opportunity to speak up!

As you can see SOA Council has been hard at work to meet its goal. However, we will not be successful unless our membership works to support our goal. I hope in the up coming year you join us in working to help SOA to continue to grow and strengthen its service to the archival community. There are many opportunities to get involved in SOA. If you not sure how, just pick up the phone or send me an email and I will be happy to assist.

Jane Wildermuth
President

STUDENT SOCIETIES

The Wright State University Student Chapter of the Society of American Archivists (WSU SAA) is preparing for another busy year. We are currently concentrating on recruiting new members. Our first educational session is planned for sometime in October and will focus on the advantages and pitfalls of electronic reference services. WSU SAA is also tentatively planning an outing to the SOA Spring Conference. See you in 2006!

Shannon Michalak
Chapter President



Society of Ohio Archivists

Sustainability for Cultural Heritage Repositories or What to Do When the Grant Ends



Archives Week Symposium

When: Tuesday, October 11, 2005, 9:30-3:30

Where: OCLC Online Computer Library Center Dublin, Ohio

Cost: \$15 SOA Members, \$20 non-members

Register: Register online at www.ohioarchivists.org/workshop

Workshop Description

Many projects begin with a great idea and some grant funding. However, even the most successful projects have trouble determining how to continue once grant funding ends. In order to sustain these valiant efforts, librarians, museums, archives and historical societies need to plan for sustainability at the beginning of projects. Developing a business plan for sustainability will help “bridge the gap” from noble purpose to business case and help extend the life of the project. Workshop participants will come away with an understanding of why business planning is a vital element of overall project plan development, the key elements to include in a business plan, how to create a business plan appropriate for their own institution and projects, and ways to identify “institutional champions” who constitute the target audience for the business plan.

Sponsors

The Ohio Historical Records Advisory Board (OHRAB) has generously provided sponsorship of this program which allows SOA to offer this program at a substantially reduced rate. [Click here](#) for more information about OHRAB.

Speakers

Liz Bishoff, Special Assistant to Dean and Head of Office of Sponsored Programs, University of Colorado, Boulder. Liz has previously served as Vice President, OCLC Digital Collection Services and Executive Director of Collaborative Digitization Program and the Colorado Digitization Program. She co-authored *Business Planning for Cultural Heritage Institutions* with Nancy Allen, published in 2004 by the Council on Library and Information Resources.

Jane Wildermuth is an archivist at Wright State University Special Collections and Archives. She is responsible for managing digital projects, providing research assistance to archives patrons, creating exhibits, and serves as a member of the University Libraries' Web Team. She is the project manager for the Wright Brothers in Photographs at OhioLINK's Digital Media Center.

For more information

Contact Laurie Gemmill, Digital Projects Specialist, OCLC Online Computer Library Center, Inc. at (614) 764-6160 or Laurie_Gemmill@oclc.org or Angela O'Neal, Digital Projects Manager, Ohio Historical Society at (614) 297-2576 or aoneal@ohiohistory.org



Archives Week Events and Activities around the State

EVENTS

Family History Day at the Columbus Metropolitan Public Library

- Meet Central Ohio Genealogy Organizations 10:00 am - 12:00 Genealogy workshops with two sessions, 1:00 -2:30 and 3:00 -4:30 p.m. (various topics).
- Demonstrations (2:00 - 3:00 p.m.) Scrap-booking and archival materials, ways to preserve photographs properly, and a presentation by Ohio Historical Society, Assistant Curator to help the public date their still photographs. The public is invited to bring one or two still photographs to un-puzzle their history.
- Special afternoon programs for teens will be "Live on Air: Ohio Radio Scripts" from the 1940's and "Instant Fame!" a group wall collage made from personal photographs that teens bring in for the program.

When: October 22, 2005 from 10:00 a.m.-4:30 p.m.

Where: Columbus Metropolitan Public Library, Main Library, 96 S. Grant Ave., Columbus, OH

For more information contact the Biography, History and Travel Division, Columbus Metropolitan Library, (645) 849-1249

No Girls Aloud: A Report on 'The Report on the Status of Women at Ohio University' During the 1970s

Jones will talk about her work in preparing, submitting, defending, and implementing the recommendations that she made in her seminal 1972 report.

