How to Form Book Labels for the Henry B. Fried Resource Library

**CALL1:** (______) Use Index of Library Categories to insert the first call (e.g. F100 means “Basic Texts” and A360 is “Museum Collections Catalogues”). This list begins on page two.

**CALL2:** X(______)Y

X = the first letter of the last name of the author, or first author listed

Y = the first letter of the title of the book

Insert the number in between X and Y based on the second letter of the Author’s last name. This second letter corresponds to a specific number listed in the chart below.

**CALL3:** C X.

C = Copy

X = the Copy number in the collection (all books should be labeled C 1 or above)

Insert Year of Printing

### Chart of Corresponding Letters:

<table>
<thead>
<tr>
<th>A = 1</th>
<th>F = 22</th>
<th>K = 2</th>
<th>P = 6</th>
<th>U = 72</th>
</tr>
</thead>
<tbody>
<tr>
<td>B = 11</td>
<td>G = 3</td>
<td>L = 42</td>
<td>Q = 61</td>
<td>V = 8</td>
</tr>
<tr>
<td>C = 12</td>
<td>H = 31</td>
<td>M = 5</td>
<td>R = 62</td>
<td>W = 81</td>
</tr>
<tr>
<td>D = 2</td>
<td>I = 32</td>
<td>N = 51</td>
<td>S = 7</td>
<td>X = 82</td>
</tr>
<tr>
<td>E = 21</td>
<td>J = 40</td>
<td>O = 52</td>
<td>T = 71</td>
<td>Y = 90</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Z = 91</td>
</tr>
</tbody>
</table>

**When the book is a first copy, it should be labeled as restricted by a red tape covering.**

Here is an example from the library index:

Title: LEITFADEN FUR DIE UHRMACHERLEHRE  
Author: SIEVERT, HERMANN

David L Eichert  
March, 2013  
University of Cincinnati
Index of Library Categories

General Topics and Study Aids

A100 Bibliography
A150 Fiction
A200 History
A200.5 Standardized Time
A250 Biography
A320 Chronometry
A350 General Reference Works
A355 Dictionaries and Directories
A360 Museum Collections Catalogues
A370 Auction House Catalogues
A380 Bound Periodicals

History of Clocks and Clock Manufacturers

B100 History of Clocks – General
B150 Collecting Clocks
B155 Clock Price Guides
B416 History of American Clocks & Manufacturers
B416.5 North & South American Clocks & Manufacturers
B417 Clock Patents & Other Official Documents of Historical Interest
B420 European Clocks & Manufacturers
B421 English Clocks & Manufacturers
B425 Asian Clocks & Manufacturers
B601 History – House Clocks
B602 History – Calendar Clocks
B605 History – Chronometers
B606 History – Carriage Clocks
B607 History – Electronic & Quartz Clocks
B609 History – Lantern Clocks
B610 History – Dial Clocks
B611 History – Pendulum Clocks
B613 History – Astronomical Clocks
B614 History – Morbier Clocks
B615 History – Sundial Clocks
B616.5 History – Banjo Clocks
B617 History – Floor or Grandfather Clocks (Long Case)
B618 History – Shelf Clocks
B619 History – Skeleton Clocks
B620 History – Vienna Regulator Clocks
History of Watches and Watch Manufacturers

C100  History of Watches (General)
C150  Collecting Watches
C155  Clock Price Guides
C416  History of American Watches and Manufacturers
C416.5 North and South American Watches and Manufacturers
C417  Watch Patents and Other Official Documents of Historical Interest
C420  European Watches and Manufacturers
C421  English Watches and Manufacturers
C425  Asian Watches and Manufacturers
C601  History – Self-Winding Watches
C602  History – Dollar Watches
C603  History – Railroad Watches
C604  History – Pocket Watches
C605  History – Jewelry Watches
C910  History – Watch Cases, Fobs, Keys