- Who: Beverly Jones (formerly Beverly Price), Speaker
- When: Wednesday, October 12, 2005, 7 p.m.
- Where: Walter Hall, Room 145 on the Ohio University Campus
- Sponsored by: The Friends of the Libraries of Ohio University



Sustainability: Business Planning for Cultural Heritage Institutions

Symposium

Sponsored by the Society of Ohio Archivists, the Ohio Historical Records Advisory Board, and OCLC

- When: Tuesday, October 11, 2005
- Where: OCLC Online Computer Library Center, Dublin, Ohio
- For more information: visit <http://www.ohioarchivists.org/workshop>

EXHIBITS

Family History Month at the Columbus Metropolitan Public Library

The Biography, History and Travel Division of the Columbus Metropolitan Public Library is highlighting the library's circulating visual collection materials, and an all day "Family History Day" event (see above) featuring activities for all ages. Two glass locked cases will be used to feature some original images of community places and staff members' old family photographs.

- When: October, 2005
- Where: Columbus Metropolitan Public Library, Main Library, 96 S. Grant Ave., Columbus, OH
- For more information contact the Biography, History and Travel Division, Columbus Metropolitan Library, (645) 849-1249

ONLINE EXHIBITS

Campaigning At Case

When was the first year you voted for President? Chances are, something political was happening on the Case Western Reserve University campus. The Archives has gathered a sampling - from the serious to the silly - of presidential campaigning on campus, available at www.case.edu/its/archives/campaign/timeline.htm

A few highlights:

- 1920: women vote
- 1932: automatic voting machines for student straw votes
- 1956: mock political conventions - parades, queens, party platforms
- 1960: JFK's apology for NOT stopping on campus
- 1972: 18-to-20 year-olds get the vote
- 1980: the last time The Debate came to Cleveland

Take a 5-minute history break and check it out!



Ohio Memory Archives Week Scrapbook

Celebrate this year's Archives Week theme, "Political Memory in the Archives" with this online exhibit of photographs, documents, and artifacts from archives throughout the state. Visit the Archives Week scrapbook at:

<http://worlddmc.ohiolink.edu/OMP/YourScrapbook?scrapid=19546>

SPRING MEETING WRAP-UP

Our 2005 Annual Meeting

"The Business of Archives: Tools of the Trade"



was a resounding success!!

The meeting was held at Wright State University in Dayton, Ohio on April 14 and 15. The opening plenary session featured Dr. William K. Laidlaw, Jr., Executive Director of the Ohio Historical Society who spoke about "The History Business in the 21st Century." The rest of the conference included many other informative sessions and workshops covering a wide array of topics of interest to those in the archival field.

During lunch on Friday, meeting participants were treated to a wonderful performance of by Dr. Herbert Martin who performed his solo piece *Paul Laurence Dunbar: The Eyes of the Poet.* Dr. Martin even created an impromptu poem from favorite words submitted by members of the audience!

In addition to the sessions and workshops, conference attendees could also view student poster sessions, participate in a silent auction and attend tours of local sites of interest. The conference also included the annual business meeting of the SOA membership, during which elections were held for officers and council members.

Special thanks to Wright State University for their support of this event and to the 2005 program committee for the hard work they put into making this meeting such a success!

News and Notes

Janet Carleton has been promoted to digital initiatives coordinator for the Ohio University (OU) Libraries. Previously she was digital projects librarian for the Mahn Center for Archives and Special Collections within the OU Libraries. Prior to OU, Carleton worked for the State Archives at Ohio Historical Society managing digitization projects, the OHS Web site, and electronic records issues. She earned her MLIS from the University of Texas at Austin. Also, **Kathleen (Kate) Mason** has joined the staff of the Mahn Center as a Reference and Instruction Archivist.

The Mahn Center for Archives & Special Collections has opened a web site for their Alwin Nikolais/Murray Louis Dance Collection that includes streaming media for sixteen choreographic works.