Shop Tools and Measurement Aids

D001  Instrumentation & Measurement (General Works)
D100  Tools (General)
D101  Instrumentation (General Works)
D121  Gearing
D122  Filing
D123  Graver
D124  Staking Tools
D124  Lathe
D300  Measurement
D311  Standards
D321  Tables, Charts and Formulas
D331  Instrumentation
D341  Systems of Measurement (Metric)
D601  Related Matters: Mechanical Drawing

Clocks and Clock Repair

E001  Basic Texts on Clock Repair
E100  Clock Repair – Electric and Battery Clocks
E211  Clock Repair – Naval Clocks
E219    Clock Repair – Naval Chronometers
E250    Clock Repair – Cuckoo Clocks
E260    Clock Repair – Tower Clocks
E270    Clock Repair – 400 Day Clocks
E280    Clock Repair – Wooden Clocks
E290    Clock Repair – Pendulum Clocks
E300    Clock Repair – Musical Clocks
E310    Clock Repair – Eight Day Clocks
E320    Clock Repair – Skeleton Clocks
E330    Clock Repair – Automobile Clocks
E625    Clock Repair – Alarm Clocks
E680    Clock Repair – Floor or Grandfather Clocks (Long Case)
E700    Clock Repair – American Clocks & Manufacturers
E951    Veneering

**Watches and Watch Repair**

F100    Basic Texts on Watch Repair
F200    Advanced Texts on Watch Repair
F310    Education in Watchmaking and Institutions (e.g. American Watchmakers Institute)
F315    Education in Watchmaking and Institutions: European Institutes
F320    Schools and Instructional Materials Related to Watch Repair
F380    Special Projects, Reports, etc.
F400    Watch Repair – Automatic Watches
F403    Watch Repair – Chronographs
F404    Watch Repair – Complicated Watches
F405    Watch Repair – Battery-Powered and Quartz
F510    Watch Repair – Watch Adjusting
F511    Watch Repair – Timing
F609    Watch Repair – Hairsprings
F610    Watch Repair – Escapements
F611    Escapements – Lever
F612    Escapements – Cylinder
F624    Jewels
F628    Oiling
F693    Cases
F700    Watch Parts – Identification
F710    Watch Movement Identification
F980    Watch Manufacturing
Jewelry

G000 Jewelry (General)
G0000 Generally Related Subjects
G001 Jewelry – Historical and Antique
G010 Gemology
G010.14 Gemology – Diamonds
G010.2 Gemology – Jade
G010.3 Gemology – Amber
G010.5 Gemology – Opal
G015 Gem Cutting
G020 Jewelry Making
G021 Jewelry Repair
G080 Trademarks
G100 General Works on Metallurgy
G110 Hallmarks
G116 Specific Metals – Platinum
G118 Specific Metals – Silver
G120 Specific Metals – Gold
G183 Specific Metal Skills – Engraving
G187 Specific Metal Skills – Soldering and Welding
G188 Specific Metal Skills – Electroplating
G210 Electricity
G250 Electronics
G253.4 Computers and Related Topics – Logic
G253.8 Computers and Related Topics – Systems
G301 Jewelry and Watch Merchandising – General Works
G310 Jewelry and Watch Merchandising – Consumer Assistance

Miscellaneous Topics

G901 General Books on Antiques
G910 Barometers and Thermometers
G930 Engineering
G945 Globes
G965 Music Boxes
G967 Timelocks
G980 Screws
G992 Other Sciences
G993 Chemistry Handbooks

Bound Periodicals

G996 Bound Periodicals
Short List for Quick Reference

**General Topics and Study Aids**
A100 – A380

**History of Clocks and Clock Manufacturers**
B100 – B626

**History of Watches and Watch Manufacturers**
C100 – C910

**Shop Tools and Measurement Aids**
D001 – D601

**Clocks and Clock Repair**
E001 – E951

**Watches and Watch Repair**
F100 – F980

**Jewelry**
G000 – G992

**Miscellaneous Topics**
G901 – G993

**Bound Periodicals**
G996

David L. Eichert  
March, 2013  
University of Cincinnati