<http://www.library.ohiou.edu/libinfo/depts/archives/dance/index.htm>

The **Lloyd Library and Museum** is pleased to announce *Plants in Print: the French Connection*, its fall exhibition. Pierre Sotteau, professor emeritus of Miami University, Oxford, Ohio, will present a lecture, "Botanical Fervor in Renaissance Lyon and Montpellier," in conjunction with the opening. On display will be representative examples of these significant herbals as well as other items from Lloyd's rare book collection that illustrate French contributions to botany, including works from French botanists, such as Jacques Dalechamps, and botanical illustrator Pierre Joseph Redouté.

The **Lloyd Library and Museum** has recently acquired two new archival collections. Approximately 20 cubic feet of records from the Cincinnati Chapter of the American Chemical Society (ca. 1890-2000) have been accessioned. Also accessioned was the Robert J. Sanker Papers. Sanker was an active member in the Greater Cincinnati Orchid Society and was considered a pioneer collector and grower of orchids. He often returned from his extensive travels with previously unknown plants. Both collections will be open for research after processing. A new digital version of the Lloyd's spring 2005 exhibition *Plates of Fungi: Paintings by J. Augustus Knapp* Commissioned by Curtis Gates Lloyd is now on-line. These watercolors of mushrooms are scientifically accurate, exquisite works of art. <http://www.lloydlibrary.org/>



The University Libraries of the University of Memphis will present the 9th annual Symposium on the "Ethics of Electronic Information in the 21st Century" to be held in Memphis, Tenn. from October 12-14, 2005. For more information or to register, please visit <http://exlibris.memphis.edu/ethics21/>

The Mahn Center for Archives and Special Collections' annual Archives Week speaker will be Beverly Price Jones. Jones authored a 1972 ground breaking report on the status of women at the university, known as "The Price Report," which continues to have national relevance. The talk will be October 12. <http://www.library.ohiou.edu/libinfo/depts/archives/>

Bissell Local History Room Established

TWINSBURG, OH – Genealogists and historians now have a place to do research in Twinsburg. The Twinsburg Public Library has assembled its historical and genealogical collections in the Bissell Local History Room, and is seeking donations of local history materials. The library serves the City of Twinsburg, Twinsburg Township, and the Village of Reminderville.

Located in the heart of the library (behind the Multi-Media Zone), the Bissell Local History Room contains back issues of Twinsburg newspapers, history and genealogy magazines, and a computer to access history and genealogy databases. Ohio history and genealogy reference books are located there as well. Researchers are asked to see a librarian at the Information Desk for assistance before using materials in the Bissell Local History Room.

Why is it called the *Bissell* Local History Room? The library's historical records indicate that the first library in Twinsburg was at the Twinsburg Institute, a school run by Rev. Samuel Bissell from 1832 to 1895. When the public library was established in 1910, it was originally named the Samuel Bissell Memorial Library. Reverend Bissell's widow, Cynthia, later donated books that remained from the Institute's library. Since then, Ray Oscar Bissell, Edna Lane Bissell, and Ramon L. Bissell have contributed significantly to the library. The library recognized all of the above with the establishment of the Bissell Local History Room.



This special collection houses volumes of Ohio history, county histories, Twinsburg area materials, genealogical materials, family histories, school yearbooks, and Twinsburg area newspapers. A vertical file of ephemeral materials such as festival and church programs is being organized.

The library's collection of its own history will also be organized, preserved, and used to prepare a publication to celebrate the library's centennial in 2010. Deputy Director and archivist David Brown is seeking donations of materials, photos, and information about past library directors, events, and narratives about the library's impact on the people, schools, and the community.

Brown is also looking for donations of photographs, scrapbooks, journals, correspondence, church and cemetery records, and historical records of other local organizations. These materials do not circulate, but are preserved and made available for research within the library. "Items donated will be organized, inventoried, and will be given special care to conserve them and hinder deterioration," the librarian added.

The Twinsburg Public Library is encouraging African Americans, Native Americans, and other minorities to donate and research genealogy. "The library promotes diversity in our staff and collections, and that will continue into the local history room as well."

One subject Brown feels deserves further research is the Underground Railroad. "There are legends and unsubstantiated stories in Twinsburg folklore regarding participation in the Underground Railroad, but so far, I haven't found any documentary evidence. If anyone has any old letters or maps indicating family involvement or a route through Twinsburg, we would certainly be interested."

Collecting, preserving, and organizing local history is a labor of love for Brown, who has also established local history collections in the public libraries of Roseville, Michigan and Bolingbrook, Illinois.

SSA-SAA Emergency Disaster Assistance Grant Fund

The Society of Southwest Archivists and the Society of American Archivists announce the creation of the SSA-SAA Emergency Disaster Assistance Grant Fund-- a fund established to address the stabilization and recovery needs of archival repositories that have been directly affected by Hurricane Katrina. Any repository that holds archival records or special collections and that is located in Hurricane Katrina-affected areas of Alabama, Florida, Louisiana, or Mississippi is eligible to apply for a grant. The repository need not be a member of SSA or SAA.

Grant monies may be used for the direct recovery of damaged or at-risk archival materials; such services as freeze drying, storage, transportation of materials, and rental facilities; supplies, including acid-free boxes and folders, storage cartons, cleaning materials, plastic milk crates, and protective gear; and to defray the costs for volunteers or other laborers who assist with the recovery.

IF YOU ARE ABLE TO ASSIST OUR COLLEAGUES BY SUPPORTING THE FUND, PLEASE VISIT <http://www.archivists.org/katrina/contribute.asp> TO MAKE YOUR DONATION. BOTH SAA AND SSA HAVE CONTRIBUTED \$5,000 IN "SEED" MONEY TO ESTABLISH THE FUND.

IF YOU ARE IN NEED OF ASSISTANCE, SEE BELOW FOR INFORMATION ABOUT APPLYING FOR GRANT FUNDS.

How much funding is available? Initially grants of up to \$2,000 will be awarded. Additional requests may be considered if funds remain available. Approved grant payments may be made directly to a service provider, upon the grantee's request, if an itemized invoice is presented. Recipients will be asked to provide a financial accounting of expenditures made using the award within 6 months of receiving the funding.

How do I apply? A short application form is available on the SAA website at <http://www.archivists.org/katrina/apply.asp>.

Or, if you prefer, you may submit a letter containing the information listed below. Ideally, the letter should come from the head of your organization, but it may come from a primary contact. Please include contact information for both the head of the



organization and the primary contact if these are different individuals. Send the letter to: SSA President Brenda Gunn, Assistant Director for Research and Collections, Center for American History, University of Texas at Austin, 1 University Station, D1100, Austin, TX 78712; 512-495-4385; 512-495-4542 (fax); bgunn@mail.utexas.edu. The letter of application should address the following:

- The mission of your repository;
- Brief description of archival collection(s);
- Description of damage to the affected collection(s) (which may include supporting photographs or digital images);
- How much funding you are requesting;
- Brief description of how the funds will be used;
- What other sources of funding are available to the repository?
- If selected, to whom should the check be made payable?

How will recipients be selected? A review panel comprising four SSA former presidents and the immediate past treasurer, along with one member of the SAA Council, will review applications and select the grant recipients. The committee will score proposals based on the application criteria.

The Society of American Archivists is responsible for financial administration of the fund.

Here's how you can help:

MAKE YOUR TAX-DEDUCTIBLE CONTRIBUTION NOW TO HELP SUPPORT OUR COLLEAGUES AND THEIR REPOSITORIES. To donate online, visit <http://www.archivists.org/katrina/contribute.asp> \leq <http://www.archivists.org/katrina/contribute.asp> \geq . Or send your contribution by fax (using a credit card) to 312-347-1452 or via mail to: Society of American Archivists, Attn: EDA Grant Fund, 527 South Wells Street, Fifth Floor, Chicago, IL 60607. Thank you!

Brenda Gunn, President
Society of Southwest Archivists

Richard Pearce-Moses, President
Society of American Archivists



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